

SMHS Student Affairs Standards Review Committee (SASRC) Meeting Minutes
Monday November 22, 2021 3:00 – 4:30 PM Zoom Meeting

In Attendance: Stephen Tinguely, Sheila Bosh, Pat Carr, Judy Solberg, Michelle Montgomery, Emily Decker, Grant Gunderson, Kamille Sherman

Absent: Parker Rosenau, John Watt, Don Warne, Jim Porter, Natisha Corum, Holly Mitzel, Shivam Patel, Susan Zelewski, Lauren Johnson

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
Welcome/call to order	Meeting was called to order by Dr. Stephen Tinguely, Committee Chair	
Review Meeting Minutes	October 20, 2021, minutes were distributed electronically to SASRC members prior to the meeting and are also available on Blackboard.	Minutes approved.
ISA 2 Update	Annual Survey (now called the ISA 2) has roughly one third of the number of questions as the original ISA. Students will have Thanksgiving break to complete. Thanks to Ryan Norris, Rick Van Eck, and Susan Zelewski for all the hard work to get this out before the holiday.	
Annual Student Survey and Student Council Revision Update	Michelle Montgomery provided an update. Student Council met with current class reps. Class of 2025 now has a President, VP, Treasurer, and a Communication Officer. Class of 2024 will designate a communication officer on each campus. Position description for the communication officer is still being developed. How the role and responsibilities of the communication officer will be communicated to the student body has yet to be determined. Teams will be the format used going forward for student committee reps to provide communication to their respective classes and/or to the student body. There has been a folder (within Teams) created for every committee. Meeting is scheduled on December 15 th to discuss process. Emily Evers in the Office of Student Affairs has been working closely with the students. Dr. Tinguely suggested that Emily join this committee to help facilitate better communication.	Dr. Tinguely will invite Emily Evers to join SASRC.
Standard 11 & 12 Review of Elements	11.1 & 11.2 are currently being reviewed by the Dean. Not reviewed today. 11.3 In the Dean's review he commented on our response in narrative a. regarding international electives. Susan Zelewski is the content expert for this element. She was not in attendance at today's meeting. Dr. Tinguely commented	

	<p>that we have Norway and Peru electives, however they may be on hold due to COVID. International electives are generally not sponsored by the school. Our response states that <i>all extramural electives taking place within the United States receive initial review and approval from the student's respective regional campus dean</i>. Dr. Tinguely noted that the UND sponsored electives are considered intramural and that is why they were not included in the response.</p> <p>11.4 No edits.</p> <p>11.5 Much work has been done on this over the past several months. We believe we have done what we need to do to meet the LCME expectations and to ensure privacy of student health records. No edits.</p> <p>11.6 Narrative a. This will be revisited through UMEC and is on the agenda per Pat Carr. He commented that we want to allow students to challenge if they feel a mistake has been made. Currently only those with an academic issue could challenge an exam question. <i>Challenges to these records can only be made by students who would benefit from having their examination grade raised from "unsatisfactory" to "satisfactory" by successfully challenging a limited number of examination questions</i>. It was pointed out by Dr. Nora (LCME Consultant) that we may want to consider allowing all students to challenge.</p> <p>Dr. Carr noted that moving forward the CSPR will be graded to ensure that all students are prepared with clinical skills.</p> <p>Noted that Safe Colleges was changed to Vector Solutions in Narrative d.</p>	
<p>Announcements/Next Meeting</p>	<p>December 15, 2021</p>	

Minutes Submitted by Sheila Bosh, Accreditation Manager
 Minutes Reviewed by: Dr. Stephen Tinguely, Committee Chair