

Undergraduate Medical Education Committee Meeting Minutes

SMHS

Wednesday, May 13, 2020 - 4:30 PM, via Zoom

In attendance: Marc Basson, Jim Beal, Pat Carr, Jane Dunlevy, Minnie Faith, Donald Hamm, Mark Koponen, Saobo Lei, Jon Pacella, Jim Porter, Jim Roerig, Thad Rosenberger, Ken Ruit, Adrienne Salentiny, David Schmitz, John Shabb, Chernet Tessema, Steve Tinguely, Chris Tiongson, Rick Van Eck, Don Warne, Susan Zelewski.

Minutes Submitted by: Alissa Hancock

Minutes Reviewed by: Patrick Carr

Minutes Approved by: Heidi Philpot and Don Warne

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome/call to order	Chair Dr. Patrick Carr called the meeting to order at 4:30 pm via Zoom. If no objections proposing time of adjournment at 6:00pm.	Informational
2. Approval of Minutes	April 29, 2020 Minutes	Tabled, as they were not posted.
3. New Business	<p>a. Committee Reports</p> <p>i. Subcommittees</p> <p>i. CSCS</p> <p>The current 4th years students have graduated and are onto residency! Our current 3rd year students with the approval of the Provost will be able to return to the clinics where the health systems are accepting students. However, they will not be allowed to see COVID positive patients, must watch videos on how to use PPE and must follow the CDC and health system guidelines. As health systems open up for student’s priority will go to those on that campus who need the experience to graduate, then to students on other campuses who need the credit and lastly to those students returning from a LOA. Just announced today that students will be allowed to go to our out of state sites in Minnesota and Montana; if they are willing to take students.</p> <p>Next year away rotations will be limited to one per student, and only if they cannot get that experience with a residency on their home campus or in state. Also all interviews will be done virtually across the nation.</p>	<p>MSC to endorse these actions that were approved by CSCS. Susan Zelewski / Thad Rosenberger // carried.</p>

For the incoming 3rd year students we are proposing that students take 4 weeks of a clerkship focusing on the hands on experience and complete them back to back in the order that they are signed up in. Then for the second half of the year they would repeat the last 4 weeks of the clerkship. We cannot guarantee that students will not be removed from the clinics sites; this way they can complete the last four weeks of the clerkships online because they had their required clerkship hands on experience.

MILE is not affected by this as they have their integrated curriculum. ROME would still need to be decided how integrate this change and the pediatric clerkship is going to 6-week clerkship and has agreed to do 4 weeks in the first half of the year.

All residency programs will be conducting interviews virtually and as a benefit for students they did extend application deadline and pushed back when applications are released to programs.

ii. CEMS

1. 2019 Mapping Report

This report this year shows the objectives mapped to the domains and where there are gaps for the curriculum as a whole for this year. It does not say what we are teaching in the curriculum but what is mapped in the curriculum. CEMS will be creating these reports for UMEC to help make decisions about the gaps and redundancies in the different phases. This report will develop as we transition into the Curriculum 2.0 the reports will be more comprehensive reports and more useful

Action Items:

- Competencies with low with objectives mapped be sent to Curriculum Oversight Committee for consideration during the curriculum 2.0 revision. Abridge versions can be provided to the design teams.
- Sub competencies should be forward to CEMS for a consideration if they should be sub competencies or become parent competencies.

2. Domain 7 Course Objectives

When CEMS first looked at the curriculum mapping and noticed that domain 7 only had two objectives mapped to it. It was felt that it was an emergency to get objectives created and mapped to fill that gap. Michelle Montgomery and Eric Johnson are the content experts and were asked to develop objectives for the medical curriculum to be mapped to domain 7. This a solution for addressing a gap in the curriculum, that was just presented.

MSC to accept the 2019 Mapping Report from CEMS. No objections approved by general consent.

Action Items are approved with no objections.

MSC to approve the domain 7 objectives and forward them to the

	<p>Course objectives are listed under the competency that is it mapped to and once they are approved they will then be inputted into the curriculum database to be able to be used to map current interprofessional activities in the curriculum.</p> <p>iii. BSCS</p> <p>1. Policy 4.20 This policy has been extensively revised and reduced by BSCS by removing redundancies and make the language consistent throughout the policy. The procedures have also been removed from the policy and put in more general language. Clerkships and units are considered courses. It states that UMEC has the oversight role for the procedures of the policy and revised the language regarding dual degrees to be more generalized.</p> <p>At the last MCC meeting it was requested the policy be revised and taken into account the concern about suspending students for failing the gateway exam and it was determined that there were no changes needed to this document because already supported the concerns that were raised.</p> <p>Action Item:</p> <ul style="list-style-type: none"> • The policy will be forwarded to Judy Solberg to be updated on the website by Pat Carr. • MPRC will be reviewing all policies annually once it is operational <p>2. Policy 4.19 This is policy that MCC has already approved but there was some confusion about if we need to track and enforce the student study time for different parts of the curriculum. The language was revised so that we do NOT need to track or enforce study time outlined in the policy.</p> <p>Recommend the following changes: to count as the annual review of this policy and will update the document to reflect that. Also, change the 'Curriculum Directors' to 'Course Directors' because this is a phase 1 policy only.</p>	<p>Curriculum Database Manager for input into the database. Jane Dunlevy / Thad Rosenberger // carried.</p> <p>MSC to approve the policy 4.20 with the update to the policy number on the document, effective for AY 2020-21. Thad Rosenberger / Susan Zelewski // carried.</p> <p>MSC to approve policy 4.19 with the editorial changes recommended. Jane Dunlevy / Thad Rosenberger // carried.</p>
	<p>ii. Ad hoc committees</p>	
<p>4. Special Orders</p>	<p>UMEC will need to work on the subcommittee structure and update the organizational chart and the charges for each subcommittee.</p>	

	<p>We are in the process of consolidating all the version of the UMEC Governance Documents and will post it on blackboard.</p> <p>Upcoming is the review of 10.1 & 10.5, it's been three years since this has been done.</p> <p>We will also be having a series of white papers coming also from the Dean's Quality Improvement Group and these will help us guide what we should be doing.</p>	
5. Unfinished Business	a. Review of action item table	Information
	<p>b. Curriculum renewal update</p> <p>The design team are moving along. Dr. Jane Dunlevy has been working hard on the curriculum revision and keeping that moving forward. As well as developing multiple contingency plans regarding the COVID situation.</p>	
6. New Business		Information
7. Other Business	A big thank you to Dr. Mark Koponen for all his guidance and hard work as the chair of MCC.	
8. Adjournment	<p>Meeting was adjourned at 5:48 pm</p> <p>Next Meeting – May 27, 2020 – 4:30 PM, Zoom</p>	Information