

Clinical Supervision Policy
Students in the MD program
Section: 4
Policy number: 4.21
Responsible Office: Office of Student Affairs
Issued: 09.18.19
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<b>POLICY STATEMENT</b>
<p>Medical students participating in UND SMHS clinical rotations must be provided with supervision appropriate to their level of training and asked to perform at a corresponding level of independence. This includes presence of a supervising physician or appropriately supervised resident in person or on-site as is appropriate to the task being completed by the student.</p>

<b>REASON for POLICY</b>
<p>Clinical rotations are an essential component of the medical education program. To provide high quality and safe patient care as well as ensure appropriate educational experiences for the students, an appropriate level of supervision must be provided at all times. Students should only be asked to perform at a level of delegated independence commensurate to their level of training and competency. Students need to have and be aware of avenues for reporting concerns regarding the level of supervision provided during clinical rotations or inappropriate requests for independent performance of patient care.</p>

<b>SCOPE of POLICY</b>	
This policy applies to:	
X Deans, Directors, and Department Heads	X Faculty
Managers and supervisors	X Staff
X Students	
Others:	

<b>WEB SITE REFERENCES</b>	
This policy:	
Policy Office:	<a href="http://www.med.und.edu/policies/index.cfm">http://www.med.und.edu/policies/index.cfm</a>

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DEFINITIONS	
Clinical Rotation	A UND SMHS clinical education experience including patient care in which a student participates at any level of the MD program
Direct supervision	The supervising physician, appropriately supervised resident, or other qualified clinical care provider is present in the room with the student and provides direct observation and assistance as appropriate
Medical Student	A student enrolled in the MD program
On-site supervision	The supervising physician or resident is on-site and immediately available to the student for assistance
Resident physician	A resident physician participating in an ACGME accredited residency program
Supervising physician	The licensed physician providing supervision of the medical student's clinical activities and who is ultimately responsible for patient care

RELATED INFORMATION	
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CONTACTS			
General questions about this policy can be answered by your department's administrative office. Specific questions should be directed to the following:			
Subject	Contact	Telephone/FAX	Email contact
Policy clarification	Office of Education Resources	777.3800	
Policy format	Dean's Office	777.2514/777.3527	judy.solberg@med.und.edu

PRINCIPLES
<p>I) Medical students participating in UND SMHS clinical rotations must be provided with supervision appropriate to their level of training and asked to perform at a corresponding level of independence. This includes presence of a supervising physician or appropriately supervised resident in person or on-site as is appropriate to the task being completed by the student.</p> <p>II) Students should be provided with appropriate supervision during all clinical experiences.</p> <p>III) Students should be asked to perform at a level of delegated independence appropriate to their level of training and competency.</p> <p>IV) Students should have an avenue for reporting concerns about inappropriate supervision or expected level of independent patient care.</p>

## PROCEDURES

- I) Students participating in UND SMHS clinical activities shall be provided with appropriate supervision and be expected to assist in patient care at an appropriate level of delegated independence as judged by the preceptor.
  - A) The student should be clearly identified as a medical student or student doctor during all clinical encounters.
  - B) The student may perform appropriate portions of the history and physical examination with a supervising physician or appropriately supervised resident on-site.
    - 1) Appropriate supervision or trusted chaperone acceptable to the patient shall be present in person for all sensitive examinations and at the request of any patient.
  - C) Direct supervision for all invasive procedures should be provided by a supervising physician or appropriately supervised resident.
    - 1) The student's level of participation in these procedures should take into account the complexity of procedure performed, the potential complications, and the student's demonstrated level of competence.
    - 2) The supervising physician or resident should be qualified to perform the procedure they are supervising.
- II) Students may document findings in the medical record to the level allowed by the clinical site where they are rotating.
  - A) The supervising physician or resident is responsible for review, correction and co-signing of this documentation.
  - B) All orders for patient care written by a medical student must be co-signed prior to being acted upon.
- III) Students shall report any concerns regarding inappropriate levels of supervision or expectation of inappropriate levels of student independence in patient care to the clerkship director, campus dean or Associate Dean for Student Affairs. Students may also contact UND's Dean of Students Office.
- IV) More, but not less, restrictive supervision guidelines may be determined by the local clinical site.

## RESPONSIBILITIES

Supervising physician or resident	Provide appropriate supervision to the medical student participating in a clinical rotation
Medical Student	Report to the clerkship director, campus dean or Associate Dean for Student Affairs any concern about inappropriate supervision or inappropriate expectation of independence in clinical duties
Assistant Dean for Medical Curriculum	Ensure policy is presented to 1 <sup>st</sup> year students at orientation
Campus Deans	Ensure policy is presented at 3 <sup>rd</sup> and 4 <sup>th</sup> year orientation on each campus

## FORMS

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## REVISION RECORD

05.08.18 CSCS approved
00.00.00 FAC approved
06.27.18 MCC approved
09.18.18 Dean approved