2020 INMED SUMMER INSTITUTE INSTRUCTOR JOB DESCRIPTION

- Will develop curriculum for six week period for students in grades 7 through 12 in one of the following subjects: algebra, biology, chemistry, physics, communications/study skills, and health/medical careers.
- Will prepare syllabus and all lesson plans prior to start of the program, utilizing Khan Academy and Google forms.
- All instructors are required to teach three sections of their discipline a day, labs, and also be present during study hall hours to assist student with their homework and any questions. Each section is divided as follows: 7th and 8th; 9th and 10th, and 11th and 12th. Each section will have 15-20 students.
- Science instructors must be able to teach a lab in their field and comply with all UND standards of teaching in a lab and meet safety training and requirements.
- Will be responsible for development and administration of pre-test and post-tests to be administered to each student and assign a letter grade to each test.
- Will attend weekly staff meetings
- Will provide letter grade at the end of the six week period and do a written evaluation of each student.
- Must accompany students on educational field trips as assigned.
- Must develop questions and take part in Knowledge Bowls and Presentations.
- Will be positive role model for students.
- Dates of employment will be June 1 – July 19, 2020.
- Mandatory Staff Orientation is June 1 – June 5, 2020.
- Will present final awards to students in several categories at final INMED Banquet.

PREFERRED QUALIFICATIONS:
- Must have positive, caring attitude and enjoy working with young people.
- Must have college-level coursework in subject applying for.
- Minimum of one year teaching experience desired.
- Preference given to individuals who have worked with American Indian students.

PAY:
Instructors will be paid a salary of $2,200.00 - $3,200.00 based on experience. Average work week of 25 hours.

HOW TO APPLY:
Submit application, cover letter, resume, official transcripts and a letter of recommendation to:
University of North Dakota School of Medicine and Health Sciences
Indians into Medicine
1301 North Columbia Road Stop 9037
Grand Forks, ND 58202-9037
Or e-mail susasn.i.holden@UND.edu
For questions, please call INMED at 701.777.3093

DEADLINE: OPEN UNTIL FILLED