

SMHS Student Affairs Standards Review Committee (SASRC) Meeting Minutes
Wednesday September 23, 2020 2-3:30 pm Zoom Meeting

In Attendance: Stephen Tinguely, Sheila Bosh, James Porter, Susan Zelewski, Judy Solberg, Laura Block, Kamille Sherman, Pat Carr, John Watt, Dan Sayler (MS4)
 Michelle Montgomery

Not in Attendance: Heather Kaluzniak, Matt Gerenz (MS 4), Don Warne, Jennifer Duffy

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
Welcome/call to order	Meeting was call to order by Dr. Stephen Tinguely, Committee Chair	
Review and approve meeting minutes	Minutes from August 26, 2020 were distributed electronically to SASRC members prior to the meeting and are also available on Blackboard.	Minutes approved
Student Members of SASRC	Dr. Porter reported that the class of 2024 student elections will take place this week. He stated that the SASRC committee membership is on the election ballot. He would prefer that students elect someone to serve on this committee rather than appointing someone. Dr. Tinguely stated it would be good to have a student representative from each class. Currently there is no representation from 2 nd or 3 rd year classes. Dr. Porter stated he will add this item to the Student Council Agenda.	Dr. Porter follow up on representatives and report back to SASRC in October.
Elements 12.3 & 12.4	Dr. Tinguely informed the committee that these elements were discussed at a zoom meeting with Dr. Barbara Barzansky, LCME co-secretary and director of undergraduate education of the AMA. The meeting was called at the request of the Dean. The purpose of the meeting was to clarify the LCME expectations related to these elements. Dr. Barzansky emphasized that it's vital that we communicate how to access care and provide information on the the availability of resources at each site. She stated that students in one location shouldn't be disadvantaged. Need to ensure that faculty are aware of the policy for student absence in the event that a student is sick. She suggested that Dr. Laura Block, Associate Dean for Finance and Administration obtain a quote for student health insurance. This has been done and Laura determined that this quote is cost prohibitive. The Dean has requested that the quote be shared with students in an organized way; helping students to understand that obtaining insurance through the SMHS wouldn't be economically feasible. Dr. Porter and Laura Block will construct a means of communication. It was also suggested that students meet with the insurance navigator prior to matriculation. It was noted by Dr. Zelewski that some students had commented on the mid-year survey that they purchased insurance prior to matriculation and later found out that they may have been eligible for medical assistance. Dr. Porter mentioned the possibility of including a session with	

	<p>the navigator in the zoom sessions that students are required to attend prior to their first day. This could also be available as a recording in advance of first day. He also mentioned incorporating this topic into the Achieve sessions in October. It's noted that open enrollment starts Nov 1 per Laura Block. Dan Sayler (MS4) shared that he is aware that some students feel uncomfortable asking for time off; some feel uncomfortable when they are shadowing, particularly if their preceptors ask why they need the time off. It's noted that this may be asked out of concern, however it may result in the students feeling as though they need to share personal information. He also noted that he understands the process and hasn't personally had any issues with access to care. Michelle Montgomery stated it's important to make sure that there are FQHC's for each site. Dr Zelewski will ask each campus to add their specific information to the standardized 3rd year orientation.</p> <p>Dr. Tinguely asked for the committee's assistance in completing the DCI narrative for these elements. The current content was reviewed during the meeting and discussed at length. Dr. Tinguely made the suggested edits and updates and will seek clarity on any remaining questions.</p>	<p>Dr. Zelewski will ask sites to add their specific information on resources to the 3rd year orientation content</p> <p>Dr. Tinguely will clarify with John Allen that a provider at Student Health Services (SHS) is not teaching and assessing students.</p>
ISA Required and Additional Questions	<p>Dr. Tinguely explained that the ISA has 71 required questions. He requested input from the committee on additional questions that may be added to the survey (at the student's discretion) for added clarity. He requested that any proposed questions be submitted to OMA within the next 2 weeks.</p>	
Annual Student Survey and Student Comments	<p>Dr. Zelewski commented on the increased need for another wellness advocate; particularity on the west campus. Michelle Montgomery stated she hadn't been given any recent updates on whether that position will move forward. She will discuss with Dr. McLean. Dr. Judy Solberg, Chief of Staff, stated that it would be good to move this forward soon. She will reach out to the Administrative Officer at the west campus. Discussed 12.3 and the policy on student absence. It was concluded that it would be beneficial to ask Dr. Zelewski to attend the next DQIP meeting to participate in this ongoing discussion.</p>	<p>Dr Solberg will reach out to Deb Walker, Administrative Officer at the west campus.</p>
Announcements/Next Meeting		<p>Next meeting October 28, 2020</p>

Minutes Submitted by Sheila Bosh, Accreditation Manager

Minutes Reviewed by: Dr. Stephen Tinguely, Committee Chair