

Number: 5.10

DESCRIPTION:	CLERKSHIP PROFESSIONALISM PROCEDURE		
RESPONSIBLE:	STUDENT AFFAIRS AND ADMISSIONS		
PURPOSE:	This process describes the how students will receive feedback on professional behavior.		
FREQUENCY OF REVIEW:	Annually.		
CREATED:	2020	REVISED:	N/A

Clerkship Professionalism Procedure:

1. Clerkship directors and clinical faculty will reinforce professional behavior, by giving oral feedback, mentoring and modeling professional behavior.
2. Written feedback shall be provided to the student by the clerkship director for each unprofessional behavior, and filed in the department, as well as being forwarded to the campus dean of the respective campus. Any repeated/multiple episodes and egregious behavior will be documented and filed with the campus and the campus dean will be informed for their counseling and determination of an action plan.
3. If a student is observed engaging in unprofessional activity; the preceptor, the site director, and clerkship director should be made aware. The clerkship director will meet with the student to provide feedback and/or corrective steps and then document the encounter.
4. Preceptors and other faculty shall document repeated or egregious unprofessional behavior.
5. Clerkship directors will take unprofessional activity into account when establishing their clerkship grade.
6. Reporting unprofessional activity through this procedure will not prevent any clinical faculty and or clerkship director from referring a student who has exhibited unprofessional behavior to MSAPC.

7. These procedures are rooted in the learning objective in each of our clinical clerkships, in the UND policy on expectations of students outside of school for medical students, and the AMA standards on physician professional self-regulation as outlined below:

Learning Objective:

Students will demonstrate professional behavior in both the inpatient and outpatient settings. This is in line with our medical school's pillars of excellence and with medical licensing standards in the United States and abroad.

Policies:

The professionalism policies of the University Of North Dakota School Of Medicine are outlined in our "**Expectations of Students Outside of School for Medical Students**" Section: 4, Policy number: 4.5, last reviewed 7/29/2016 and can be reviewed at:

<https://med.und.edu/policies/students.html#d16e402-5>

It is also outlined in Policy 4.2 "**Academic Expectations of Students**"

These align with our competencies and domains as set forth by the Medical Curriculum Committee (MCC) for students that outline well the domain of "Professionalism". These can be distributed to students if they wish a copy through the clerkship, by request. The base document from the American Medical Association is the standard that the University of North Dakota School of Medicine and Health Sciences used to create the policies, as well as domains and competencies related to professionalism.

Here is the link to Chapter 9 on Physician Professional Self-Regulation updated in 2016 by the AMA.

<https://www.ama-assn.org/sites/ama-assn.org/files/corp/media-browser/code-of-medical-ethics-chapter-9.pdf>

These are the standards that all medical professionals and our students are expected to adhere to as they participate in care of people at their most vulnerable as they experience illness and disease; and the standard we need to uphold for ourselves and others.