

UNDSMHS Research Committee  
 Tuesday, February 26, 2019  
 SMHS, Dean's Office Conference Room

The attendance roster is attached.

Agenda Item	Summary	Action/Follow-up
<b>Call meeting to order/welcome new members</b>	Dr. Geiger called the meeting to order at 2:03 pm	
<b>Approval of January 14, 2019 minutes</b>	The minutes for the January 14, 2019 meeting were reviewed and no edits were noted.	There was a Motion made by Dr. Jamie Foster and seconded by Dr. Min Wu to approve the minutes of January 14, 2019. The Motion approved unanimously.
<b>Finalize both grant programs</b>	<p>Dr. Geiger summarized the comments that were submitted prior to the meeting and sent to the group for review.</p> <p>The committee reviewed the items that needed further clarification for both the meritorious and pilot grant programs as a group. (Attached with the minutes are the revised documents for both programs). The areas of discussion on the meritorious grant were eligibility and funding. There was large discussion on the funding for co-I's and how to propose so that the Dean will approve the proposal. Dr. Geiger asked is the co-I would be eligible for this award. Dr. Basson said that funds would not be given to multiple co-I's on the same grant. Dr. Basson advised that he would not recommend language using co-I's. If this was the consensus of the committee, than he would suggest to the Dean moving from 30% to 25%. Dr. Basson expressed his opinions on the funding and faculty development point-of-view from an advisory standpoint. Dr. Geiger added that there are faculty members that have never received a grand and would be incentivized by being the co-I. However, a co-PI would be considered as having put forth signification research and effort towards the grant. Dr. Basson clarified that the memo from the Dean did not state that you cannot add your salary on the grant, it just has to be defined on page 2. The items for clarification on the Pilot Grants were eligibility and faculty salary compensation for lost clinical revenue.</p> <p>After the two documents were finalized for proposal, they were provided to Dr. Basson and he will present them to Dean Wynne.</p>	

	In the future, the committee should request a report from the Dean and should discuss the kinds of metrics that would be useful for their review. Table the topic of metrics for a later date.	
<b>Update on Frank Low Research Day</b>	Dr. Jamie Foster gave a brief update on the progress of Frank Low Research Day. Foster advised that the call for abstracts was almost ready and he was working on the wording for the oral presentation portion and the selection process. The decision was made to invite the UND OT department this year. Additionally, the 7 from outside the organization will be allowed to participate, but are not eligible for the award. The budget for the award has been \$100, which comes from Ken Ruit's office. There was discussion on the need for judges/volunteers and an email will be sent out. The committee will read all the abstracts after the deadline. There will also be a need for oral presentation judges.	
<b>Four Vacant Research Committee Positions (two that the Dean appoints)</b>		Moved to next meetings' agenda.
<b>Distilled Water Issues (all 3 buildings)</b>	Dr. Basson briefly updated the committee that there are no buildings at the SMHS that have clean water. Facilities is waiting for the second pump to be built and hopefully installed during the week of March 4. Dr. Basson also advised departments not to let waste autoclave, sterilize by calling safety. Reverse osmosis water is available by calling Safety.	
<b>CORES Surveys</b>		Moved to next meetings' agenda.
<b>Other/Informational</b>	No other information was note.	
<b>Announcements</b>	No announcements were noted.	
<b>Adjournment</b>	Dr. Geiger adjourned the meeting at 3:10 pm	

Submitted by Heather Jensen

**2018-19  
Record of Attendance  
Research Committee**

<b>Voting Members</b>	<b>Term</b>	<b>8.23.18</b>	<b>10.8.18</b>	<b>1.14.19</b>	<b>2.26.19</b>						
Mac Dyke	2020	E	T	T	T						
Jamie Foster	2021	P	P	P	P						
Jonathan Geiger	2020	P	P	P	P						
Mishra Golovko	2020	P	P	P	P						
Jacque Gray	2019	P	E	A	A						
Othman Ghribi		X	P	P	P						
Saobo Lei	2019	P	P	A	A						
Sergi Nechaev	2021	P	P	P	P						
Abe Sahmoun	2019	E	T	T	T						
Gary Schwartz	2019	E	A	P	P						
Seema Somji	2020	P	P	P	P						
Min Wu	2019	P	P	P	P						
<b>Advisory Members</b>											
Basson, Marc (Sr. Assoc. Dean for Medicine and Research)		P	P	P	P						
Ruit, Ken (Assoc Dean for Education and Faculty Affairs)		E	E	A	P						
<b>Support Staff</b>											
Heather Jensen				P	P						

P=Present      E=Excused  
A=Absent  
T = Teleconference  
V = Videoconference