



Dean's Authority for the Medical Program

Section: 5
Policy number: 5.15
Responsible Office: Office of the Dean
Created: 6.15.2021
Latest Review: 04.20.2022

SCOPE

This policy applies to:

| | |
|---|---------------|
| Deans, Directors, and Department Heads XX | Faculty |
| Managers and Supervisors | Staff |
| Students | Others: _____ |

POLICY STATEMENT

The dean is the principal administrative officer responsible for the overall direction, development, evaluation and support of all School activities and functions as its Chief Academic Officer. The dean has sufficient access to the university president and other institutional officials in order to fulfill his or her responsibilities for overseeing the medical education program.

REASON FOR POLICY

The Liaison Committee on Medical Education (LCME) requires the dean of a medical school to be able to exercise authority within the medical education program and that the authority is documented.

WEB SITE REFERENCES

| | |
|---------------------|---|
| Policy Office: | https://med.und.edu/deans-office/index.html |
| Responsible Office: | https://med.und.edu/deans-office/index.html |

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DEFINITIONS

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| SMHS | School of Medicine and Health Sciences |
| LCME | Liaison Committee on Medical Education, the accreditation body for the medical program |

RELATED INFORMATION

| | |
|------------------|---|
| SMHS Policy Page | https://med.und.edu/policies/index.html |
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CONTACTS

General questions about this policy can be answered by your department's administrative office.

Specific questions should be directed to the following:

| Subject | Contact | Telephone/FAX | Office/Dept Email/Web |
|----------------------|---------------|-------------------|--|
| Policy clarification | Dean's Office | 777.2514/777.3527 | judy.solberg@med.und.edu |
| Policy format | Dean's Office | 777.2514/777.3527 | judy.solberg@med.und.edu |

POLICY STATEMENT

The dean is the principal administrative officer responsible for the overall direction, development, evaluation and support of all School activities and functions as its Chief Academic Officer. The dean has sufficient access to the university president and other institutional officials in order to fulfill his or her responsibilities for overseeing the medical education program.

PROCEDURES

1. The dean of the School of Medicine and Health Sciences' authority shall be outlined in the dean's position description on file in the Office of the Dean.
2. The dean's administrative staff shall have position descriptions that outline their authority and relationship to the dean. These position descriptions shall be on file in the Office of the Dean and contained within their faculty file in the Office of Education and Faculty Affairs.

FORMS

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REVISION RECORD

06.28.2021 Approved by the President