

## Zoom Classroom Etiquette

Although it seems like transitioning from live classes to live videoconference classes would be fairly simple, there are some guidelines for students that should be explicitly addressed so all students have a productive learning experience.

- Live classes in Zoom should be accessed using a laptop or desktop computer (not from a phone, iPad, tablet, etc.).
- **Prior to your first class session**, go to this link to test Zoom on your computer: <https://zoom.us/test>. This will prompt you if any plugins need to be downloaded for Zoom to function properly.
- We know how important non-verbal communication is. So, please make sure your camera is working and is on during class sessions so that we all feel connected and present.
- Make sure your microphone is working prior to the class session.
- If you have a headset, please use it as this provides the best audio quality when speaking.
- Mute your microphone when you are not speaking. This is important to avoid audio feedback and background noise.
- Please join the class using your first and last name rather than an arbitrary alias.
- If you have a question or comment, please raise your hand as you typically would in a live class. If you're unable to get the attention of faculty this way, use the "raise hand" feature in Zoom which will alert faculty of your question.
- You may also use the chat function as needed, especially if you're unable to get anyone's attention to ask a question.
- Keep in mind that these Zoom sessions will be recorded.