

Undergraduate Medical Education Committee Meeting Minutes
SMHS

Wednesday, October 7, 2020 - 4:30 PM, via Zoom

In attendance: Pat Carr, Marc Basson, Jim Beal, Megan Denis, Jane Dunlevy, Minnie Faith, Rhome Hughes, Eric Johnson, Mark Koponen, Heidi Philpot, Jim Porter, Ken Ruit, Adrienne Salentiny, David Schmitz, Chernet Tessema, Nadia Toumeh, Susan Zelewski.

Minutes Submitted by: Alissa Hancock

Minutes Reviewed by: Patrick Carr

Minutes Approved by: Susan Zelewski and Kara Eickman

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome/call to order	Chair Dr. Patrick Carr called the meeting to order at 4:31 pm via Zoom. If no objections proposing time of adjournment at 6:00pm.	Informational
2. Approval of Minutes	September 23, 2020	MSC to approve the 9.23.20 minutes. Jim Beal / Rhome Hughes // carried.
3. Consent Agenda	a. CEMC 8.31.20 minutes b. BSCC 9.1.20 minutes	MSC to accept consent agenda. Jim Beal / Rhome Hughes // carried.
3. New Business	<p>a. Committee Reports</p> <p>i. Subcommittees</p> <p>a. CSCC</p> <p>1. Psych Virtual NNCI electives This is a virtual course that will be continuously offered to students. We do have a student that would like to start this course in just over a week and so CSCC has expedited the approval process.</p> <p>b.CEMC</p> <p>1. Badging paper This proposal outlines the concepts in which we will measure competencies and other items in the curriculum with the idea of badging. However, the type and level requirements for tbadges has not yet been determined. Badging would allow us to track outside regular curriculum activities that students are doing, and we are still working on</p>	<p>MSC to approve the Psych Virtual NNCI elective. Jim Beal / Kara Eickman // carried.</p> <p>MSC to approve the Badging Proposal. Jane Dunlevy / Rhome Hughes // carried.</p>

	<p>how the tracking process would work for this and who it would involve. The idea is that all students would need to meet the base level of each badge and have the opportunity to strive for higher levels, so the base level is similar to the S/U grading we currently do. Again, there are still details that need to be figured out.</p> <p>2. Curriculum Management Whitepaper Revision This whitepaper has already been approved but after further review of the assessment tagging section and with our assessments now including more NMBE questions. We cannot get to the granular level that was originally described because we do not have access to those questions from NMBE. Therefore, the changes that are being recommended that we use a representative sample of the assessment items to tag to the course objectives. This is still more information that what LCME would ask for but this would help us follow the best practices to help ensure that students are getting the best education experience possible.</p> <p>We will need to update the whitepaper or add an addendum outlining what we are actually doing until we reach the level of the current whitepaper. We do not want someone to copy something from the aspirational whitepaper into the DCI as something we are doing when in fact we are not.</p> <p>ACTION ITEM: Dr. Adrienne Salentiny will bring this discussion back to CEMC for further discussion.</p> <p>c. BSCC No Report</p> <p>d. DQIP - Office of Medical Accreditation: EASRC/SASRC/FASRC 1. EASRS September Minutes 2. SACRS September Minutes</p> <p>e. Ad hoc Committees</p>	
4. Special Orders	a. Visiting Students Policy	Tabled
	b. Mid-year survey (2019-2020); learning objectives in problem-based learning and subjective grading In reviewing the comments from the survey that we have collated, we have to decide if students really don't like something or if they are making good points for us to discussion and make changes to the	Information

	<p>curriculum. Most of these comments are regarding PCL and the LO the number of presentations they have to do in a week. In the last two years about half the class liked or disliked this in PCL. However, we know the PCL is important for them to learn how to do self-directed learning. After some discussion we are concluding that students are not seeing the benefits of the LO's or PCL as an inefficient way of learning. However, there was a suggestion that if we explain to the students at the beginning of each block that we are teaching them how to think like doctors they seem to grasp a little more of what that means each time they hear it.</p> <p>Dr. Kara Eickman is willing to talk to both pre-clinical classes about the meaning of PCL and the goal with self-directed learning portion of PCL. She will also develop a one-page sheet of the philosophies of PCL to share with the facilitators and have a one-time meeting with them to review the sheet. Dr. Pat Carr will work with the class presidents to find a time for a class meeting.</p>	
	<p>c. Ad hoc group to review subcommittee's and recommend additional committees or rename current ones</p>	Tabled
	<p>d. Membership of committees: (Librarians, IT staff) There is an element that states that librarians and IT staff need to be involved, participate and teach in the curriculum. Our UMEC bylaws descriptions of the committees does not include librarians and it other conversation about the accreditation. It was thought that it is important that we have librarians listed on the committee membership as non-voting members, as they already do participate in committees. We also have IT staff that is involved in setting up the curriculum and we do have at least one person who teaches but no one attends curriculum committee meetings.</p>	<p>MSC direct UMEC to define the involvement of librarians with committees associated with UMEC as non-voting members. Also work with Judy Solberg to ensure that their membership is represented on the standing committee membership list. Kara Eickman / Heidi Philpot // carried.</p>
5. Unfinished Business	<p>a. Review of action item table</p>	Tabled
	<p>b. Curriculum renewal update</p>	Tabled
	<p>c. Curriculum 1.5 in action update</p>	Tabled

	d.Leo Update	Tabled
6. New Business		Information
7. Other Business		
8. Adjournment	Meeting was adjourned at 6:04 pm Next Meeting – October 28, 2020 – 4:30 PM, Zoom	Information