

Undergraduate Medical Education Committee Meeting Minutes

SMHS

Wednesday, October 13, 2021 - 4:30 PM, via Zoom

In attendance: Pat Carr, Dinesh Bande, Marc Basson, Jim Beal, Chris DeCock, Megan Denis, Jane Dunlevy, Kara Eickman, Bryon Grove, Donald Hamm, Eric Johnson, Minnie Faith, Mark Koponen, Saobo Lei, Jim Porter, Susan Roe, Jon Roberts, Ken Ruit, David Schmitz, Chernet Tessema, Steve Tinguely, Chris Tionson, Rick Van Eck, Susan Zelewski.

Guests: Abigail Smith, Andrea Kelsch, Covey, Wong, Foley Schreier, Julia Dworsky, Kenzie Samson, Sam Wilke, Lauren Johnson, Mackenzie Wild, Maddie Klein, Megan Corn, Megan DeVillers, Mitchell Gullickson, Stephanie Ziegler, Tarlynn Tone-Pah-Hote, Theoren Solseng, Tiffany Barth, Wale Babalola.

Minutes Submitted by: Alissa Hancock

Minutes Reviewed by: Patrick Carr

Minutes Approved by: Kara Eickman and Jane Dunlevy

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome/call to order	Chair Dr. Patrick Carr called the meeting to order at 4:32 pm via Zoom. If no objections proposing time of adjournment at 6:00pm.	Informational
2. Approval of Minutes	September 22, 2021	MSC to approve the 9.22.21 minutes. Bryon Grove / Saobo Lei // carried.
3. Consent Agenda	a. CEMC 9.13.21 minutes, b. OBGYN Annual Report	MSC to approve the consent agenda. Jim Beal / Bryon Grove // carried.
4. Student Check-in	a. CBSE Passing Score Jon Roberts, MS II student representative presented the class of 2024 with a survey he sent to the class and reviewed some of the comments and results regarding the CBSE passing score. The committee expressed some of their concerns about changing the passing score would be setting the students up for future failure and also explained that by having a passing score at 194, it also shows that students are prepared for clerkship. The MS IV Donald Hamm talked about his experience in clerkships and not having as much time to study for STEP exams as he originally thought. There is also a correlation to students who struggle in in phase 1 of the curriculum will most likely struggle in the rest of the curriculum as well. By having the hard pass grade for CBSE, it can help students stop and work through why they failed and	Informational

	<p>sometimes test anxieties or other issues could be affecting them that they didn't realize without the hard stop. When students can get help with these things they are more successful in the future.</p> <p>Dr. Jane Dunlevy and Kurt Borg have heard the students concerns of the date of the last CBSE exam in US 8 and have already moved the date of the last CBSE into January after a long weekend. This just hasn't been communicated yet to students. This was satisfactory to students after the discussion.</p> <p>b. Mandatory Step Prep Course Students expressed that everyone has a different way of studying and knowledge gaps and don't think a standard prep course would be beneficial. However, this elective was just voted on last night at P2P3C and there have been some big changes made based on the student feedback we received. So, the course now will allow students to do an independent study with only some of the lectures required and there is still the NBME weekly exams with a 2-week dedicated study at the end of the course.</p> <p>There is also a class meeting on November 4th to discussion this course in details that might help clear up questions. The elective has not made it through the full committee approval process yet, so the class has not seen all the new changes. Also, noted that this elective was created because of the years of feedback students wanted more preparation and focused instruction for the STEP 1 exam because a failure in STEP 1 will have major affects to a student's career. A suggestion to have nothing required but the weekly exams or quizzes, but then the concern is about how that might affect financial aid. Discussion will continue after we find out financial aid details and the students see the new proposal for the course.</p> <p>c. PCL in-person/online The class would like to see have what can be done to have in-person PCL for US 8. The majority of the class would like to have in-person PCL but are not able to. A few suggestions of how to possibly make this happen include: letting the majority vote decided for each PCL group, have a hybrid to allow those that want to be in-person to be in-person or to try to coordinate the PCL groups so that those that want to be remote are all in one group, hoping that the numbers work out that way. The issues with that last suggestion is the process in which Dr. Kurt Borg carefully selects the PCL groups to maintain TBL. There is also concern about the same experience not being possible with a hybrid model but Dr. Rick Van Eck is</p>	<p>Item not moved to vote</p> <p>ACTION ITEM: Continue discussion of the mandatory component of the Prep Course and financial aid requirements.</p> <p>ACTION ITEM: Dr. Pat Carr will talk with Dr. Kurt Borg about trying put students that want to be remote in the same group before we move forward.</p>
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	willing to have that discussion further with anyone who wants to.	
5. Committee Reports	<p>a. Committee Reports</p> <p>i. Committees</p> <p>a. P2P3C No report</p> <p>b. CEMC We have approved the unit template this week and will be coming forward with the other report templates in the near future. Also, a pilot group will be working on the mapping process for the curriculum events and UMEC will be updated as we work through the process and how it is going.</p> <p>c. P1C No report</p> <p>d. DQIP - Office of Medical Accreditation: EASRC/SASRC/FASRC We are 3-months away from submitting our LCME documents and 4-months from the mock visit and 5-months from our actual LCME visit. The ISA groups continue to meet and the second ISA survey will go out in December and hope we will see the improvement.</p> <p>Looking for suggestions of how to notify and educate everyone of the re-accreditations. Suggested starting with the departments chairs to start reminding faculty in the department meeting, flyers, digital signage and include the organization graphic.</p> <p>e. Ad hoc Committees</p>	Informational
6. Special Orders	a. Standard 12 Review	Tabled
	b. Language for committee chair pro-tem in elected chair absence	Tabled
	c. Review of Medical Program Competencies	Tabled

	d. Unit 1 Evaluations and outcome of Heads UP! Meeting	Tabled
	e. GQ questions below 10th percentile on benchmarking	Tabled
	f. Change in weekly group leader meeting process	Tabled
	g. Integration of 15 min, 30 min and 45 min slides for lectures (to help them remain on time)	Tabled
	h. Ombudsperson for receiving sensitive feedback (so it may remain anonymous)	Tabled
	i. Revisit grade review policy in light of ranking (high-15, 20, 40, 20,5-low)	Tabled
	j. FYI – Appeals policy being attached to all “grad availability” emails	Tabled
	k. Feedback link: to me from Administration sent emails	Tabled
	l. UMEC Membership i. Curriculum Management Database Manager	Tabled
7. Unfinished Business	a. Review of action item table	
8. Other Business		
9. Adjournment	Meeting was adjourned at 6:04 pm Next Meeting – October 27, 2021 – 4:30 PM, Zoom	Information