

## Undergraduate Medical Education Committee Meeting Minutes

SMHS

**Wednesday, February 10, 2021 - 4:30 PM, via Zoom**

**In attendance:** Pat Carr, Marc Basson, Jim Beal, Michael Booth, Jane Dunlevy, Megan Denis, Kara Eickman, Minnie Faith, Bryon Grove, Rhome Hughes, Eric Johnson, Saobo Lei, Heidi Philpot, Jim Porter, Ken Ruit, Adrienne Salentiny, David Schmitz, Chernet Tessema, Steve Tinguely, Chris Tionson, Nadia Toumeh, Rick Van Eck, Don Warne, Susan Zelewski.

**Minutes Submitted by:** Alissa Hancock

**Minutes Reviewed by:** Patrick Carr

**Minutes Approved by:** Rhome Hughes and Kara Eickman

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
<b>1. Welcome/call to order</b>	Chair Dr. Patrick Carr called the meeting to order at 4:34pm via Zoom. If no objections proposing time of adjournment at 6:00pm.	Informational
<b>2. Approval of Minutes</b>	January 27, 2021	<b>MSC to approve the 1.27.21 minutes. Jim Beal / Rhome Hughes // carried.</b>
<b>3. Consent Agenda</b>	<ul style="list-style-type: none"> <li>a. Psychiatry Annual Report</li> <li>b. BSCC 1.5.21 minutes</li> </ul>	<b>MSC to accept consent agenda. Kara Eickman / Rhome Hughes // carried.</b>
<b>3. New Business</b>	<ul style="list-style-type: none"> <li>a. <b>Committee Reports</b> <ul style="list-style-type: none"> <li>i. <b>Subcommittees</b> <ul style="list-style-type: none"> <li>a. <b>CSCC</b> No report</li> <li>b. <b>CEMC</b> No Report.</li> <li>c. <b>BSCC</b> <ul style="list-style-type: none"> <li>1. <b>Inclusive Teaching and Classroom Instruction in Med Prep</b> There was no specific MCAT score in mind to be considered a good MCAT score. The form will be updated to be more clear that this is an 8-week elective but only for phase 1 students over both summer elective periods.</li> </ul> </li> </ul> </li> <li>d. <b>DQIP - Office of Medical Accreditation: EASRC/SASRC/FASRC</b></li> </ul> </li> </ul>	<p>Information</p> <p><b>MSC to approve the phase 1 Inclusive Teaching and Classroom Instruction in Med Prep elective with discussed edits. Jim Beal / Rhome</b></p>

	<p>The ISA report will be done by the end of the week. There is another group that will include students to make recommendations to address the areas of concern that were discovered by the ISA. Then each member of UMEC will be assigned a task to review part of the ISA and give a primary report to the committee for discussion. This will help spread the workload out among the committee.</p> <p>We do expect to hear from Dean Wynne on his recommendation on how we could adjust the governance structure by the next UMEC meeting. Also, all the standards and elements will be going to Dean Wynne for review and then to UMEC for feedback as part of our preparation for the LCME visit.</p> <p>Standard 8 is a large standard and is focused on the curriculum. There are expectations that UMEC reviews the curriculum as a whole, the courses and clerkships and phase levels. UMEC will need to review this standard very closely.</p> <p><b>e. Ad hoc Committees</b></p>	<p><b>Hughes // carried.</b></p> <p>Informational</p>
<p><b>4. Special Orders</b></p>	<p><b>a. First year students request for vacation time</b></p> <p>The first year students did a student of the class about how they were feeling and there was more than one student that reported thoughts of self harm. Their mental health is worse than we have seen before. Regardless of the reasons of why this is worse this year, we need to address this and help them how we can.</p> <p>Students believe that more vacation time would help with the stress level of medical school. So, we offered them two options and provided the pros and cons for each.</p> <ol style="list-style-type: none"> <li>1.) 18-month curriculum with an additional 4.5 days of vacation. This would not extend phase 1.</li> <li>2.) 20-month curriculum would extend phase 1 by 8-weeks and this would shorten phase 2 by one elective period.</li> </ol> <p>The class is split on which option they would prefer, so what ever we decide there will be disgruntled students.</p> <p>The idea to have two tracks is appealing but we would have issues with students wanting to switch between tracks and would also create lots of complications with schedules. The committee’s consensus is that we need to move to the 20-month curriculum to help relieve some stress. Phase 2 &amp; 3 curriculum can be flexible for this change. More vacation time would allow students more time for research for those that would like it. So the class of 2024 will start this new schedule after Unified Session 5, so the summer electives will remain in tact. The class of 2025 will start the entire extended 20-month curriculum and the class of 2023 will not be affected by this change. Pat Carr will communicate with classes 2024 right away and include the update about the class of 2023 schedule will not be affected.</p>	<p><b>MSC to move forward with the 20-month curriculum starting with the class of 2024. Pat Carr and Jane Dunlevy will adjust the curriculum to start after Unified Session 5, so the summer electives will remain the same. Kara Eickman / Bryon Grove // carried.</b></p>

	In addition, resources will be send out to the class and also a town hall will be scheduled with them to discussion the change and push of resources to try to find and help these students that need it.	
	<p><b>b. Second year students CBSE Exam Results</b>  Students must take CBSE exams throughout 2<sup>nd</sup> year and they are half length practice STEP 1 exams. It is timed and good for the students to experience. Last year the STEP 1 scores greatly improved. This year knowing that they will not be taking the STEP 1 exam right away and the exam moving to a pass/fail in the near future; they are not as motivated to do well on these exams. In blocks 7 &amp; 8 they must get a passing score of 194 on this gateway exam to start clinicals. We have 10 more students that have not achieve a passing score in block 7 this year from last year.</p> <p>We could decide to change the passing score for the gateway exam if we would like to. However, if we feel that it is still important to achieve that 194 score then we can stick with that. Just need to decide by March 15<sup>th</sup>, which is when they will take the last gateway exam. We will have to prepare for what happens if a larger group doesn't pass. They are aware of the consequences if they do not pass also.</p> <p>The class of 2021 will take STEP 1 within the first 6-months of phase 2, and still need to decide when the class of 2025 should be taking the exam. We will continue the discussion next meeting.</p>	Informational
	<p><b>c. Policy 4.20 updated</b>  The policy was updated to have all references to STEP 2 CS removed.</p>	<b>MSC to accept the revised policy 4.20 and to have it posted to the website. Bryon Grove / Susan Zelewski // carried.</b>
	<b>d. Ad hoc group to review subcommittee's and recommend additional committees or rename current ones</b>	Tabled
<b>5. Unfinished Business</b>	<b>a. Review of action item table</b>	Tabled
	<b>b. Curriculum renewal update</b>	Tabled
	<b>c. Curriculum 1.5 in action update</b>	Tabled

	<b>d.Leo Update</b>	Tabled
<b>6. New Business</b>		
<b>7. Other Business</b>		
<b>8. Adjournment</b>	Meeting was adjourned at 6:05 pm  Next Meeting – February 24, 2021 – 4:30 PM, Zoom	Information