



**Expectations of Students Outside of School
For Medical Students**

Section: 4

Policy number: 4.5

Responsible Office: Student Affairs and Admissions

Issued: 06.20.16

Latest Review: 07.29.16

POLICY STATEMENT

A medical student shall have the continuing responsibility to comply with federal and state laws; rules and regulations of the University of North Dakota, the School of Medicine and Health Sciences and its individual departments, affiliated hospitals and other medical institutions; and other applicable guidelines.

REASON for POLICY

As part of a medical student's responsibility to uphold the highest standards of the profession and operate within the boundaries of the law and institutional guidelines, students must be familiar with and comply with all rules and regulations set forth by the federal government, state, university, and affiliated institutions in which the student may participate.

SCOPE of POLICY

√Deans, Directors, and Department Heads

√Faculty

√Managers and supervisors

√Staff

√Students

Others:

WEB SITE REFERENCES

Policy Office:

<http://www.med.und.edu/policies/index.cfm>

Responsible Office

<http://www.med.und.edu/student-affairs-admissions/>

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DEFINITIONS	
Affiliated Institutions	Any healthcare facility (hospital, clinic, nursing home, etc.) at which students are training for the M.D. degree and under the supervision of a UND-affiliated preceptor.
Other medical institutions	Any healthcare facility (hospital, clinic, etc.) at which a student is training, etc., such as away on rotations.
SMHS	School of Medicine and Health Sciences

RELATED INFORMATION	
Code for Student Life	http://und.edu/president/ files/docs/code-of-conduct.pdf
Grading and Academic Performance	http://www.med.und.edu/policies/ files/docs/grading-academic-performance.pdf
MSAPC	http://www.med.und.edu/policies/ files/docs/academic-perfocmance-committee.pdf
Criminal Background Check for all SMHS Health Professional Students	http://med.und.edu/policies/ files/docs/3.4-criminal-history-background-check.pdf

CONTACTS

General questions about this policy can be answered by your department's administrative office. Specific questions should be directed to the following:

Subject	Contact	Telephone/FAX	Office/Dept
Policy clarification	Dean's Office	777.2514/777.3527	judy.solberg@med.und.edu
Policy format	Dean's Office	777.2514/777.3527	judy.solberg@med.und.edu

PRINCIPLES

- I) A medical student shall have the continuing responsibility to comply with federal and state laws; rules and regulations of the University of North Dakota, the School of Medicine and Health Sciences and its individual departments, affiliated hospitals and other medical institutions; and other applicable guidelines.
- II) Overview
 - A) Medical students must comply with federal and state laws, as well as adhere to the rules and regulations set forth by the university and affiliated healthcare institutions, or face legal and/or institutional consequences of their actions.
- III) The presence of absence of legal charges in a given situation has no bearing on the outcome of MSAPC deliberations. A court of law functions on the premise of reasonable doubt (97% sure of the

decision) and the MSAPC functions on the premise of more likely than not (50% + a feather). The MSAPC is not a court of law but considers multiple factors outside of the law (the behavior of the student and the effect on the profession, the school, and the program, as well as, the appropriateness of the student for a health care profession, etc.).

IV) Medical students are members of the medical community. While trainee status dictates restriction of their privileges within the community, the ethical standards of a student in medicine should be consistent with the stated standards of the medical profession. Therefore, the Principles of Medical Ethics adopted by the American Medical Association in 2001 (<http://www.ama-assn.org/ama/pub/physician-resources/medical-ethics/code-medical-ethics/principles-medical-ethics.page>) will serve as a model for student conduct. As a new member of this profession, the student must recognize responsibility not only to patients but to society, to other health professionals, and to self. The following principles of the American Medical Association are not laws, but standards of conduct that define the essentials of honorable behavior for the medical student and under which the student will be held accountable.

- A) A medical student shall be dedicated to providing competent medical care with compassion and respect for human dignity.
- B) A medical student shall uphold the standards of professionalism, be honest in all professional interactions, and strive to report those students/ physicians deficient in character or competence, or who engage in fraud or deception, to the appropriate entities.
- C) A medical student shall respect the law and also recognize a responsibility to seek changes in those requirements that are contrary to the best interests of the patient.
- D) A medical student shall respect the rights of patients, of colleagues and of other health professionals, and shall safeguard patient confidences and privacy within the constraints of the law.
- E) A medical student shall continue to study, apply and advance scientific knowledge, make relevant information available to patients, colleagues and the public, obtain consultation, and use the talents of other health professionals when indicated.
- F) A medical student shall recognize a responsibility to participate in activities contributing to an improved community and the betterment of public health.
- G) A medical student shall, while caring for a patient, regard responsibility to the patient as paramount.
- H) A medical student shall support access to medical care for all people.

PROCEDURES

- I) Students who do not comply with the law and/or institutional rules and regulations will be reported to the appropriate authorities:

- A) **Federal or state laws:** Reported to local law enforcement agencies, the UND Dean of Students, and the SMHS Associate Dean of Student Affairs and Admissions.
 - B) **University or SMHS rules and regulations:** Reported to the UND Dean of Students and/or the SMHS Associate Dean of Student Affairs and Admissions.
 - C) **Affiliated Institutional rules and regulations:** Reported to the administration of the affiliated institution and the SMHS Associate Dean of Student Affairs and Admissions.
- II) Violations of University, SMHS, or affiliated institution rules and regulations will be handled in accordance with the disciplinary hearing process established by the appropriate institution(s).
- III) Students who are arrested, charged with or convicted of a crime or charged with an institutional infraction must notify the Associate Dean for Student Affairs and Admissions as soon as possible.
- IV) Students who are aware of another student who is not behaving according to the “Guidelines for Student Performance and Due Process” shall report the behavior to the Associate Dean for Student Affairs and Admissions. If made in good faith, the reporting student shall be protected from retaliation by the accused, or their friends.
- A) **Malicious Accusation:** A complainant or witness found to have been dishonest or malicious in making an allegation may be subject to disciplinary action. A charge of unprofessional behavior will be filed and the appropriate action taken according to disciplinary procedures.

RESPONSIBILITIES	
Associate Dean of Student Affairs and Admissions	Refer reported violation to the appropriate authority as a member of the profession. Where appropriate, notify MSAPC chair of student activity that is not in keeping with the standards delineated in the medical student policies.
Medical Student	Notify Associate Dean for Student Affairs and Admissions of peer behavior inconsistent with policy. Notify Associate Dean for Student Affairs and Admissions of own behavior inconsistent with policy.

FORMS	
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REVISION RECORD

- 06.20.16 – FAC approved
- 06.20.16 – Dean approved
- 07.26.18-- Minor edits