

UNDSMHS Research Committee
Tuesday, October 15, 2019
SMHS, Dean's Office Conference Room

The attendance roster is attached.

Agenda Item	Summary	Action/Follow-up
Call meeting to order/welcome new members	Dr. Sens called the meeting to order at 2:02 pm.	
Approval of July and August 2019 Minutes	The minutes for the July 18, 2019 and August 20, 2018 meetings were reviewed and no edits noted.	There was a Motion made by Dr. Foster and seconded by Dr. Somji to approve the minutes from both meetings. The Motion approved unanimously.
Indirect Costs, Salary Returns, and MIRA	<p>Laura Block and Dr. Basson reported on Indirect Costs, Salary Returns and MIRA. It was shared with the committee that right now, administration has absorbed the risk for the investigator. The previous UND President signed a two year contract for MIRA, so in essence, SMHS knows where they stand for the next 2 years regarding MIRA. At the present time, administration is pushing for resources for research and for investigators and presently, nothing has changed in regard to F&A distribution. The Dean has empowered each department to share in bridge funding. Prior to MIRA, the dollar amount is the same as it has been, but the percentages have changed. In a true MIRA model, the department would have been responsible for the taxes, but the Dean's Office has decided to absorb those taxes instead. Dr. Geiger clarified that his initial question was based on if MIRA had been finalized and if it differed from the temporary timeframe of the memo in January. In response, Dr. Sens suggested that a memo go out to all faculty. Dr. Basson suggested that the committee make the minutes available to the faculty since they are public record. Laura Block presented a process/working document that will be used to incentive faculty. She stated that salary returns have been an unwritten policy process/procedure and Terry Nelson was going on an unwritten process. She said that the Faculty Research Incentive Plan is used as appropriated funds, from salary that had been moved to grant funding, as seed money to do other things. Appropriated funds are used as a savings account to reward/fund other projects. Dr. Basson and Laura Block had a collaborative meeting with Dean Wynne on how to streamline this funding process. The ability to have local money is beneficial to the</p>	<p>Laura Block will send out the process/working document to Heather Jensen to distribute to the committee members.</p>

	<p>department because it is able to be held over year-to-year. Laura Block has a draft of the process that she will provide to the group for review and feedback. Dr. Basson added that the difference is that the policy is more liberal, not just for the PI or COI, all faculty are eligible for the process. Laura stated that the process is done quarterly and 1/3 is distributed to each entity: dean's office, the department and the PI. The fringe benefits stay with the school. Laura added that the process doesn't apply to the payment and salary, that is considered overload and that our auditor made it clear, that overload is a separate process/system, and cannot be rolled in with salary return. Dr. Basson reiterated that overload is a separate process and has to be approved by the Dean and the President. All overload is subject to a detailed discussion with the department, Dr. Basson and Dr. Wynne and then still is limited to 20%. The Dean would like all department heads to work on their budgets and communicate with Laura Block and her office.</p>	
Frank Low Research Day Update	<p>Dr. Foster has agreed to chair Frank Low Research Day 2020. The main question/issue that was raised is where the structure of FLRD is headed and whether it is on a more medical student/resident direction or should still include all departments. Dr. Basson and Dr. Sens suggested taking this topic back to your respective department meetings for a more broad discussion and feedback. Dr. Basson also reiterated the lack of participation from the faculty on attending the oral presentations and the poster sessions. The committee agrees that we should start developing and distributing the Save the Date information now and add information as it comes in from our Guest Speaker. A date has been set for the 2021 FLRD – April 21. This date has been reserved on Dr. Wynne and Dr. Basson's calendar. Dr. Basson and Dr. Sens would like to have Dr. Ming Lei as the 2021 guest speaker.</p>	<ul style="list-style-type: none"> - Dr. Foster will provide the participant spreadsheet to the group for review before the November meeting. - Heather Jensen will reach out to Dr. Masliah's assistant for his bio, travel plans, etc. - Heather Jensen will draft the official speaker letter for Dr. Lei for Dr. Basson and Dr. Sens to sign.
Items for Next Meeting	FLRD and Indirect Cost, Salary Returns, and MIRA Discussion	
Other/Informational	No other information was noted.	
Announcements	No announcements were noted.	
Adjournment	Dr. Donald Sens adjourned the meeting at 3:15 pm	

Submitted by Heather Jensen

**2018-19
Record of Attendance
Research Committee**

Voting Members	Term	8.23.18	10.8.18	1.14.19	2.26.19	3.28.19	5.10.19	7.18.19	8.20.19	10.15.19	
Mac Dyke	2020	E	T	T	T	A	T	A	T	E	
Jamie Foster	2021	P	P	P	P	P	P	E	P	P	
Jonathan Geiger	2020	P	P	P	P	P	P	P	P	P	
Mishra Golovko	2020	P	P	P	P	P	P	E	P	E	
Othman Ghribi	2022	X	P	P	P	A	P	A	P	P	
Sergei Nechaev	2021	P	P	P	P	P	P	P	P	P	
Gary Schwartz	2022	E	A	P	A	P	P	E	P	E	
Seema Somji	2020	P	P	P	P	P	P	P	P	P	
Shawnda Schroeder	2022							P	P	E	
Donald Sens	2022							P	P	P	
Donald Warne								A	A	A	
Masfique Mehedi	2022							E	E	P	
Advisory Members											
Basson, Marc (Sr. Assoc. Dean for Medicine and Research)		P	P	P	P	P	P	P	P	P	
Ruit, Ken (Assoc. Dean for Education and Faculty Affairs)		E	E	A	P	E	A	E	E	E	
Support Staff											
Heather Jensen				P	P	P	P	P	P	P	

P=Present E=Excused
A=Absent
T = Teleconference
V = Videoconference