

Undergraduate Medical Education Committee Meeting Minutes

SMHS

Wednesday, July 15, 2020 - 4:30 PM, via Zoom

In attendance: Marc Basson, Jim Beal, Sheila Bosh, Pat Carr, Jane Dunlevy, Minnie Faith, Bryon Grove, Rhome Hughes, Eric Johnson, Mark Koponen, Saobo Lei, Andrew McLean, Jonathan Pacella, Adrienne Salentiny, David Schmitz, Chernet Tessema, Nadia Toumeh, Rick Van Eck, Don Warne, Susan Zelewski.

Minutes Submitted by: Alissa Hancock

Minutes Reviewed by: Patrick Carr

Minutes Approved by: Jane Dunlevy and Bryon Grove

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome/call to order	Chair Dr. Patrick Carr called the meeting to order at 4:31 pm via Zoom. If no objections proposing time of adjournment at 6:00pm.	Informational
2. Approval of Minutes	June 24, 2020	MSC to approve the 6.24.20 minutes. Jonathan Pacella / Rick Van Eck // carried.
3. Consent Agenda	<ul style="list-style-type: none"> a. CSCC 5.12.20 Minutes, Surgery, SHaPE and Residents as Teachers reports b. BSCC 5.26.20 Minutes c. CEMC 5.11.20 & 6.8.20 Minutes d. MSC to approve the 2-week electives for ROME students and Family Medicine objectives. Susan Zelewski / Jim Roerig // carried (previous electronic vote) e. MSC to approve the Basic Science Clerkship Objectives. Jim Roerig / Thad Rosenberger // carried (previous electronic vote) 	MSC to accept the consent agenda. Jane Dunlevy / Donald Warne // carried.
3. New Business	<ul style="list-style-type: none"> a. Committee Reports <ul style="list-style-type: none"> i. Subcommittees <ul style="list-style-type: none"> a. CSCC No report b. CEMC Sub-competencies Proposal 	<p>Informational</p> <p>MSC to approve the sub-competencies be sub-summed by the</p>

	<p>The committee discuss and thought that the sub-competencies are too granular to be a competency and are more like a course objective. It was thought that they could be subsumed by the overarching competency in mapping. However, 3.5.5 could fit better under 1.9.</p> <p>c. BSCC No report</p> <p>d. Office of Medical Accreditation: EASRC/SASRC/FASRC Tabled</p> <p>e. DQIP</p> <p>1. Advisory White Paper in process The next white paper we will be discussing once the graphic has been developed is the Advising system. There are three areas of advising for students.</p> <ol style="list-style-type: none"> 1. Academic Help the students with knowledge, skills and behaviors to be a successful student 2. Career Helps guide students with discussion and finding the experiences to help determine their career path. 3. Tutoring Is more for assisting students with gaining knowledge in which they are struggling with. <p>However, academic advisors are the only one that cannot grade a student unless you feel you cannot be unbiased in grading because of the relationship you may have with a student.</p> <p>f. Ad hoc Committees</p>	<p>overarching competency in 3.5 and 4.8; with 3.5.5 to be sub-summed by 1.9. Bryon Grove / Jane Dunlevy // carried.</p>
<p>4. Special Orders</p>		
<p>5. Unfinished Business</p>	<p>a. Review of action item table The sub-competencies have been completed and will be marked as so. Everything else is still in progress.</p>	<p>Information</p>

	<p>b. Curriculum renewal update</p> <p>All design groups have selected objectives and now Drs. Jane Dunlevy and Pat Carr are review those leftover objectives to see where they belong. It's not that we are not going anything for these objectives or that we cannot do them. It was pointed out that some groups did not select objectives because they felt they could write a better objective in its place, so some reconciliation could be possible for some of the objectives. Progress is slow but moving.</p>	Information
	<p>c. Curriculum 1.5 in action update</p> <p>Everything is going well and went as smoothly as possible the first week. Lectures are showing up and doing what they need which is really helpful with it going smoothly.</p>	Information
	<p>d.Leo Update</p> <p>We sent instructions to all faculty for Unified Sessions and it seemed to go pretty well and we will be sending it out to the faculty for block 5 soon. We gave instructions on how to do the basics of what you need to do and not how it works to log-in, find the calendar, upload materials, find the zoom link and how to create a quiz if you wish and to find and complete evaluations that you might be assigned.</p> <p>Students also received some instruction and were able to complete a scavenger hunt within the program on their first day of medical school. WE also learned a lot with the implementation and plan to take all that and update materials and apply it to teaching block 5 students as well.</p> <p>The mapping capabilities for objectives is tremendous and can be a great help with committees. Leo has a lot more information in one system than we have had before.</p>	Information
6. New Business		Information
7. Other Business		
8. Adjournment	<p>Meeting was adjourned at 5:21 pm</p> <p>Next Meeting – August 5, 2020 – 4:30 PM, Zoom</p>	Information