

**UNDSMHS Research Committee**  
**Thursday, March 28, 2019**  
**SMHS, Dean's Office Conference Room**

The attendance roster is attached.

Agenda Item	Summary	Action/Follow-up
<b>Call meeting to order/welcome new members</b>	Dr. Geiger called the meeting to order at 1:03 p.m.	
<b>Approval of February 26, 2019 minutes</b>	The minutes for the February 26, 2019 meeting were reviewed and no edits noted.	There was a Motion made by Dr. Schwartz and seconded by Dr. Somji to approve the minutes of February 26, 2019. The Motion approved unanimously.
<b>Update on Meritorious and Pilot Grant Programs</b>	Dr. Basson advised that proposals for both programs have been submitted to Dean Wynne for his review.	
<b>Strategic Plan Discussion</b>	<p>Dr. Basson sent goal #4 from the strategic plan to the group for input. President Kennedy gave the Dean a goal to increase revenue by 10% annually. Each unit is required to submit a strategic plan in alignment with the School and University. Dr. Basson has classified his unit as any department or group that directly reports to him and will submit the strategic plan for the entire unit. However, going forward Dr. Basson would like this committee to discuss ideas, programs, etc. that could aid in this effort.</p> <p>Dr. Schwartz added that a strategic approach is to identify areas of concern that North Dakota faces and use those areas as opportunities to become the expert in the related subject.</p> <p>In future meetings, the committee would like to discuss areas of strength for the School that are not highly funded and find ways to capitalize on those opportunities.</p>	Include on subsequent agendas.
<b>Update on Frank Low Research Day</b>	<p>There are currently 82 registrants and 47 posters thus far. Dr. Sahmoun requested an extension on the April 1 deadline due to 26 possible submissions from third-year students. The deadline will be extended until April 5. Heather will send out an updated email on Monday, April 1.</p> <p>To date, there are five volunteers/judges.</p>	<p>Dr. Foster will schedule a meeting for volunteers/judges.</p> <p>Heather Jensen will get the poster board count for Dr. Foster.</p>

	<p>Heather Jensen will get a final number on the number of posters available with Kim Hansen (both tabletop and floor types).</p> <p>Dr. Foster and Heather will work with Marketing to make flyers, TV announcements, and banner for Dr. Tak Mak's keynote speech. Setting the schedule of events will be the next priority.</p>	
<b>Four Vacant Research Committee Positions (two that the Dean appoints)</b>	Dr. Geiger advised that the nominating committee met. Dr. Ghribi will continue his seat on the committee and the Dean has two appointments. Dr. Don Jurivich, Dr. Gary Schwartz, and Dr. Jau-Shin Lou have all been nominated to serve. Judy Solberg has all of the nomination information.	
<b>Distilled Water Issues (all 3 buildings)</b>	<p>Dr. Nechaev advised that his department installed a new water system in Columbia Hall. It is hooked up to the current RO system.</p> <p>Dr. Geiger's unit is up and running again but it is not consistent. The main building had the pump installed and is good right now.</p> <p>Dr. Golovko commented on the water in the labs and finding bacteria in the water that might affect biological operations. Dr. Nechaev will send a sample to Dr. Golovko for analysis. Dr. Golovko would like to do an annual water test for each site.</p> <p>Dr. Geiger requested that Dr. Golovko prepare a budget and provide to the committee for next month's meeting.</p>	Dr. Golovko will prepare a budget for water tests for next month's meeting.
<b>CORES Surveys</b>	<p>CORES continue to be an area of discussion. The question for the committee is if they should evaluate the CORES on a regular basis and if so, what kind of metrics would be best suited to obtain relevant information. If they were to track the CORES, they could better speak to requests that come to the Dean.</p> <p>Dr. Basson suggested that the committee collect data on a yearly basis and provide feedback to the Dean.</p> <p>The last CORES survey was distributed in October 2018.</p>	Dr. Geiger will send the CORES survey information from the previous survey to Heather and she will disperse to the group.
<b>Other/Informational</b>	No other information was noted.	
<b>Announcements</b>	No announcements were noted.	
<b>Adjournment</b>	Dr. Geiger adjourned the meeting at 2:14 p.m.	

Submitted by Heather Jensen

**2018-19  
Record of Attendance  
Research Committee**

<b>Voting Members</b>	<b>Term</b>	<b>8.23.18</b>	<b>10.8.18</b>	<b>1.14.19</b>	<b>2.26.19</b>	<b>3.28.19</b>					
Mac Dyke	2020	E	T	T	T	A					
Jamie Foster	2021	P	P	P	P	P					
Jonathan Geiger	2020	P	P	P	P	P					
Mishra Golovko	2020	P	P	P	P	P					
Jacque Gray	2019	P	E	A	A	A					
Othman Ghribi		X	P	P	P	A					
Saobo Lei	2019	P	P	A	A	P					
Sergei Nechaev	2021	P	P	P	P	P					
Abe Sahmoun	2019	E	T	T	T	T					
Gary Schwartz	2019	E	A	P	A	P					
Seema Somji	2020	P	P	P	P	P					
Min Wu	2019	P	P	P	P	P					
<b>Advisory Members</b>											
Basson, Marc (Sr. Assoc. Dean for Medicine and Research)		P	P	P	P	P					
Ruit, Ken (Assoc. Dean for Education and Faculty Affairs)		E	E	A	P	E					
<b>Support Staff</b>											
Heather Jensen				P	P	P					

P=Present      E=Excused  
A=Absent  
T = Teleconference  
V = Videoconference