

UNDSMHS Research Committee
Thursday, July 18, 2019
SMHS, Dean's Office Conference Room

The attendance roster is attached.

Agenda Item	Summary	Action/Follow-up
Call meeting to order/welcome new members	Dr. Geiger called the meeting to order at 10:02 am.	
Approval of May 10, 2019 minutes	The minutes for the May 10, 2019 meeting were reviewed and no edits noted.	There was a Motion made by Dr. Lei and seconded by Dr. Wu to approve the minutes of May 10, 2019. The Motion approved unanimously.
Grants 101 – Diane Hillebrand	Grants management. Financial and compliance workshops. Last year started a Grants 101 course for anyone interested in attending. Getting the right/enough people to attend. Does the group think she should provide this service – topics – etc.? Sergei – eligibility of students for fellowships, missing chances. NSF fellowships. Continue on a regular basis and make sure faculty aware of it. Possibly putting something together for faculty to attend – DGSs for that conversation – Don Sens and Thad Rosenburger. Geiger – students are only one part of the equation – need all start to finish. Director of graduate studies need to be involved. Diane does a lot of 1-on-1 training – situational training, more reactive. Shawnda- is there a need more a web based program that's available to faculty on a need basis – Adobe basis – sectional topics. Possibly YouTube videos or using Zoom – use the chat box. Min – two sessions of a seminar and record. What to include – writing the narrative, forms, budget, effort, etc. Shawnda – interdepartmental work – funding your department – who routes first, who is the PI, etc. Sens – why can't Diane submit their grants. Basson – because VPR wants to see them and sign off for submission.	Diane will provide a list of what she has done and what might need to be done/added; check in with directors. Bring it back to the committee. Will come to the August meeting.
Orientation of New Members	Don Sens, Department of Pathology, Shawnda Schroeder, Rural Heath. Don Warne not in attendance.	
Nominate/Select New Committee Chair	Dr. Somji nominated Don Sens. Dr. Sens agreed for a 1-year term.	
Frank Low Research Day – 2020 Date and Speaker	Looking to scheduled out for the next 1-2 years. Look ahead for committee chairs and if they are still on the meeting. April 23, 2020. Dr. Geiger will contact his thought for speaker. Sens – epigenetics top experts on EACs. Basson – IdEA	Dr. Geiger will contact his speaker first and report back to committee.

	<p>program leader? He was out of the NCI – Ming. Sens – possibly have 2 speakers maybe. Issue of attendance needs to be addressed prior to the date. Geiger reiterated wanting to shortened Frank Low day. Afternoon session not well attended. Suggested that they only do posters and two speakers at the end. A CoBre talk would be well attended. Possibly pick student talks that align with your speaker topics. Make the key note speaker a part of your comps. Faculty attendance was a root problem this year. Wu – move the food into the room, department chairs need to send emails to their groups that morning, and have two speakers – one at the end with a dinner. Shawnda – suggested for the guest speaker more of a panel type discussion. This could maybe get you more bang for your buck. Possibly making it mandatory. Applied/Basic combined. Sens – Mary Wakefield and Ming combined. Not making things more of an option. Posters – not doing a review, more use the qualtrics/scoring module and let the scoring pick the winners. Could you judge just on the abstracts and not the poster. Posters be set up the day before. Awards will be announced at the end of the speaker and if no in attendance you will forfeit the award. Speaker could help hand out awards. Final program should be sent out far before the speaker.</p>	
<p>Committee Overview – Agenda for the year</p>	<ul style="list-style-type: none"> • Meritorious grant program • Pilot grant program continuation • Mini sabbatical program opened up – review since no one has applied • Ongoing water issues – Golovko and Ghribi (invite someone from facilities to come and explain processes) • CORES/DaCCoTA money for equipment – understanding the function of the CORES and tracking the progress/effectiveness – annual CORE report from each CORE • Grow research in the institution – pilot funding, FLRD, educational programs • Rural Health – doing a lot of focused centered work 	
<p>Other/Informational</p>	<p>No other information was noted.</p>	
<p>Announcements</p>	<p>No announcements were noted.</p>	
<p>Adjournment</p>	<p>Dr. Geiger adjourned the meeting at 11:16 am.</p>	

Submitted by Heather Jensen

**2018-19
Record of Attendance
Research Committee**

Voting Members	Term	8.23.18	10.8.18	1.14.19	2.26.19	3.28.19	5.10.19	7.18.19			
Mac Dyke	2020	E	T	T	T	A	T				
Jamie Foster	2021	P	P	P	P	P	P				
Jonathan Geiger	2020	P	P	P	P	P	P				
Mishra Golovko	2020	P	P	P	P	P	P				
Jacque Gray	2019	P	E	A	A	A	P				
Othman Ghribi		X	P	P	P	A	P				
Saobo Lei	2019	P	P	A	A	P	E				
Sergei Nechaev	2021	P	P	P	P	P	P				
Abe Sahmoun	2019	E	T	T	T	T	T				
Gary Schwartz	2019	E	A	P	A	P	P				
Seema Somji	2020	P	P	P	P	P	P				
Min Wu	2019	P	P	P	P	P	P				
Advisory Members											
Basson, Marc (Sr. Assoc. Dean for Medicine and Research)		P	P	P	P	P	P				
Ruit, Ken (Assoc. Dean for Education and Faculty Affairs)		E	E	A	P	E	A				
Support Staff											
Heather Jensen				P	P	P	P				

P=Present E=Excused
A=Absent
T = Teleconference
V = Videoconference