

Undergraduate Medical Education Committee Meeting Minutes

SMHS

Wednesday, November 24, 2021 - 4:30 PM, via Zoom

In attendance: Pat Carr, Marc Basson, Dinesh Bande, Jim Beal, Chris DeCock, Jane Dunlevy, Bryon Grove, Donald Hamm, Minnie Kalyanasundaram, Mark Koponen, Michelle Montgomery, Jim Porter, Susan Roe, Jon Roberts, Ken Ruit, Adrienne Salentiny, Chernet Tessema, Steve Tinguely, Rick Van Eck.

Minutes Submitted by: Alissa Hancock

Minutes Reviewed by: Pat Carr

Minutes Approved by: Bryon Grove and Jim Beal

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome/call to order	Chair Dr. Patrick Carr called the meeting to order at 4:34 pm via Zoom. If no objections proposing time of adjournment at 6:00pm.	Informational
2. Approval of Minutes	November 10, 2021	MSC to approve the 11.10.21 minutes. Jane Dunlevy / Susan Roe // carried.
3. Consent Agenda	<ul style="list-style-type: none"> a. CEMC 10.11.21 & 10.25.21 minutes b. P1C 8.31.21 & 10.26.21 minutes c. P2P3C 10.12.21 minutes, Family Medicine & ROME Annual Reports, Surgery Electives 9102, 9311 & 9501, MED 9555, Phase 2 & 3 Reports, Epidemiology Clinical Research Proposed change, 5.9 Away Elective Approval Procedure 	MSC to approve the consent agenda. Bryon Grove / Jim Beal // carried.
4. Student Check-in	<ul style="list-style-type: none"> a. Peer Tutoring Donald Hamm provided the peer tutoring update and timeline to keep the peer tutoring going forward, as requested. b. STEP Prep Course Not be Mandatory – follow-up There was a proposal concerning the Step 1 prep course that was targeted towards allow more student autonomy regarding their preparation. This request had been discussed in previous meetings and now, a detailed proposal has been created and brought to UMEC. The new proposal is for the CBSE gateway exam score be used to determine the level of participation required in the STEP Prep Course. If students pass with a score of 213 or above they would be required to only take the NBME subject and CBSE exams (when offered) and conduct self-directed studying the rest of the week. The 213 score is 10% higher than the 	MSC to approve that with a score of 213 or above on the CBSE Gateway exam. Students would have the flexibility to only take the weekly NBME exams for the STEP

	<p>minimum passing score needed for the gateway exam. This number was thought to be a more conservative number than 194, and scores above 213 would be more likely to be associated with a passing Step 1 score than those closer to 194. The new proposal had all students scoring below 213 on the CBSE exams, along with students demonstrating academic difficulty in blocks/unified sessions/units other than Unified session or Block 1, partaking in the entire Step 1 prep course as originally described and approved by the P2P3C. It was mentioned that the class of 2024 just took the US 7 CBSE gateway exam, and the class overall did very well with many passing the 194 score.</p> <p>Discussion continued around the classes request and the reasoning why the course was created based on previous years of requests from students. The cost of not taking the course was considered in light of the proposed benefits (and minimal time-investment).</p> <p>After lots of discussion the motion failed and all students will be required to participate fully in the course as approved by the P2P3C. Dr. Pat Carr will communicate the outcome with the class in include the vote of 4 to 5.</p>	<p>Prep Course but encouraged to attend other sessions. Jon Roberts / Donald Hamm // NOT Carried with a vote of 4 yay and 5 nay.</p>
<p>5. Committee Reports</p>	<p>a. Committee Reports</p> <p>i. Committees</p> <p>a. P2P3C</p> <p>1. STEP Prep Course Description</p> <p>b. CEMC The committee has been working on requesting vocabulary list from faculty members for Unit 1 to start the mapping of the curriculum. There is also lots of other work going on in the background for more comprehensive reporting on the curriculum reporting.</p> <p>c. P1C</p> <p>1. Unit 3 Schedule This unit we are going to deliver the content to a different format based on the feedback we have heard from students. There will be more asynchronous lectures followed by a Q/A session with the faculty member to answer questions on their lecture series. The lecture recording will be available to students earlier and the weekly quizzes are going away this unit. Some of the recorded lectures</p>	<p>Tabled</p> <p>MSC to approve the Unit 3 schedule. Bryon Grove / Jim Beal // carried.</p>

	<p>will be new and done specifically for this new style of presenting and others will be from the last 6 months. We have also added designated self-directed study session in the schedule to allow students the extra study time. There are also more clinical cases being presented by faculty members where they will walk through a case step by step. This is something that students enjoy and find helpful with relating to the clinical application of the basic sciences. In addition, we tried to keep the wellness days before exams and we our best but were not always able to provide a full day but no new content will be presented on that day.</p> <p>d. DQIP - Office of Medical Accreditation: EASRC/SASRC/FASRC No Report</p> <p>e. Ad hoc Committees</p>	
6. Special Orders	a. Element 9.5	Tabled
	b. Review of Med Program Competencies	Tabled
	c. GQ questions below 10th percentile	Tabled
	d. Integration of 15 min, 30 min and 45 min slides for lectures (to help them remain on time)	Tabled
	e. Ombudsperson for receiving sensitive feedback (so it may remain anonymous)	Tabled
	f. Revisit grade review policy in light of ranking (high-15, 20, 40, 20,5-low)	Tabled
	g. FYI – Appeals policy being attached to all “grad availability” emails	Tabled
	h. Feedback link: to me from Administration sent emails	Tabled
	i. UMEC Membership <ul style="list-style-type: none"> i. Curriculum Management Database Manager 	Tabled

	j. UMEC Representative for Committee for Resource for Education	Tabled
7. Unfinished Business	a. Review of action item table	Tabled
8. Other Business		
9. Adjournment	Meeting was adjourned at 6:04 pm Next Meeting – December 8, 2021 – 4:30 PM, Zoom	Information