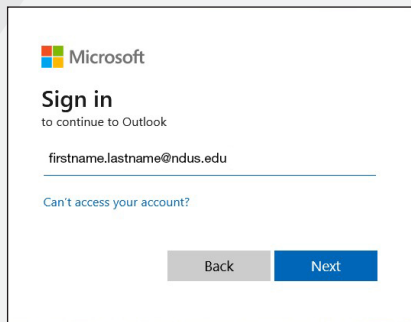


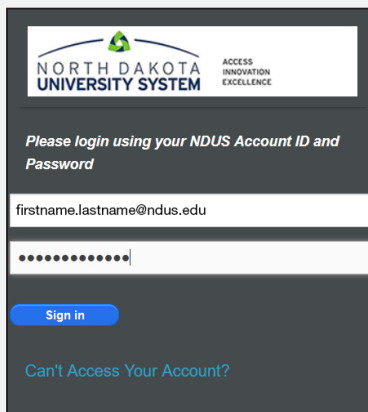
# ONEDRIVE

Organize, share and store your files with OneDrive

1. Sign in to [Microsoft - OneDrive](#).
2. Login with IdM (firstname.lastname@ndus.edu) as shown below.

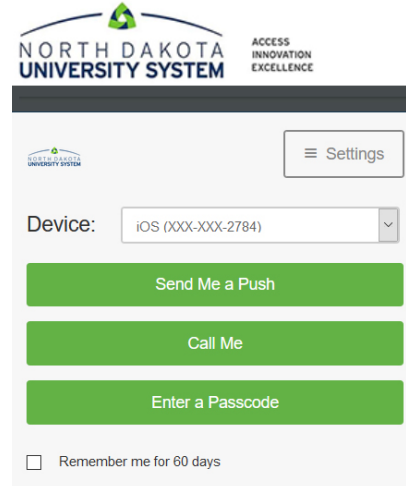


3. Select Next.
4. You will be directed to the NDUS authentication page to enter your password.

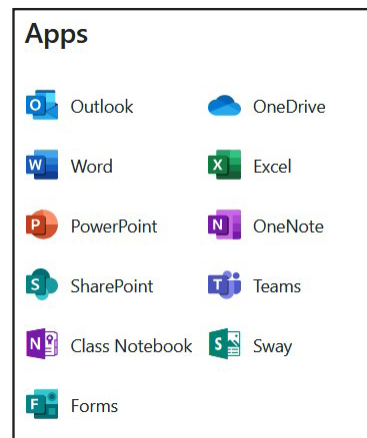


5. Select Sign in

6. This will prompt you to authenticate your account via three options.



7. Once authenticated, your Outlook account will open.
8. Select the grid box in the top left corner.
9. The Apps menu should display. Click on OneDrive.



**Information Resources**  
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