

Undergraduate Medical Education Committee Meeting Minutes

SMHS

Wednesday, August 11, 2021 - 4:30 PM, via Zoom

In attendance: Dinesh Bande, Marc Basson, Jim Beal, Megan Denis, Jane Dunlevy, Kara Eickman, Minnie Faith, Bryon Grove, Donald Hamm, Eric Johnson, Mark Koponen, Saobo Lei, Jim Porter, Jon Roberts, Susan Roe, Ken Ruit, Adrienne Salentiny, David Schmitz, Chernet Tessema, Steve Tinguely, Rick Van Eck, Susan Zelewski.

Minutes Submitted by: Alissa Hancock

Minutes Reviewed by: Patrick Carr

Minutes Approved by: Jim Beal and Bryon Grove

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome/call to order	Vice Chair Dr. Rick Van Eck called the meeting to order at 4:30 pm via Zoom. If no objections proposing time of adjournment at 6:00pm.	Informational
2. Approval of Minutes	July 28, 2021	MSC to approve the 7.28.21 minutes Kara Eickman / Jane Dunlevy // carried with 1 abstention.
3. Consent Agenda	a. CEMC 7.19.21 minutes	MSC to approve the consent agenda. Bryon Grove / Jane Dunlevy // carried.
3. New Business	<p>a. Committee Reports</p> <p>i. Committees</p> <p>a. P2P3C</p> <p>We have a scheduling system for the class of 2024 and those details will be in the minutes from last night’s meeting. We also have been seeing a rapid increase in health systems mandating vaccines for students, so are having students start to upload their vaccine cards into the certify system. Students can apply for an exception for the health system, as the requirements and exceptions vary from system to system. For clarification, UND is not requiring vaccines and cannot ask them, but we cannot send students to locations that they are not wanted.</p> <p>b. CEMC</p>	Informational

	<p>We have been continuing to work on the evaluations templates and collecting data for reports to be completed for the curriculum retreat and the LCME visit.</p> <p>c. P1C It was decided that we no longer wanted to ask students how many hours they were studying in the way that we were. We are re-evaluating the question wording. In addition, we have also approved a Phase 1 grading procedure that is also used in phase 2 for receiving timely grades.</p> <p>1. Remediation recommendation (Tabled)</p> <p>d. DQIP - Office of Medical Accreditation: EASRC/SASRC/FASRC We are 8-months away from our visit and 5-months away from submitting documents. We will be submitting a draft of our DCI to our outside consultants next week for a review session with the consultants in mid-September.</p> <p>There are four working groups that are continue to working to bring forth recommendations and solutions so we can improve the student’s educational experience and perception. Each of these groups has their own timeline and the student representation of the groups should be bringing the recommendations to the committee chair or Alissa Hancock to be placed on the agenda.</p> <p>e. Ad hoc Committees</p>	<p>Informational</p> <p>Informational</p> <p>Informational</p>
<p>4. Special Orders</p>	<p>a. AY 2020-21 Block 8 Students have done well this block with 34/75 students receiving honors and no remediation’s or failures. Pathology, reproductive and clinical skills were highly rated while pharmacology dropped a little. This drop might be an indication of how students are studying based on when they are taking their STEP 1 exam.</p> <p>The CBSE average score was 209 with 12 students scoring below 187 and need to retake the CBSE exam before they start their clinical rotations. There were also a handful of students that scored between 187 & 194 and they were able to start their clinical rotations, but will have to retake the exam and get a 194 before they can take the STEP 1 exam.</p>	<p>MSC to approve the AY 2020-21 Block 8 report. Jim Beal / Kara Eickman // carried.</p>

	<p>Students are wanting more time between when content is covered lecture and exams. They also want more consistency in content delivery and this is something we are always working towards improving. They also felt that they did not have enough down time, but we have added more vacation days and are working on scheduling those more efficiently.</p> <p>Discussion about how we communicate with students when we received their feedback and the actions that we take to address them. There is a natural lag in when those changes occur and the class that would like to see a certain change is not always seeing it but the next class does.</p>	
	<p>b. Standard 7 Dr. Jane Dunlevy has reviewed the standard, which covers the curricular content. We reviewed each element and the suggested comments/changes to some of the elements.</p> <p><u>7.3</u> We now have three phase 2 REMS electives instead of two because we cannot have a course that overlaps a trimester and/or academic years. The summer 8-week elective did both of those, and so it was divided into two electives to prevent that issue. In addition, iSPIRAL was updated to iSPIRAL 2.0 and was updated throughout the standard.</p> <p>7.5 – The societal problems were listed, and Dr. Dunlevy added some courses that we do address some of the societal problems that we list. She also included the objectives for those added courses to the element. In addition, this element should be forward to CEMC so that they can ensure all reports are accurate.</p> <p>7.6 The ‘block’ should be ‘unified session’. Discussion about the changes that ACHIEVE has implemented over the last year and into this year. Dr. Dunlevy wasn’t sure of the correct timing of when some of the topics were covered in different blocks/unified sessions. In addition, clerkships should be added to the 7.6-2 table.</p> <p>ACTION ITEM: Have Drs. Dunlevy, Porter and Zelewski review this element and table for accuracy. Also, ask Pat Carr who is maintaining this table and how does that happen.</p>	<p>MSC to accept the Standard 7 review with action items as discussed. Bryon Grove / Jim Beal // carried.</p>

	<p>c. ISA Report 2.1</p> <p><u>5.2.2</u> Students were dissatisfied with the preparation support they received for STEP 2CK. This year we did offer a prep course for STEP 2 and only two students signed up for the course. After further discussion, it was determined that the timing of when the course was announced to students and the fact that students had already scheduled their exam and/or were not able to change rotation schedule for the prep course likely had a significant impact on attendance. However, for the class of 2024 the prep course will be required, so there is one more year of it being optional for the class of 2023 and it will be announced earlier to allow students to participate. After that, all students will be required to complete the course.</p> <p><u>5.2.3</u> No comments</p>	Informational
	d. Implementation of the Medical Program Policy Review Committee (contact members and set date for first meeting)	Tabled
	e. 2021 GQ Questions 1, 14 and review sheet for P1C, P2P3C, SAA, Campus Deans	Tabled
5. Unfinished Business	a. Review of action item table	Tabled
	b. Curriculum renewal update	Tabled
	c. Curriculum 1.5 in action update	Tabled
	d. Leo Update	Tabled
7. Other Business		
8. Adjournment	<p>Meeting was adjourned at 5:58 pm</p> <p>Next Meeting – August 25, 2021 – 4:30 PM, Zoom</p>	Information