

Phase 2 Phase 3 Committee (P2P3C) Meeting Minutes
 Tuesday, September 14, 2021 @ 5:00 pm via Zoom

In attendance: Dinesh Bande, Marc Basson, Sandi Bates, Kathryn Camburn, Pat Carr Danielle Cellucci, Jane Dunlevy, Bryan Delage, Scott Engum, Minnie Faith, Sabha Ganai, Kristi Hofer, Stacie Klegstad, Parag Kumar, Dennis Lutz, Devendranath Mannuru, Bree Melicher, Marlys Peterson, Jim Porter, Luke Roller, David Schmitz, Kamille Sherman, Tracey Steffes, Chris Tiongson, Susanna Warner, Susan Zelewski.

Not in attendance: Tom Arnold, Chris DeCock, Jesse Ewaldt, Scott Knutson, Jau-Shin Lou, Alicia Norby, Jim Roerig, Jon Solberg, Robert Sticca, Steve Tinguely.

Minutes submitted by: Alissa Hancock

Reviewed by: Susan Zelewski

Approved by: Dev Mannurru and Sabha Ganai

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome	Meeting called to order at 5:02 p.m. by the chair Dr. Susan Zelewski.	Informational
2. Approval of August 10, 2021 minutes		MSC to approve the August 10, 2021 minutes. Kamille Sherman / Luke Roller // carried.
3. Old Business	<p>a.) Policies and Procedures i. Policies Review</p> <p>b.) Covid-19 related concerns It is recommended that all interviews will be virtual for residency.</p> <p>Also, students are responsible for uploading all vaccination documents into a third party system. WE will not know what they are missing but we can ask the third party if students are compliant. It was noted that UND cannot process exemptions for other organizations' vaccination policies.</p> <p>It is also recommended that we should try to reinstate some virtual learning if students need to quarantine, so they don't get behind in the curriculum.</p>	Informational

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<p>4. New Business</p>	<p>a.) OBGYN Clerkship Annual Report We only had five students with honors, which makes it a 7.5% of the class. The plan is to loosen the honors guidelines and re-evaluate next year.</p> <p>The instructions regarding the first table for the objectives the columns regarding instructional methods was confusing but has been corrected. The instructional methods should be picked from the list provided. Then on page 6-8, there was a left over percentage and that has also been removed for the final version.</p> <p>There was discussion about why the breast examination were reduced and if that is something that is missing from the curriculum overall or if it is covered in another clerkship. The driving force of the reduction of preceptors that do women wellness exams. No one felt it was needed to be increased here and is covered in surgery and FMED as well.</p>	<p>MSC to accept the OBGYN Annual report with edits as discussed. Bryan Delage / Kamille Sherman // carried.</p>
	<p>b.) Graduate & Program Directors Surveys There is nothing that stands out as major concern. The graduate survey will be changing a little next year, we are participating in the AAMC standardized graduate survey program so that we can start to gather data on our students and see where we sit nationally.</p>	<p>Informational</p>
	<p>c.) Psych Honors Rule update</p>	<p>Tabled</p>
	<p>d.) ROME Scheduling Request We are currently petitioning to have the students start at the same time at the end of June for 2022 with the one exception of the Devils Lake location. The class of 2025 has filled all ROME slots and the class of 2024 had a late application and now have 7 slots filled. We are hoping that we can keep this timing for the start of ROME students but will need to check with campuses in about 10-months to see how things are going after the bulge of students. We have concern also that we might not be able to support all the students if they all have different timings.</p>	<p>Informational Revisit again in 10 months.</p>

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	<p>e.) Shelf Exam Re-examination Scheduling In the past when students fail a shelf exam they re-examine during the next scheduled break time. Students are requesting that the re-examinations do not happen during a break. There is no set policy or procedure for this. Discussed possible options and concerns of when they could re-examine and discussed that whatever is decided should be added to policy 4.20. However, the committee would like to have further discussion with the students. Dr. Susan Zelewski will ask the student representative, Jesse Ewaldt, find out more information from the students and to invite them to join the discussion next meeting.</p>	<p>Return to this topic during November meeting</p>
	<p>f.) AI Mid-course Feedback for Family Medicine Teaching preceptors are requesting to not have to complete the mid-AI feedback in Leo. It was suggested that a physical paper be completed and then uploaded into Leo. It was agreed upon that that would be ok but the responsibility of ensure that the mid-AI feedback is happening and we have record of it is on the staff/faculty and not the students. However, students could be responsible for printing the physical feedback from to their mid-AI meeting to be completed. Family Medicine will need to work out the details of how the form will get filled out and uploaded into Leo. If any changes to the form need to happen, please let Dr. Susan Zelewski know.</p>	<p>Information</p>
	<p>g.) GQ #8, #10, #11 <u>#8</u> Noticed that there is an increase in the disagreement from the previous year. We are also just below the 25% percentile in benchmarking. This class went through clerkships before we started the verbal labeling of basic science content in day to day activities in clerkships and written labeling in lectures or written material. <u>#10 & #11</u></p>	<p>Information</p> <p>ACTION ITEM: We will review #8 again to see if there are changes in the next GQ.</p>

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FMED

No huge concerns and we do consistently get a high rating.

IMED

#10 – there were some dips in Grand Forks and Minot that students felt the quality of experience was not what they expected. The department has already meet with these sites and are working to address the issues.

#11 – Overall it looks good.

NEURO

Tabled

PEDS

We are at about the 50% in benchmarking and we are looking to see what areas are dragging us down. It seems to be different issues across different campuses. It was noted that for Grand Forks the number of in-patient is low but it is also seasonal. Dr. Susan Zelewski will help to get more information from Minot.

OBGYN

No concerns the they do trend down some with the students H&P but we do track this in real time that proves that students were observed and we will continue to monitor in real time.

PSYCH

Tabled

SURG

#10 – There were more fair rating than the national average with Fargo having more of them. However, we are going to be meeting with all the site directors to discuss the student comments further. Students being observed performing H&P is down and this is something that goes in wave for the department. It was suggested

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	that we may need to add a question to the mid-clerkship feedback so, real time tracking can occur to help ensure this happens. The mid-clerkship feedback form can be modified at any point if the department would like to add questions.	
5. Electives	There is a phase 3-only diversity elective that is still in edits that will be coming for an email vote when it is ready.	Information
6. Reports from Committees	<p>a.) UMEC - Dr. Zelewski The policy on the timing to complete the curriculum in 6 years was edited to be proportional to the new phases. The class of 2024 will start phase 2 on February 28, 2022. Also the epidemiology project and the timing of the approval and data sources were of big discussion and students are currently submitting requests for their projects. Dr. Susan Zelewski and Marc Basson are working with Jim Beal to look at the timing changes that could be in place for the next cohort that begins in late February.</p>	Information
	<p>b.) GMEC –Dr. Zelewski Reviewed policies and Minot Pediatrics numbers have increased with the new Belcourt location for residents.</p>	Information
	<p>c.) EASRC Still preparing documents for the LCME visit.</p>	Information
	<p>d.) CEMC – Dr. Zelewski The retreat went really well. Phase reports for next year will be different than they were this year but we will still keep the report style but will be renamed Achievement Reports because everyone wants to know how the students are doing in achieving the requirements.</p>	Information
7. Area Updates	Sandi Bates is the intern librarian for the Southeast Campus, now that Erika Johnson has been named Head of Library Resources.	Information

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8. Adjournment	Meeting was adjourned at 6:21 pm.	<i>The next regular meeting is scheduled for October 12, 2021, at 5:00 pm.</i>
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