

Number: 5.11

DESCRIPTION:	CLERKSHIP GRADING PROCEDURE		
RESPONSIBLE:	STUDENT AFFAIRS AND ADMISSIONS		
PURPOSE:	This process describes the grading procedure for clerkships		
FREQUENCY OF REVIEW:	Annually		
CREATED:	2020	REVISED:	N/A

CLERKSHIP GRADING PROCEDURE

1. The passing grade on the subject examination will be determined by the NBME “Hofstee Compromise.”
2. The clerkship grade will be weighted 30% subject exam, 50% preceptor grades and 20% other assessment methods. If there are no additional assessment methods then the clerkship grade will be weighted 40% subject exam and 60% preceptor grades. The method of compiling preceptor scores is left to the judgment of the clerkship director.
3. Clerkships wishing to use a different exam cutoff or weighting must receive approval from the Undergraduate Medical Education Committee (UMEC).
4. Clinical departments offering a third year clerkship will set a minimum “honors score” for subject exam, preceptor rating and overall clerkship grade. If those scores are met then the student will receive honors. The required scores will be adjusted annually to keep the proportion of students receiving honors on each clerkship to approximately 20%. The requirement for honors designation will be known to students at the beginning of each academic year.
5. Grades, including honors, need to be submitted to Student Affairs for recording and reported to the student within 6 weeks of the last day of the clerkship.