

Phase 2 Phase 3 Committee (P2P3C) Meeting Minutes  
 Tuesday, July 13, 2021 @ 5:00 pm via Zoom

**In attendance:** Marc Basson, Sandi Bates, Pat Carr, Danielle Cellucci, Chris DeCock, Minnie Faith, Scott Knutson, Parag Kumar, Devendranath Mannuru, Abhishek Matta, , Marlys Peterson Jodi Rathjen, Jim Roerig, Jim Porter, Luke Roller David Schmitz, Kamille Sherman, Chris Tionson, Susan Zelewski.

**Not in attendance:** Tom Arnold, Dinesh Bande, Bryan Delage, Mac Dyke, Stacie Klegstad, Jau-Shin Lou, Dennis Lutz, Bree Melicher, Alicia Norby, Jon Solberg, Robert Sticca, Michael Storandt, Steve Tinguely,

**Minutes submitted by:** Alissa Hancock

**Reviewed by:** Susan Zelewski

**Approved by:** Dev Mannuru and Kamille Sherman

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome	Meeting called to order at 5:03 p.m. by the chair Dr. Susan Zelewski.	Informational
2. Approval of June 8, 2021 minutes	<i>MSC to approve the Diagnostic Radiology and Introduction to Emergency Medicine electives revisions. Jim Roerig / Kamille Sherman // carried.</i>	<b>MSC to approve the June 8, 2021 minutes. Chris Tionson / Parag Kumar // carried with 1 abstention.</b>
3. Old Business	<p><b>a.) Policies and Procedures</b>  <b>i. Policies Review</b></p> <p><b>b.) Covid-19 related concerns</b>          There were 14 students of the 2022 class that did not see a COVID positive patient and will be completing the online modules.</p>	
4. New Business	<p><b>a.) Yearly Tracking Summary</b>          Mid-Clerkship Feedback and Observed History and Physical          Neurology had the most issues with four students reporting that they did not receive mid-clerkship feedback. We found out the administrator rather than the preceptor was doing that feedback meeting and we have addressed the situation. In addition, we have noticed the Surgery has slipped a little with feedback meetings and Dr. Dyke plans to work with Dr. Ganai on this.</p>	Informational

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There was one student that said they did not know where the anonymous reporting form was and it was sent to the student.

**Mistreatment**

Professionalism will now be included on the mistreatment form, so that students can report any unprofessional behaviors they witness or experience in addition to mistreatment. There was also a mistreatment reported of inappropriate interaction with a patient regarding religion and non-patient care related performance expectation. There was one Title IX incident reported of not being able to perform procedures based on their gender. This was forward onto the proper pathway through UND. Anyone that works for UND is a mandated reporter for Title IX. Dr. Jim Porter will verify that the training is more clear about who would be exempt.

**Supervision**

There was one report of a student thinking a case was not appropriate for them but after talking to the department, the case was appropriate and followed up with the student. In Psychiatry, a nurse made a joking statement about expecting students to see patients independently which the student interpreted directly. This has been discussed with nurses and will not take place in the future. Another psychiatry site had requested students to function in a capacity the same as residents. This has been addressed and clarified the expectations of our students; this was their first year having students.

**Residents as Teachers, COVID monitoring**

All 3<sup>rd</sup> year students did achieve the residents as teacher's requirement and they all received appropriate PPE. There was one student questioning if they had been provided with appropriate PPE and after verification they were. 14 students did not encounter COVID positive patients and will be completing the online module this year.

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	<p><b>b.) Phase 2 Scheduling for Class of 2024</b></p> <p>The class of 2024 will start clerkships and we have to make a decision on how we want to start scheduling them. Discussion revolved around if departments would allow students to take electives without have completed the clerkship beforehand. It was decided that there may be cases where prerequisites such as taking the clerkship beforehand and that the department should decide independently.</p> <p>The process in which students’ schedules for the class of 2024 phase 2 will be created is being discussed. Fargo campus struggled some with the students submitting their preference schedule for the class of 2023, and the ability of the campus office to make this work with a higher number of students. Any change to how the rotation schedule is made would not affect the Family Medicine clerkship and how they assign their rotation sites.</p> <p>The committee discussed and felt the campus deans know best what will work for scheduling phase 2.</p>	<p><b>MSC to allow students to take electives without prerequisites with some departmental exceptions. Chris Tionson / Dev Mannuru // carried.</b></p> <p><b>MSC to allow the Campus Deans to make the best decision for assigning students to phase 2 clerkships. Chris Tionson / Dev Mannuru // carried.</b></p>
	<p><b>c.) Phase 3 Design Team update</b></p> <p>To go along with the 2-week career exploration elective there will be another 2-week elective for the class of 2024. The phase 2 design team has suggested this be used to require the 2-week IPE elective. Otherwise, the option would be to offer a second career exploration elective, which might be challenging to schedule. Campuses have expressed that it would be difficult to schedule a second two week-specailty exploration elective.</p> <p>This would be a great opportunity to increase interprofessional learning for all students in phase 2.</p>	<p><b>MSC to have the second 2-week elective be the Interprofessional elective. Chris Tionson / Dev Mannuru // carried.</b></p>
	<p><b>d.) ISA Report</b></p>	<p>No update</p>
<p>5. Electives</p>		

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6. Reports from Committees	<b>a.) UMEC - Dr. Zelewski</b> No update	Information
	<b>b.) GMEC –Dr. Zelewski</b> No update	Information
	<b>c.) EASRC</b> LCME prep, our survey dates are in April 2022 and will be virtual. We are getting close to completing the DCI and more of the visitation preparation will begin.	Information
	<b>d.) CEMC – Dr. Zelewski</b> Phase reports have been the main focus to ensure that we can properly evaluate that we are meeting our goals and competencies. The main clerkship report template is being reviewed by the committee and should be sent out soon.	Information
7. Area Updates	Dr. Mannuru is going to provide a documentation boot camp for students entering clerkships in February 2022 on December 13 <sup>th</sup> . He will be covering the how to document H&P' and cases. This is to help them to be better prepared. Dr. Mannuru will send out the templates with the committee at next month's meetings to see what the students will be taught.	Information
8. Adjournment	Meeting was adjourned at 6:07 pm.	<i>The next regular meeting is scheduled for August 10, 2021, at 5:00 pm.</i>