

Department of Occupational Therapy
School of Medicine & Health Sciences,
Room E321
1301 N Columbia Rd Stop 9037
Grand Forks, ND 58202-9037
Phone: 701.777.2209
Fax: 701.777.2212
med.UND.edu/occupational-therapy

TO: Applicants for Admission to the Professional Program in Occupational Therapy, University of North Dakota

FROM: Janet S. Jedlicka, Ph.D., OTR, FAOTA
Chairperson, Occupational Therapy Department

RE: 2018 ADMISSION REQUIREMENTS

Applications are due **December 1, 2017**, for priority review. This will be the last Masters of Occupational Therapy class admitted at UND. Starting in 2019 the program will be an entry-level Occupational Therapy Doctorate.

Students must meet all admission criteria by December 1, 2017, with the exception of prerequisite courses which must be satisfactorily completed by the end of spring semester 2018. The OT program will consider late applications only if slots are available. We do require official transcripts with fall grades posted; however, we are aware that fall grades will not be available by the December 1 deadline. Please submit unofficial transcripts by the December 1 deadline and send the official ones when they become available at the end of fall semester. To ensure your application is complete, please inform us as to what you are enrolled in for spring 2018 by completing and submitting the attached checklist under other supporting documents in the online application.

A. Admissions Requirements

Six major areas will be reviewed for the admissions process: GPA, essay, references, personal interview, volunteer/work experience and leadership experiences.

1. Online application at: www.ot.und.edu/admissions.html
2. Reference Forms. You are requested to obtain three professional references. The Department prefers that these be submitted online, but forms are available for download on the application website and can be sent by the recommender directly to the Occupational Therapy Department.
3. Volunteer Work Verification Form documenting a minimum of 60 observation hours (45 in mental health, pediatrics, geriatrics and physical rehabilitation with an OT/COTA, 15 community service or additional OT hours).
4. Written essay—responding to specific UND questions (see “written essay” link under MOT Admission Requirements on the OT website for details).
5. Resume documenting experiences and leadership.

- B. A personal onsite Interview is required. If you qualify for an interview, you will be contacted by email with your interview appointment time by January 14, 2018. Applicants should plan on spending approximately two hours with the interview process, including a brief writing exercise.

Interviews are tentatively scheduled for qualified students applying to the **Grand Forks, ND**, program on Friday and Saturday, February 9 and 10, 2018.

Onsite Interviews are tentatively scheduled for qualified students applying to the **Casper, WY**, program on Friday and Saturday, January 26 and 27, 2018, at Casper College.

- C. On or before March 15, 2018, you will receive written notice of the admission committee’s decision regarding your application.
- D. It is important to be aware that a felony conviction may affect a graduate’s ability to sit for the National Board for Certification in Occupational Therapy (NBCOT) certification examination or to attain state licensure as an Occupational Therapist. Applicants must complete the required criminal background check **following the offer of admission** but prior to starting the program.

UNIVERSITY OF NORTH DAKOTA
Occupational Therapy Program
Application for Admission Checklist

NAME: _____

Please use this checklist to help insure you have completed all necessary pre-requisites. The checklist may be uploaded as part of your application, or you can mail it to the OT Department.



Complete the online application form.	
What is your preferred campus? (choose one) Grand Forks, ND _____ Casper, WY _____ Do you want to be considered for both campuses? Yes _____ No _____	
Request official transcripts be sent from all institutions from which college credit was earned. If official transcripts are not yet available, send unofficial transcripts, including courses in which you are currently enrolled, directly to the OT Department.	
The minimum GPA requirement of 2.75 has been met.	
A minimum of 60 volunteer hours have been submitted by the deadline. Either upload as part of online application (preferred), or submit direct to OT Department by regular mail, or fax.	
Request recommendations (references) as part of the online application process.	
Submit your written essay in response to questions posed in instructions provided.	
Submit your resume (identify organizational and community involvements)	
Complete all pre-requisite course requirements (or show currently enrolled)	

Please complete the following chart to verify you have completed all pre-requisites. *When you send in your unofficial transcripts, please identify coursework you are completing in the fall semester and/or planning to take in the spring semester.*

Pre-requisite course	Course Name and Number	Credit Hours	College/ University	Term Completed (or anticipate completion)	Final Grade#
Composition I					
Composition II					
Public Speaking (Communication)					
Intro to Psych					
Developmental Psych					
Abnormal Psych					
Intro to Sociology					
Fine Arts Course					
Humanities Course					
Global Diversity Course *					
General Biology/Lab					
General Chemistry/Lab					
Statistics					
Intro to OT					
Anatomy/Lab					
Physiology					

Must have grade of "C" or higher to be accepted as an OT prerequisite.
 * Please see Essential Studies on the following UND Registrar's office website: <http://und.edu/academics/essential-studies/approved-courses.cfm>