Policy on GMEC Approval and Requirement of DIO signature

Residency Programs will be required to obtain the signature of the Designated Institutional Official and receive GMEC approval prior to submission of these letters and document to the Accreditation Council for Graduate Medical Education (ACGME):

1. all applications for ACGME accreditation of new programs and subspecialties;
2. changes in resident complement;
3. major changes in program structure or length of training
4. additions and deletions of participating institutions used in a program;
5. appointments of new program directors;
6. progress reports requested by any Review Committee;
7. responses to all proposed adverse actions;
8. requests for increases or any change in resident duty hours
9. requests for “inactive status” or to reactivate a program;
10. voluntary withdrawals of ACGME-accredited programs;
11. requests for an appeal of an adverse action; and,
12. appeal presentations to a Board of Appeal or the ACGME.
13. All program PIFs or equivalent (Designated Official Signature Only)

In the absence of the DIO, review and co-signatures of the above documents will be completed in the following order by:

A. Executive Associate Dean of UND School of Medicine & Health Sciences, or
B. Dean of UND School of Medicine & Health Sciences, or
C. Chairperson of a department not involved in the request or PIF

Approved by GMEC, 8/9/05