

Student Performance on Level I and II Fieldwork

Responsibilities related to student performance on fieldwork – Feedback Loop

Academic Fieldwork Coordinator Responsibilities: It is the responsibility of the academic fieldwork coordinator to notify the course instructor, student's academic advisor, and Department Chair, upon notification from fieldwork site regarding student performance concerns on Level I or Level II fieldwork. The academic fieldwork coordinator will communicate directly with the fieldwork coordinator and educator to learn more about performance concerns from their perspective. The academic fieldwork coordinator will meet with the student to further understand performance concerns from the student's perspective. The academic fieldwork coordinator will facilitate a joint meeting with the student, fieldwork coordinator and educator, and the academic fieldwork coordinator, as needed. The academic fieldwork coordinator will provide continued support to the student and fieldwork coordinator and educator, as needed. Once greater understanding has been achieved by the academic fieldwork coordinator, further information will be communicated to the course instructor, student's academic advisor, and Department Chair. Regular updates will be provided to the course instructor, student's academic advisor, and Department Chair. The academic fieldwork coordinator will facilitate discussion at regularly scheduled faculty meetings in order to ensure effective communication is provided regarding student performance concerns on Level I and Level II fieldwork.

Course Instructor Responsibilities: If student performance concerns are first brought to the attention of the course instructor, it is the responsibility of the course instructor to notify the academic fieldwork coordinator of a student's performance concerns on fieldwork. The course instructor will be informed of continued discussions that occur between the academic fieldwork coordinator, the fieldwork coordinator and educator, and the student. The course instructor shall communicate with the academic fieldwork coordinator to discuss the best strategy to support student learning. The course instructor will meet with the student to facilitate student learning related to specific course objectives, as needed.

Student Responsibilities: It is the responsibility of the student to openly communicate regarding any learning and performance concerns experienced on Level I and Level II fieldwork to the academic fieldwork coordinator and course instructor. The student will meet with the academic fieldwork coordinator and course instructor (as needed) to facilitate understanding of concerns and identify strategies to support student learning and performance. As needed, the academic fieldwork coordinator will assist the student in communicating with the fieldwork educator. The student will participate in discussions with academic fieldwork coordinator, fieldwork educator, and course instructor, as appropriate based on the situation. The student is responsible for regularly communicating with the academic fieldwork coordinator, fieldwork educator, and course instructor regarding progress toward learning goals.