

Undergraduate Medical Education Committee Meeting Minutes

SMHS

Wednesday, January 26, 2022 - 4:30 PM, via Zoom

In attendance: Pat Carr, Dinesh Bande, Marc Basson, Jim Beal, Kurt Borg, Chris DeCock, Megan Denis, Jane Dunlevy, Kara Eickman, Donald Hamm, Eric Johnson, Minnie Kalyanasundaram, Mark Koponen, Saobo Lei, Andy McLean, Jim Porter, Jon Roberts, Susan Roe, Ken Ruit, Adrienne Salentiny, David Schmitz, Lisa Schock, Chernet Tessema, Rick Van Eck, Susan Zelewski.

Minutes Submitted by: Alissa Hancock

Minutes Reviewed by: Pat Carr

Minutes Approved by: Chris DeCock and Jane Dunlevy

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome/call to order	Chair Dr. Patrick Carr called the meeting to order at 4:31 pm via Zoom. If no objections proposing time of adjournment at 6:00pm.	Informational
2. Approval of Minutes	January 12, 2022	MSC to approve the 1.12.22 minutes. Kara Eickman / Jane Dunlevy // carried.
3. Consent Agenda	a. CEMC 12.13.21 minutes b. MPPRC 12.13.21 minutes c. P2P3C 12.14.21 minutes, Epidemiology Annual Report, Psychiatry Annual Report, Phase 2 & 3 Benchmarks, Surgery Objectives, FMED AI – Northwood, IMED Rheumatology elective.	MSC to approve the consent agenda. Jane Dunlevy / Jim Beal // carried.
4. Student Check-in	Class of 2024 were very happy that they are allowed two guests each for the White Coat ceremony. They were also wondering about the outcomes of the CBSE scores for unit 8, which we will discuss later in the meeting. The year 4 students have been working with their home campuses for if MATCH will be in-person or remote for their campus, which everything has been resolved.	Information
5. Committee Reports	a. Committee Reports i. Committees a. P2P3C Away Rotations The national restriction recommendations have been lifted. The committee would like to recommend that we go back to our traditional away allowances as they fit into the specialty restrictions. Restrictions to international away rotations will remain in place, which will be reviewed in 6-months.	MSC to approve the recommendation to go back to traditional away rotations allowances and fitting into specialty restrictions. Also, to keep the restriction to

Mistreatment Report Guide

The committee also discussed the process that faculty should follow when a student reports possible mistreatment. Faculty should not be forward feeding information regarding a student’s performance to other faculty but if they have concerns to contact the campus dean. This guide will be added to the annual distribution of documents sent out and will be distributed by departments now.

b. CEMC

Working on organizing the reports this year and working on tagging events with keywords. We have requested keywords for unit 1 and we have received keywords from 38 of the 48 faculty members. Please submit your keywords if you have not done so already.

c. P1C

Our last meeting was cancelled due to weather therefore no report.

Unit 4 Schedule

This unit is focusing on dermatology and psychiatry with a lot of laboratories. Because of this we have asked those faculty with labs to have their lectures be independent learning with a per-recorded lecture. This would allow the labs to then reiterate the content from the lectures and reduce the in-class time required. We also have clinical faculty that just lectured in US8 that are scheduled for Unit 4. Due to difficulties with clinical schedules we will use their recording from a few weeks ago in US 8.

PCL will still have one presentation even if a case is covered over three days because of the case complexity. We have ‘Violence/Abuse Week’ scheduled for March 14-18 with a standard looking week for in-person sessions, and Michelle Montgomery. The last week of the unit will be focused on all aspects of hospice. The schedule does follow policy 4.21 which allows for a maximum of 420 hours and we are only at about 340 hours.

d. MPPRC

Our next meeting is on February 14, which will be the first meeting with the Assistant Dean for Phase 2/3 as a member of the committee.

international away rotations, which will be reviewed in 6-months. Kara Eickman / Jim Beal // carried.

MSC to approve the Mistreatment Report Guide for distribution and to be added to the list for annual distribution as well. Jim Beal / Jane Dunlevy // carried.

MSC to approve the Unit 4 schedule as presented. Kara Eickman / Jim Beal // carried.

	<p>e. DQIP - Office of Medical Accreditation: EASRC/SASRC/FASRC</p> <p>f. Ad hoc Committees</p>	
<p>6. Special Orders</p>	<p>a. GQ questions below 10th percentile Reviewed the questions where we scored below the 10th percentile and what we have done to address it or what actions we plan to do to address them.</p> <p><u>#14</u> Research projects with faculty members with a presentation and health disparities and community-based research projects. Which we have increased the opportunities for research within the new curriculum. We also plan to push all our research opportunities available and what is considered to be community-based is dependent on the student’s perspective.</p> <p>Not many students have learned a secondary language while in medical school. We are now offering an ALS elective, so students have the opportunity if they wish.</p> <p>The health disparities are low within the electives available but we continue to try to improve and will continue to monitor all these areas.</p> <p><u>#15</u> Received appropriate guidance with selecting their electives. Over the last year we have many changes regarding academic and career advising for students. Students will be having a discussion with their advisor at the appropriate time in the curriculum regarding elective selections.</p> <p><u>#16</u> Diversity within the medical school is low, and we do know this with the traditional views of what diversity is. Most classes have diversity present, but we have also increased the number of lectures, Allie Training and sessions with ACHIEVE program with the curriculum revision. We also are trying to expand student’s definition of what diversity and that it goes beyond just physical features.</p> <p><u>#19</u> Learning environment for the emotional climate. We do have two wellness advocates for the east and west sides of the state. They are plugged into the students as much as they can. We</p>	<p>MSC to accept the review and actions we have taken regarding each of the questions. Jane Dunlevy / Jim Beal // carried.</p>

	<p>are finding that more students are struggling with mental wellness. We have made some changes to provide resources and keep trying to get a pulse on where the students and push out all the information we can. This is something we feel strongly about and will keep trying to improve. The UND system just approved the use of a Wellness Index app that students can use to assess themselves of how they are doing. The report to us is 100% anonymous but will help us be able to check on the student’s mental status throughout the year as a group.</p> <p><u>#22</u> Students did not think there was a lot of personal or professional development offered. With the curriculum change we have added opportunities for students to communicate with faculty and also the support and guidance we can provide.</p> <p><u>#38</u> Satisfaction in several areas were low. We have addressed all the areas with some having many changes and others just a few that we were able to make. We do plan to watch these areas to see if we need to make additional improvements.</p> <p><u>#41</u> We had one student report they performed a personal service, and the student was contacted but did not want the issue to be investigated further. P2P3C did discuss the situation and decided to prevent this in the future that the ‘Mistreatment Report Guide’.</p>	
	<p>b. NBME STEP 1 and STEP 2 results review</p> <p><u>STEP 1</u> This year our average score was 237 and the national mean was 233. Over the last two years we have been above the mean national score and we have had more students passing and the bottom scores are also higher.</p> <p><u>STEP 2 - CK</u> Clinical knowledge (CK) score of the last two years were also above the national mean and the passing score was 209. We had 100% of students passing with an average score of 246 and the national average of 245. With STEP 1 going to pass/fail we are going to be watching and anticipating the preparation focus on STEP 2 to increase among students, as the exam will still have a score.</p>	<p>MSC to approve the review of the STEP 1 & 2. Jane Dunlevy / Kara Eickman // carried.</p>

	<p>c. Unit 8 CBSE Outcomes</p> <p>There are 10 students that failed the CBSE gateway exam which had a passing score of 194. Last year there were 15 students that failed, but the lowest score has been increasing over the last two years and the highest score has decreased slightly. We are thinking that if students pass the gateway exam in unit 7 they let shift their focus more to the unit 8 content instead of worry as much about the CBSE exam, as they have already passed.</p> <p>Of the 10 students that failed this year, only one is close to the 190, so it would not have mattered if we lowered the score to 184, there would still be 9 students that failed. We have met with most of the students and the conversations are going well. These students will start their clerkships 4-weeks later than the rest of the class and will have to make it up, usually with 4-weeks of vacation time.</p>	Information
	<p>d. Anonymous Student Feedback</p> <p>There was a total of 20 submissions with a variety of topics.</p> <ul style="list-style-type: none"> • PCL facilitator narrative feedback provided. • Positive comment about a specific lecture • Several comments related to the white coat ceremony • Not wanting to take the CBSE or wanting a lower passing score <ul style="list-style-type: none"> ○ Which we have already discussed would not have made a difference for most. • Requested the distribution of CBSE score to students <ul style="list-style-type: none"> ○ Discussion about what additional information would be helpful for students. They do currently receive the high, low, mean and median scores of the class. The committee would like more clarification of what information they are looking for, and Jon Roberts will ask the class and report back. We could provide a percentile of the class or a rank for the exam. • Exam content was difficult <ul style="list-style-type: none"> ○ Pat Carr already has this topic on the agenda for the next heads up meeting with students. 	Information ACTION ITEM: Jon Roberts to ask class what specific information is wanted from the CBSE exam performance outcome distribution.
	e. Ombudsperson for receiving sensitive feedback (so it may remain anonymous)	Tabled
	f. Revisit grade review policy in light of ranking (high-15, 20, 40, 20,5-low)	Tabled

	g. UMEC Representative for Committee for Resources for Education	Tabled
7. Unfinished Business	a. Review of action item table	
8. Other Business		Information
9. Adjournment	Meeting was adjourned at 6:05pm Next Meeting – February 9, 2022 – 4:30 PM, Zoom	Information