

The attendance roster is attached.

Agenda Item	Summary	Action/Follow-up
Call meeting to order	Dr. Geiger called the meeting to order at 3:00 p.m.	
Updates Dr. Jonathan Geiger	<p>CTR Grant Applications – We only have 4 out of the 8 reviews back in and Dr. Geiger has not heard back from UNMC so we cannot proceed with the pilot grant review. We will need to reschedule another meeting to review the applications.</p> <p>Dean’s Meritorious Research Award Program. A brief review of the document took place.</p> <p>Frank Low Research Day – A review of the FLRD took place.</p> <ul style="list-style-type: none"> ➤ Start planning now for next year’s keynote speaker. ➤ Select a date (has to be a Thursday in April). ➤ Recognition letter to chairs of judges thanking them for allowing their faculty to volunteer time. ➤ Need more judges for next year (had 20 this year). ➤ Reduce break between keynote and oral presentations to 15 minutes (from 30 minutes). ➤ Look at leaving all the posters up all day. ➤ For next year, look at the possibility of inviting not-for-profit charities to be involved with the event (e.g., American Cancer Society, American Diabetes Association, MN/ND Alzheimer’s, etc). Committee members to submit names of non-profits they think should be invited to FLRD. ➤ Look at shuffling/alternating the oral presentations (mix the disciplines) so we are not segregating our audience. We may get better attendance. ➤ Look at restructuring the schedule for the day (e.g. poster session, oral session, keynote address, oral session, poster session). ➤ Look at using more of the building – first floor and second floor event 	<p>Action: Reschedule the meeting to review the applications. Responsible person: Lori Sannes</p> <p>Action: A motion was made by Dr. Schwartz, seconded by Dr. Bradley, to accept the document as presented. The motion passed.</p> <p>Action: Send recognition letters to chairs of judges. Responsible person: Lori Sannes</p> <p>Action: Submit names of non-profit organizations that should be invited to participate in FLRD Responsible person(s): Research Committee Members</p>

	<ul style="list-style-type: none"> ➤ space. ➤ Possibility of advertising in GF Herald community board. ➤ Photographer at awards program (not just the poster session). ➤ Need to clarify if presenters who are selected to give oral presentations are also required to give a poster presentation. Oral presentations are not eligible for awards. <p>Agenda item for next regular meeting: Quality and cost effectiveness of CORES</p>	
Announcements	None	
Adjournment	The meeting adjourned at 3:45 p.m.	

Submitted by Lori Sannes

The following is the schedule for the Research Committee meetings for the remainder of the **2017-18 AY**.

Time: 3-4 p.m.

Location: SMHS, Room E493 (Grand Forks)

Call-in #: 1-888-757-2790, code 755806#

Dates: May 21, 2018
June 25, 2018

**2017-18
Record of Attendance
Research Committee**

Voting Members - Elected at Large	Term	Sept. 25, 2017	Oct. 16, 2017	Nov. 27, 2017	Dec. 18, 2017	Jan. 29, 2018	Feb. 26, 2018	Apr. 2, 2018	Apr. 23, 2018	May 21, 2018	June 25, 2018
Bradley, David	2018	P	T	A	P	P	P	E	P		
Gray, Jacque	2018	P	P	P	P	P	P	P	P		
Garrett, Scott	2018	P	P	A	P	P	P	P	T		
Sahmoun, Abe	2019	T	T	P	A	P	P	T	T		
Schwartz, Gary	2019	E	P	P	P	P	P	P	P		
Geiger, Jonathan	2020	P	P	P	P	P	P	P	P		
Somji, Seema	2020	A	P	P	P	P	P	E	E		
Voting Members - Appointed											
Chen, Xuesong	2018	P	P	P	P	P	P	P	P		
Lei, Saobo	2019	P	P	E	E	P	P	P	P		
Wu, Min	2019	A	P	A	P	P	P	P	E		
Dyke, Mac	2020	E	T	A	T	E	T	T	E		
Golovko, Mikhail	2020	P	P	P	P	P	P	E	P		
Advisory Members											
Basson, Marc (Sr. Assoc. Dean for Medicine and Research)		E	E	P	P	P	P	P	P		
Singh, Brij (Asst. Dean for Research)		P	P								
Ruit, Ken (Assoc Dean for Education and Faculty Affairs)		E	P	P	P	P	P	E	E		
Support Staff											
Sannes, Lori		P	P	P	P	P	P	P	P		

P=Present E=Excused A=Absent
T = Teleconference
V = Videoconference