

**SMHS Student Affairs Standards Review Committee (SASRC) Meeting Minutes**  
**Wednesday January 5, 2022 PM Zoom Meeting**

**In Attendance:** Stephen Tinguely, Sheila Bosh, Pat Carr, Judy Solberg, Michelle Montgomery, Shivam Patel, Lauren Johnson, Holly Mitzel, Jim Porter, Susan Zelewski  
**Absent:** Parker Rosenau, John Watt, Don Warne, Natisha Corum, Emily Decker, Grant Gunderson, Kamille Sherman

| AGENDA ITEM  | SUMMARY  | ACTION/FOLLOW-UP  |
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| <b>Welcome/call to order</b>   | Meeting was called to order by Dr. Stephen Tinguely, Committee Chair   |   |
| <b>Review Meeting Minutes</b>  | November 22, 2021, minutes were distributed electronically to SASRC members prior to the meeting and are also available on Blackboard. It is noted that the committee did not meet in December.  | Minutes approved.   |
| <b>Welcome New Students and Staff Members</b>                              | Emily Evers, Student Affairs Officer will be joining the committee but was unable to attend today's meeting. No new students in attendance. Students who express interest in joining this committee are vetted by Dr's Carr, and Porter and Michelle Montgomery. At this time only one student has expressed interest. Michelle Montgomery commented that this group will be meeting with Emily Evers to discuss student status and vetting process. Dr. Tinguely asked Michelle to email OMA with the outcomes of that meeting.   | Michelle Montgomery will email OMA with meeting outcomes. |
| <b>Student Members Engagement – Student Reps, One Drive, Communication</b> | Meetings are now scheduled at 5pm to accommodate student schedules. We will evaluate this in a few months to determine if this change has resulted in increased student attendance.  |   |
| <b>ISA 2 Data Tables Review</b>  | 12.1-02a. Dr. Tinguely commented that in quality of financial aid services we do quite well. It's one of our highest areas of satisfaction, though ISA 2 saw a slight drop possibly due to more NA's. Dr. Porter informed the committee that we will be hiring someone to specifically do financial aid counseling. Satisfaction with the debt management counseling went down slightly. Dr. Porter commented that financial aid counseling is often 1:1 counseling, for debt management it's generally a group presentation. There are many different presentations that students can attend, e.g., quarterly webinar, financial literacy session for each of |   |

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|  | <p>the classes in year 1 and 2 (Achieve Sessions), Grand Rounds Newsletter, etc. Michelle Montgomery commented that at least 10% of students don't have any debt so that may be the reason for the increase in NA's. Dr. Tinguely commented that Mari (grad student) is compiling a lengthy report on the qualitative responses from the ISA 2. She will be compiling these responses by themes.</p> <p>12.3-3a. availability of student mental health services many NA's. Michelle mentioned that students have concerns with the 8-4:30 time schedule for services.</p> <p>12.3-3c. Student well-being programs some students feel they don't need it or don't use it. Noted satisfaction improved for M1's.</p> <p>12.8 Blood borne pathogens/exposure is sufficient except for the area of cost. Action has been taken by the school. Affiliates have agreed to cover the initial cost of this. Dr. Zelewski commented that we now have verbal confirmation from all major health systems. Waiting for written confirmation from GF and Minot. Rome sites were split, some agreed, and some didn't. Dr. Solberg commented that this is on the next executive committee agenda.</p> |  |
| <p><b>Self Study Summary</b></p>         | <p>Dr. Tinguely explained what the summary requirements are and how we plan to complete this report. He mentioned that the Dean and Dr. Ruit think we should talk about some higher-level things specifically the mental health concerns during COVID. Dr. Carr wrote a narrative for this response. Dr. Carr shared his response with the committee during today's meeting. Michelle Montgomery commented there were zoom sessions to talk about "anything and everything" during Covid that initially were well attended, she noted that now there is zoom fatigue and attendance is low.</p>  |  |
| <p><b>Announcements/Next Meeting</b></p> | <p>February 2, 2022</p>  |  |

**Minutes Submitted by Sheila Bosh, Accreditation Manager**  
**Minutes Reviewed by: Dr. Stephen Tinguely, Committee Chair**