

## **Policy on GMEC Approval and Requirement of DIO signature**

Residency Programs will be required to obtain the signature of the Designated Institutional Official and receive GMEC **approval prior** to submission of these letters and document to the Accreditation Council for Graduate Medical Education (ACGME):

1. all applications for ACGME accreditation of new programs and subspecialties;
2. changes in resident complement;
3. major changes in program structure or length of training
4. additions and deletions of participating institutions used in a program;
5. appointments of new program directors;
6. progress reports requested by any Review Committee;
7. responses to all proposed adverse actions;
8. requests for increases or any change in resident duty hours
9. requests for "inactive status" or to reactivate a program;
10. voluntary withdrawals of ACGME-accredited programs;
11. requests for an appeal of an adverse action; and,
12. appeal presentations to a Board of Appeal or the ACGME.
13. All program PIFs or equivalent (Designated Official Signature Only)

**In the absence of the DIO, review and co-signatures of the above documents will be completed in the following order by:**

- A. Executive Associate Dean of UND School of Medicine & Health Sciences, or
- B. Dean of UND School of Medicine & Health Sciences, or
- C. Chairperson of a department not involved in the request or PIF