

Candidacy in the Occupational Therapy Program:

Students advance to candidacy in the spring semester of the 2nd year in the occupational therapy program. In order to advance to candidacy, students must have a GPA of 3.0 at the end of the fall semester. They must have satisfactory scores on the fieldwork readiness by the end of spring semester of the second year. In addition, they must have completed an initial topic proposal and memorandum of understanding for their doctoral experiential placement.

Student Probation and Dismissal:

Unsatisfactory performance by a student within the professional program may result in the student being placed on probation or dismissed from the program.

Probation:

There are two forms of probation: Academic Standards and Professional Behavior.

Academic Standards, Probation, and Dismissal: A cumulative grade point average (GPA) of at least 3.00 for all work taken as a graduate student while registered in the University of North Dakota (UND) School of Graduate Studies must be maintained in order to remain in satisfactory academic standing in the Occupational Therapy Program and the School of Graduate Studies and progress to Candidacy.

Academic probation is automatically in effect for any student whose cumulative GPA is less than 3.0 at any time in the UND Occupational Therapy Program. Academic probation also results when a student earns less than a "C" or an "Unsatisfactory" in a course within the professional program and successfully petitions the faculty to be placed on probation. The student remains on academic probation until the class is repeated with a passing grade and/or the cumulative GPA is at a minimum of 3.0.

In the fall and/or spring semesters of Year 1 in the professional program, students with less than a 3.00 cumulative GPA are placed on Departmental and School of Graduate Studies academic probation. Students must continue to improve their academic performance and GPA in subsequent semesters. If the student does not improve their cumulative GPA ≥ 3.0 , the student's advancement to candidacy will be at risk.

If the student has a cumulative GPA of less than 3.00 at the end of Year 1 Spring Semester, the student must achieve ≥ 3.00 term GPA in Summer Session Year 1. Students who have a cumulative GPA of ≥ 3.00 after the spring semester are not required to have a Summer Session GPA of 3.00, but they must successfully pass all Summer Session coursework and maintain a cumulative GPA ≥ 3.00 to remain in satisfactory academic standing.

Students must have a cumulative GPA of 3.0 or higher by the end of fall semester of the second year in the program in order to be eligible to advance to candidacy in the UND Occupational Therapy Doctorate Program. If a student's GPA is less than a 3.0, they will be dismissed from the program.

The academic standing and progress of degree seeking students will be reviewed by the UND Occupational Therapy Department and Graduate School periodically to ensure that appropriate progress is being made toward the degree. The academic standing of all graduate students whose cumulative

GPA falls below 3.00 will be reviewed at the end of each academic term by the Dean of the UND School of Graduate Studies.

Professional Probation When a student exhibits a pattern of inappropriate behavior regarding conduct, judgment or honesty, faculty will meet and discuss the student's problematic behaviors as well as areas in which the student is experiencing success. The student may then be notified in writing of the concern and be asked to meet with the faculty to discuss the issues. During that meeting with the student, faculty will ascertain whether the student should be allowed to continue in the professional program while on probation or be dismissed from the program. If there is unanimous affirmation of the student continuing in the program, the student will be allowed to remain in the professional program. The student will then be asked to develop individualized goals for remediation and deadlines for completion of each goal. The remediation plan will be reviewed by the student's academic advisor and feedback provided. The student will make edits as necessary before the student's academic advisor submits the final plan to all full-time faculty for review. Faculty will review and either accept the goals or ask for modification.

Once placed on either probation status, the student is not permitted to complete Level I, Level II or doctoral experiential placement unless special permission from faculty is granted. The student must formally request permission in writing. When the student formally requests permission, they will first submit the request to their academic advisor for review and approval. Once a final written request has been approved by the academic advisor, the academic advisor will forward the written permission request to the full faculty. Students on academic probation must have a 76% or higher in all courses to petition to be scheduled for Level I fieldwork.