

SMHS Student Affairs Standards Review Committee (SASRC) Meeting Minutes
Monday June 21, 2021 3-4:30pm Zoom Meeting

In Attendance: Stephen Tinguely, Sheila Bosh, Pat Carr, Judy Solberg, Shivam Patel, Grant Gunderson, Lauren Johnson, Susan Zelewski, Emily Decker

Absent: Jim Porter, Natisha Corum, Kamille Sherman, Don Warne, Holly Mitzel, Heather Kaluzniak, Jennifer Duffy, Parker Rosenau, John Watt

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
Welcome/call to order	Meeting was called to order by Dr. Stephen Tinguely, Committee Chair	
Review and approve meeting minutes	July 19, 2021, minutes were distributed electronically to SASRC members prior to the meeting and are also available on Blackboard.	Minutes approved.
Student Engagement	Shivam Patel has agreed to act as the liaison between the SASRC committee and the student body. He will post highlights and/or meeting minutes into OneDrive. Discussed the possibility of him choosing another student committee member to assist with this.	
Future Meetings	Students were asked to comment on the meeting dates and times that might work best for them for the upcoming calendar year. Emily commented that evenings are best for 3 rd and 4 th year students, although she noted this may not work for first and second year students. Shivam commented that a 5pm meeting would work if that's what works for others. Dr. Carr commented that he is available at 5pm except for Thursdays. No definite decision made.	OMA will discuss comments and options and notify the committee via email of upcoming meeting dates.
ISA 2 Update	Dr. Tinguely commented that the four committees are moving forward and making progress. Students are communicating back to their classmates. Once the DCI is completed the committee leads will be invited to the DQIP meeting to provide an update on their accomplishments and recommendations.	
Annual notification of Policy to Students	Students were asked to comment on the recent notification of policies email that was sent to them. Dr. Zelewski mentioned that students are required to sign off on policy review in Leo and commented that this notification may be redundant. Dr. Solberg commented that the Dean was in support of sending the email out to students, even though they attest in Leo. No student comments were received.	

The Purple Book	At a previous meeting Dr. Carr shared a document that originated at the University of British Columbia. It's essentially a PDF of answers to FAQ's that was compiled by current students for future students. He thought the concept was great and thought it would be beneficial to share this with our students. Today the committee viewed the contents of the book. This document was also brought to the attention of the ISA 2 Communication Committee. Dr. Carr commented that everyone who this has been shared with has thought that it would be a good idea to model this. Dr. Carr would like to see it in a web base format and downloadable for mobile phones. Dr. Zelewski proposed that the ISA 2 committees decide if this type of format would be beneficial for them.	Dr. Tinguely will bring this to ISA 2 committees for their input.
Element 10.0	Dr. Tinguely commented that the Dean has already reviewed this table.	
Element 11.0	Dr. Zelewski commented that 11.0-4 data could be pulled off reports. She agreed to find the yearly reports that are sent to CSCS and provide the information to OMA. 11.0-6 Dr. Zelewski commented that this pertains to phase 2 and phase 3 only. The academic and career advisors are on campus and would be their campus deans.	
Element 12.0	Dr. Zelewski was able to provide some of the information for 12.0-3 table. Committee uncertain if the LCME is referring to internal resources and/or external resources. Dr. Tinguely will reach out to the LCME for clarification as to whether this question is asking for services specifically provided by UND or if we're to include external resources.	Dr. Tinguely will email LCME for clarification on LCME expectations.
3.3 Funding for Recruitment and Retention for Rural Students	Dr. Tinguely received some of the information needed from Jenny Duffy. He will discuss this with Dr. Porter at a later date.	
Announcements/Next Meeting	August 25, 2021	

Minutes Submitted by Sheila Bosh, Accreditation Manager

Minutes Reviewed by: Dr. Stephen Tinguely, Committee Chair