

Undergraduate Medical Education Committee Meeting Minutes
SMHS

Wednesday, September 23, 2020 - 4:30 PM, via Zoom

In attendance: Pat Carr, Marc Basson, Jim Beal, Jane Dunlevy, Minnie Faith, Bryon Grove, Rhome Hughes, Eric Johnson, Mark Koponen, Saobo Lei, Jon Pacella, Heidi Philpot, Jim Porter, Ken Ruit, Adrienne Salentiny, David Schmitz, Steve Tinguely, Chris Tionson, Rick Van Eck, Susan Zelewski.

Minutes Submitted by: Alissa Hancock

Minutes Reviewed by: Patrick Carr

Minutes Approved by: Jim Beal and Rhome Hughes

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome/call to order	Chair Dr. Patrick Carr called the meeting to order at 4:31 pm via Zoom. If no objections proposing time of adjournment at 6:00pm.	Informational
2. Approval of Minutes	September 9, 2020	MSC to approve the 9.9.20 minutes. Bryon Grove / Heidi Philpot // carried.
3. Consent Agenda	<p>a. CSCC 8.11.20 Minutes, OBGYN Annual Report, COVID Requirements and Mid-year survey results (x3), 6.2 Required Clinical Encounters, OBGYN objectives & required encounters, Year 3 & 4 objectives, Clerkship Director Checklists, 4.18 Excused Absence, Step 1 study day make-up, Grade Intervals for years 3 & 4.</p> <p>b. Student Behaviors The DCI lists the different attributes and skills that the students will need to have and the question is: Where did these come from and how do you assess them? We have selected the 9 competencies as our professional behaviors. However, in our policies, there are attributes listed there and now we are trying to decide if we should use that list of attributed instead of the professional behaviors from the competencies? It was also recommended to us to pick out the behaviors from our competencies also. There is additional work being done to find out where these lists came from before UMEC will have to take any action.</p>	MSC to accept consent agenda. Jane Dunlevy / Jim Beal // carried.

<p>3. New Business</p>	<p>a. Committee Reports</p> <p>i. Subcommittees</p> <p>a. CSCC No report</p> <p>b. CEMC Been working on operationalizing the whitepaper and working how to mapping/tagging the curriculum easier especially for years 3 & 4 and clarifying that process. We have also had MedEd students working on updating the keyword list along with Megan Denis and Jane Dunlevy and they worked super efficiently and the list is completed.</p> <p>We have also been discussing badging the curriculum and hoping that MedEd students will be able to sufficiently tag the curriculum as a start and depending on how many students we have and how far they can get, we maybe requesting help from committee members to get this completed in by the deadline. The MedEd students have been amazing at the amount of work they can complete.</p> <p>c. BSCC We will be sending a letter to faculty in the pre-clinical curriculum requesting that they work with the committee and Dr. Minnie Faith to integrate clinical science in their lecture but we are looking have universal language so that the students can start to recognize the clinical connections. There will also be faculty development to help educate and assist faculty with the integration more robust than what we already do.</p> <p>There will also be a 2nd faculty development session coming on a mini CEDAR's to start in Phase 1 of the curriculum connected to PCL cases to integrate CEDAR's to directly integrate clinical aspects into the cases and help make those connections between clinical and basic science.</p> <p>d. DQIP - Office of Medical Accreditation: EASRC/SASRC/FASRC We are 19 months from our LCME visit and 16 months before we have to submit the DCI. All the review committees are always working on the continuous quality improvement but are now focusing on the DCI and fine tuning the language for our reports.</p> <p>EASRC is no longer a directly reports to UMEC, however some of the action items will need to be submitted to UMEC for action items to be taken care of and minutes for informational purposes.</p>	
-------------------------------	---	--

	<p>There have been whitepapers have been developed for several different systems, and education sessions will be happening over the next year with the appropriate groups that need to know the systems. Drs. Steve Tinguely, Rick Van Eck and Adrienne Salentiny will work to get the training organized and set.</p> <p>e. Ad hoc Committees</p>	
<p>4. Special Orders</p>	<p>a. STEP 1 Suggestions from one student</p> <ul style="list-style-type: none"> i. Students want to take Step 1 early so they can get a score ii. Proposal to take Step 1 between Sept and Dec 2021 to get scored iii. Not dedicated Step 1 study time; it would be taken during a clerkship iv. Those students would then use the January to June 2022 8-week Step prep rotation to study for Step 2 CK (preserving reduced clinical crowding) <p>The students that are requesting this do realize they will not be provide study time during their clerkship if they were to take the exam early. It was agreed that the Campus Dean should have to approve the student being able to take the exam during their clerkship. Also, students would then use the 8-week study electives in the spring 2021 to prepare for their STEP 2 exam to maintain the plan to relieve the overload of students in the clinics. There is thought that about 10 students in total would be interested in taking STEP 1 early.</p> <p>To be eligible to take the STEP 1 exam early would be that they discuss and get approval by their Campus Dean and be in good standing. Discussion continued to if the student should never have been in academic difficulty or not and other clinical factors and possible timing restrictions need to be considered. A focus group was created to discuss the details of that the criteria and any restrictions would need to be defined.</p>	<p>MSC to create a focus group to discuss the guidelines and criteria to assist both students and campus deans on the eligibility to take STEP 1 early and report back to UMEC. Jon Pacella / Jane Dunlevy // carried.</p> <p>Focus group members: Pat Carr, Jon Pacella, David Schmitz, Chris Tiongson, Dennis Lutz or Robert Sticca and a clinical chair.</p>
	<p>b. Pre-matriculation Biochem and Immunology preparation: course/text reading</p> <p>There are a number of proposed actions from other committees that are currently being worked out, but what can we do that will start immediately to help the students. We know that Biochem and Immunology are difficult areas and not sure if it's extra challenging because they are the first part of medical school or if students are lacking in the background with the areas. As an immediate action we can highly recommend and encourage incoming students to read a textbook in both biochem and</p>	<p>MSC to approve the recommendation of pre-matriculation curricular materials to incoming students before medical school starts. Bryon</p>

	<p>immunology that are small and inexpensive. Current students already gravitate towards a couple of the immunology books that we are looking into, and find it helpful with their studying.</p> <p>We cannot require the reading because we currently do not have a way to track or assess that, however, many students request potential reading material before they even begin medical school. However, we can state that faculty will expect them to have the basic knowledge that is in the textbooks recommended to them, and strongly encourage them to read them. Drs. Pat Carr and Minnie Faith are working together to vet out the best options to recommend to students. Jon Pacella would also like to submit some suggestions from his class on options of how to improve the immunology and biochem content. BSCC is also working with faculty to integrate clinical related slide to all lectures.</p>	Grove / Jane Dunlevy // carried.
	c. GQ Question #9: Biochemistry, Immunology, Behavioral Science (below 10th percentile)	Tabled
5. Unfinished Business	a. Review of action item table	Tabled
	b. Curriculum renewal update	Tabled
	c. Curriculum 1.5 in action update	Tabled
	d. Leo Update	Tabled
6. New Business		Information
7. Other Business		
8. Adjournment	<p>Meeting was adjourned at 6:09 pm</p> <p>Next Meeting – October 7, 2020 – 4:30 PM, Zoom</p>	Information