

UNDSMHS Research Committee
Friday, May 10, 2019
SMHS, Dean's Office Conference Room

The attendance roster is attached.

Agenda Item	Summary	Action/Follow-up
Call meeting to order/welcome new members	Dr. Geiger called the meeting to order at 1:03 pm.	
Approval of March 28, 2019 minutes	The minutes for the March 28, 2019 meeting were reviewed and no edits noted.	There was a Motion made by Dr. Schwartz and seconded by Dr. Somji to approve the minutes of March 28, 2019. The Motion approved unanimously.
Update on Meritorious and Pilot Grant Programs	To date, there has been one submission for the meritorious grant award and 6 submissions for the pilot grant program. Dr. Geiger devised a plan for the committee to review the pilot grants (excluding Dr. Nechaev and Dr. Foster who have submitted grants). He has requested that there be at least 2 reviewers on each application and the NIH scale and criteria will be used.	Heather will send out a reviewer sign-up spreadsheet, copies of the applications, and the original RFA to the committee.
Strategic Plan Discussion	No report given.	Table for next meeting.
Frank Low Research Day Feedback	<p>Dr. Foster reported that there were 145 posters, seven (7) talks, and one (1)-keynote speakers at the 2019 Frank Low Research Day. Eight awards were given for posters and this year certificates were given to winners as well. Dr. Foster received good feedback on the keynote speaker choice. Dr. Basson added that the attended for the talks and keynote speaker has disappointing. The committee discussed ways to increase attendance which were:</p> <ul style="list-style-type: none"> • Earlier identification of the keynote speaker (First priority) – advertise throughout the year • Cancelling all classes the day of FLRD • Schedule FLRD sooner to avoid scheduling interferences • Give class credit • Revisiting the structure of the day and possibly offering CME • Placing the food in the auditorium • More media coverage to market the keynote speaker • Participation for graduate students should be mandatory <p>Dr. Geiger and Dr. Basson have suggestions for possible keynote speakers and</p>	Heather will check on Thursday dates in April 2020 and the Dean's availability.

	are willing to reach out to them now for next year.	
Distilled Water Issues – Budget from Dr. Golovko	<p>Dr. Golovko provided an initial cost budget for water sample analysis (refer to attachment). The cost for initial set-up around be around \$2,500. Roughly \$80 per lab. Anyone who would want to participate could send their samples to Dr. Golovko and he would run the tests. Before Dr. Basson would take to this proposal to the Dean, the following needs to be address:</p> <ul style="list-style-type: none"> • Reason behind needing to run tests in each lab and what problem would be solved by running these water tests • Is this a standard type of testing across other University systems? • Discuss with the Safety Team and get their input • Cost effectiveness for doing the tests in-house or if sourcing out it more cost effective 	Before the next meeting, Dr. Golovko will reach out to other company's and do a price comparison. Dr. Ghirbi and Dr. Golovko will research together what the City of Grand Forks already does pertaining to water testing.
CORES Update	Dr. Basson reported that the Dean's office in collaboration with the DaCCoTA CTR has committed to investing \$2 million into CORES, in exchange for the cooperation of the CORES to be open and accessible in a timely manner to all other departments. Dr. Basson has met with the CORES Directors also on this requirement. He is currently working with Human Resources on the process of hiring the technicians for each CORE. All equipment purchases will go through the NIH for approval. Dr. Geiger asked about the ongoing costs. The Dean's office has committed to funding the salaries for a technician for each of the eight CORES. The hope is that with the CORES functioning in this way it will result in more papers, grants, and fiduciary funding. Right now, the Dean's Office is committed to covering the service contract cost for 2 years. Dr. Ghribi asked if we cannot attract qualified technicians, who will train the person hired? In that case, it would be the expectation that the Director would to responsible to properly train this person. He also would like all technicians cross-trained to another CORE.	
CORES Surveys	Given this commitment by the Dean, it will be necessary to have a thorough survey system in place to track the service and results that are actually being given by the CORES. Dr. Basson would like the Research Committee to look at devising the rubric or surveys.	
Other/Informational	No other information was noted.	
Announcements	No announcements were noted.	
Adjournment	Dr. Geiger adjourned the meeting at 3:11 pm	

Submitted by Heather Jensen

**2018-19
Record of Attendance
Research Committee**

Voting Members	Term	8.23.18	10.8.18	1.14.19	2.26.19	3.28.19	5.10.19				
Mac Dyke	2020	E	T	T	T	A	T				
Jamie Foster	2021	P	P	P	P	P	P				
Jonathan Geiger	2020	P	P	P	P	P	P				
Mishra Golovko	2020	P	P	P	P	P	P				
Jacque Gray	2019	P	E	A	A	A	P				
Othman Ghribi		X	P	P	P	A	P				
Saobo Lei	2019	P	P	A	A	P	E				
Sergei Nechaev	2021	P	P	P	P	P	P				
Abe Sahmoun	2019	E	T	T	T	T	T				
Gary Schwartz	2019	E	A	P	A	P	P				
Seema Somji	2020	P	P	P	P	P	P				
Min Wu	2019	P	P	P	P	P	P				
Advisory Members											
Basson, Marc (Sr. Assoc. Dean for Medicine and Research)		P	P	P	P	P	P				
Ruit, Ken (Assoc. Dean for Education and Faculty Affairs)		E	E	A	P	E	A				
Support Staff											
Heather Jensen				P	P	P	P				

P=Present E=Excused
A=Absent
T = Teleconference
V = Videoconference