

Phase 2 Phase 3 Committee (P2P3C) Meeting Minutes
 Tuesday, June 8, 2021 @ 5:00 pm via Zoom

In attendance: Marc Basson, Sandi Bates, Kim Becker, Pat Carr, Danielle Cellucci, Chris DeCock, Bryan Delage, Minnie Faith, Parag Kumar, Devendranath Mannuru, Abhishek Matta, Jodi Rathjen, Jim Roerig, Jim Porter, David Schmitz, Kamille Sherman, Chris Tiongson, Susan Zelewski.

Not in attendance: Tom Arnold, Dinesh Bande, Mac Dyke, Stacie Klegstad, Scott Knutson, Jau-Shin Lou, Dennis Lutz, Jay MacGregor, Bree Melicher, Marlys Peterson, Alicia Norby, Luke Roller, Jon Solberg, Robert Sticca, Michael Storandt, Steve Tinguely,

Minutes submitted by: Alissa Hancock

Reviewed by: Susan Zelewski

Approved by: Chris Tiongson and Parag Kumar

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome	Meeting called to order at 5:03 p.m. by the chair Dr. Susan Zelewski.	Informational
2. Approval of May 11, 2021 minutes		MSC to approve the May 11, 2021 minutes. Kamille Sherman / Bryan Delage // carried.
3. Old Business	<p>a.) Policies and Procedures i. Policies Review a. <i>FYI: Governance Document was approved at UMEC</i> This means our committee name is changing to Phase 2 Phase 3 Committee (P2P3C) and that due to potential conflicts of interest, neither campus deans nor course, clerkship, and education directors may serve on MSAPC.</p> <p>b.) Covid-19 related concerns Dr. Zelewski is wrapping up the tracking of students who encountered and treated a COVID positive patient, and those that did not will be receive 2 modules to complete online. We will continue to track these encounters for the coming year as well. Dr. Bryan Delage is working with the Department of Health about the updates on the COVID CME sessions and will update them every 3-6 month timeframe.</p>	

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	<p>c.) SHaPE report update After further looking into the unprofessionalism that was reported, some of the issues were preceptor errors and preceptors not hearing the door knock. Also, not washing hands was another one. They are planning on adding another wash station so that it will be recorded in the future and also to work with student to ensure that they knock loud enough. Please watch the students closely in the clinic to ensure that they are doing the handwashing and we will continue to really push the importance of hand washing in simulation settings as well. Students cannot pass their clinical assessment if they skip this step.</p>	
<p>4. New Business</p>	<p>a.) Resident as Teacher Report Dr. Kim Becker presented. There was one resident that did not complete the resident as teacher training because they resigned. This was also the first year we used Med Hub to disperse objectives to residents and tracked they acknowledged that they received them. Med Hub also allows residents to access the objectives at any time. This was a great way of doing this and we plan to continue using Med Hub for this along with the policies they need to be aware of. All residents at the UND SMHS Residency and Altru residents were notified of all the important policy and received the same training, which has all been tracked</p> <p>It was noted that this last year more students requested evaluations for residents that they did not originally receive evaluations for. So students view more residents as their teacher beyond what we have designated as such. We also have 5 students that did not meet the 20 half-days with a resident as teacher in their clerkship year on evaluations so far. Most of them are close meeting this requirement. Final evaluations will be reviewed and if they have not met this we will need ot ensure they meet it in 4th year. Will be reported on yearly tracking next month.</p>	<p>The Resident as Teacher report was accepted.</p>
	<p>b.) Clerkship director’s checklist All faculty should receive the policies and there is documentation that they do. As of July 1, 2021, any preceptor that had three students in the last year will be receiving formal personalized feedback or review from the department chair.</p>	<p>ACTION ITEM: We will continue this discussion next month.</p>

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	<p>With the feedback it would be great if we could compile resources that we could also provide with the feedback for the areas that a preceptor should work on. It would also be interested to see if there are commonalities across departments, and this could be a MedEd student project that Dr. David Schmitz would be willing to help with.</p> <p>Education Resources Department does provide faculty development but not sure if our clinical faculty get those emails or are able to attend. Dr. Susan Zelewski will find out how they send out those notices and where the recordings of the training sessions are located. Departments should try to get a small sampling of their faculty, and see if they receive the emails and what type of faculty development they prefer to have and when. (i.e. short read, hour long presentation, etc.) Another idea is to ask if hospital departments if they would do an education minute at their regular department or division staff meetings. We could provide the information for these Education Minutes, so there is some continuous education happening with the faculty throughout the year, instead of waiting for their yearly feedback. Dr. David Schmitz is willing to help with any of these ideas.</p>	<p>All departments should check with faculty about receiving the faculty development emails and their preferences.</p> <p>Checklists will be forwarded to UMEC.</p>
	<p>c.) AI Annual Report We had a lot of success with scheduling students with their first AI choice, with three students getting their second choice. We actually had 11 students not 8 who took multiple AIs, so that will be corrected.</p> <p>On the second page you can see which AIs in each department and what campus and how many rotations were completed. There is one student that is needing to remediate an Internal Medicine AI, but it did not affect their graduation date as they an off-cycle student already. This is our first remediation of an AI.</p>	
	<p>d.) ISA Report</p>	<p>No Report</p>

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	<p>e.) Elect committee chair for AY 21-22 Dr. Bryan Delage nominated Dr. Susan Zelewski to continue as chair of P2P3C for AY 2021-22.</p>	<p>MSC to approve the nomination of Dr. Susan Zelewski as chair of P2P3C for AY 2021-22. Bryan Delage / Jim Roerig // carried.</p>
5. Electives		
6. Reports from Committees	<p>a.) UMEC - Dr. Zelewski All the electives were approved. The Transfer Student Policy was updated and approved. It now outlines that we are not accepting advanced standing transfer students because the Admissions Committee felt that there is no good way of evaluating their biomedical or clinical science experience to traditional transfer students requirements. Also, we will still not be considering transfer students until after the bulge. UMEC also approved that the last date that the class of 2023 can request to take STEP 1 early is August 1, 2021.</p>	Information
	<p>b.) GMEC –Dr. Zelewski Letters of neurology and how they have been addressed and the Geriatric Fellowship will have a new director will be Lindsay Doll and reviewed resident policies.</p>	Information
	<p>c.) EASRC Continuing to review the DCI and elements and a fact finding request could be coming your way soon.</p>	Information
	<p>d.) CEMC – Dr. Zelewski CEMC approved methods for horizontal and vertical integration review. Horizontal integration is how we track/teaching something throughout a phase and vertical integration is how much of clinical science and basic science is throughout the curriculum by looking at the objectives.</p>	Information

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	<p>We are also looking for a Phase 3 design team leader, which is a new committee. This can be anyone including those not on this committee but are motivated to think about how phase 3 should look and how we can help students transition into being residents.</p>	
<p>7. Area Updates</p>	<p>In the future we will need to discuss the scheduling for Phase 2 for the class of 2024, which will be in February 2022. They will have a 4-week block for an elective early to go with Neurology to help spread out the rotations. The Campus Deans have come up with a couple of options but open to their suggestions.</p> <ol style="list-style-type: none"> 1. Allow students to take a 4-week elective without the pre-requisite of completing the corresponding clerkship. 2. Take one elective and split it into two sections to pair with Neurology. We did this this year and know that this is not the preferred method. <p>Another suggestion was to possible allow Phase 2 students take one of the required AI's we have Phase 3 students take. We would have to ask that all faculty then meet the student at their knowledge level and not assume their knowledge base from previous courses. As most students do take more than one AI. Please talk with your departments and we will continue the discussion next month. Dr. Chris DeCock is willing to help out with the Neurology faculty shortage also in Fargo.</p>	<p>Information</p>
<p>8. Adjournment</p>	<p>Meeting was adjourned at 5:54 pm.</p>	<p><i>The next regular meeting is scheduled for July 13, 2021, at 5:00 pm.</i></p>