

Phase 2 Phase 3 Committee (P2P3C) Meeting Minutes  
 Tuesday, January 11, 2022 @ 5:00 pm via Zoom

**In attendance:** Dinesh Bande, Sandi Bates, Jim Beal, Danielle Cellucci, Kathryn Camburn, Pat Carr, Jane Dunlevy, Jesse Ewaldt, Sabha Ganai, Kristi Hofer, Minnie Faith, Stacie Klegstad, Devendranath Mannuru, Andy McLean, Joshua Morrell, Bree Eliason, Carla Mosser, Marlys Peterson, Jim Porter, Luke Roller, Lisa Schock, David Schmitz, Kamille Sherman, Tracey Steffes, Chris Tiongson, Susanna Warner, Susan Zelewski.

**Not in attendance:** Marc Basson, Chris DeCock, Bryan Delage, Scott Engum, Scott Knutson, Jau-Shin Lou, Dennis Lutz, Alicia Norby, Parag Kumar, Jon Solberg, Steve Tinguely.

**Minutes submitted by:** Alissa Hancock

**Reviewed by:** Susan Zelewski

**Approved by:** Sabha Ganai and Chris Tiongson

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome	Meeting called to order at 5:03 p.m. by the chair Dr. Susan Zelewski.	Informational
2. Approval of December 14, 2021 minutes		<b>MSC to approve the December 14, 2021 minutes. Luke Roller / Chris Tiongson // carried.</b>
3. Student Check-in		No update
4. Old Business	<p><b>a.) Policies and Procedures</b>  <b>b.) Covid-19 related concerns</b></p> <p>The updated policy 5.20 on events is posted on the SMHS website. All events even if they are virtual need to go thru the Dean’s office for approval.</p>	
5. New Business	<p><b>a.) Epidemiology Annual Report</b></p> <p>Most residencies ask about research and scholarly projects and this epidemiology project helps students answer those questions.</p> <p>We review the research process with the students and it will be easier as they get more of the foundational skills earlier in phase 1. We also do provide verbal feedback throughout the course, but we also do provide written mid-course feedback through Leo. This year the 72 students made up 39 groups. We do try to have the students pair up as we only have limited datasets.</p>	<b>MSC to accept the Epidemiology Annual Report. Kamille Sherman / Dev Mannuru // carried.</b>

Phase 2 Phase 3 Committee (P2P3C) Meeting Minutes  
Tuesday, January 11, 2022 @ 5:00 pm via Zoom

We did have one student that had to remediate and that student did so quickly and successfully. This was a result of cascading effects of getting behind in another area of their education.

Feedback deadline for students this reporting year was a little earlier and we will have extended it for this year. There were also not the same parameters of having to complete the evaluation before they receive their grade with Leo. This is something we will work on for next year to improve the 77.8% evaluation completion rate.

Based on the comments we received the rush to prepare of the 10 minutes virtual Frank Low presentation did affect the satisfaction of the course. We are planning for a virtual presentation again this year and hope that the satisfaction will increase again this year.

UND requires students to go through CITI training covering the Biomedical Research, HIPPA and Conflict of Interest modules and they must reach 80%. The CITI training is well accepted in hospitals and the training is valid for three years.

This year we are going to start the course in April instead of August and hope that this will help us start to get IRB approvals quicker instead of waiting for the deadline. Most of the students did feel they had adequate time to complete their projects. The campus' administrative staff is very helpful in coordinating meetings and helping us avoid testing days also.

There were 22 of the 39 groups that presented at Frank Low and 6 students had publications accepted by Peer Review; noting that some of those were not from this year's class because it can take time to receive approval. We also had two students present at two national conferences and several present at regional conferences.

Phase 2 Phase 3 Committee (P2P3C) Meeting Minutes  
 Tuesday, January 11, 2022 @ 5:00 pm via Zoom

	<p>Challenge we continue to work on is the funding for additional datasets. The UND SMHS administration has offered to help students with some of the publication fees that are required to publish in journals. Students need to apply for assistance.</p> <p>Dr. Beal will add the appendix to the report to show all the group projects and will add the Conflict of Interest Module to the CITI module list.</p>	
	<p><b>b.) Psychiatry Clerkship Annual Report</b></p> <p>The objectives were updated to the new language but still what we are doing. The benchmark links were updated. We are covering the societal problems thru clinical experiences, patient encounters and a few lectures. There is a total of 60 required patient encounters with a few specific diagnoses outlined. We do coordinate with all the campuses to ensure that all the students get those diagnosis experiences in clinic or through alternative methods.</p> <p>Grading criteria remained the same and we had 12 students receive honors with no remediations or re-examinations.</p> <p>Concerns raised by students: They would like more hands-on learning and this was started to be address with preceptors last year, but this year it sounds like we will also need to work with the residents more on getting the students more hands-on experiences. We are also working to maximize the clinical experience for students by reviewing didactic lectures to have some be recorded that they can watch on their own schedule but there are a few that really need to remain live lectures. Students did highly value the bedside teaching, hands on experiences and that the objectives they learned could be applied to all areas of medicine easily.</p> <p>All students completed an H&amp;P and also received mid-clerkship feedback. No concerns were raised about the learning environment and they do have experience with diverse populations. Students also have about half in-patient and half out-patient.</p>	<p><b>MSC to approve the Psychiatric Clerkship Annual Report with edits. Chris Tiongson / Sabha Ganai // carried.</b></p>

Phase 2 Phase 3 Committee (P2P3C) Meeting Minutes  
 Tuesday, January 11, 2022 @ 5:00 pm via Zoom

	<p>Goals for next year is to do faculty development with residents on students having more hands-on learning and to review the lectures and clinical schedules to maximize the clinical time.</p> <p>Question about the Grand Forks site and the clinical evaluation score and Dr. McLean did meet with the site director for faculty development in this regard. It was also noted the benchmark title should be Phase 2 instead of Year 3. The last change is on page 14 to fill in the boxes for the assessment for 'A'.</p>	
	<p><b>c.) Surgery Clerkship Learning Objectives</b></p> <p>The first new objective we will have an evaluation form for students and residents to use during weekly morbidity and mortality conferences and should be turned in immediately after and students tend to use the open-ended comment section to write what they learned at that conference.</p> <p>The second new objective is to the ethical principles and fiduciary duties related to surgery. We are adding to orientation a pre-recorded video for students going over all the relevant issues as part of day one of orientation and day two is in person so they can ask questions. We will also be reviewing some cases on this topic and have an oral exam. Drs. Ganai and Sherman will work together to ensure that the ROME students are going to receive this same information for orientation, as the timing is different for them.</p>	<p><b>MSC to approve the new Surgery objectives as presented. Dev Mannuru / Kamille Sherman // carried.</b></p>
	<p><b>d.) Away Rotations</b></p> <p>The restriction guidance for away rotations has been lifted for the class of 2023. We will return to our traditional away rotation processes. The exception being that international away rotations are still restricted at this time. International rotations will be re-evaluated in 6 months.</p>	<p><b>MSC to recommend to remove the restriction on away rotations for the AY 2022-23, but keeping the restriction for international away rotations. Jesse Ewaldt / Jane Dunlevy // carried.</b></p>

Phase 2 Phase 3 Committee (P2P3C) Meeting Minutes  
 Tuesday, January 11, 2022 @ 5:00 pm via Zoom

	<p><b>e.) Phase 2 &amp; 3 Benchmarks review</b>          The titles of the report will be updated to say phase 2 &amp; 3 instead of years 3 &amp; 4.</p>	Information
	<p><b>f.) Preceptor Guide for Mistreatment Concerns</b>          At the last meeting we agreed a procedure should be outlined based on the discussion. What was added that we did not discuss was that faculty cannot be forward feeding student performance to other clerkships. The procedure will be distributed to faculty through the departments, as they have the most current emails for clinical faculty and Education Resources will distribute to phase 1 faculty members. After some discussion this procedure will also be added to the documents we distribute annual to faculty.</p>	<b>MSC to approve the Preceptor Guide for Mistreatment Concerns. Chris Tiongson / Sabha Ganai // carried.</b>
	<p><b>g.) GQ #29-32</b>          These review the areas that our students are planning to practice in. This year is mostly primary care and anesthesia. Not very many were hospitalist and discussed how the pandemic may have affected this.</p> <p>The use of resources provided to students to help them determine their specialty was low. We did hear students through other formats of feedback regarding this topic and have already implemented changes. Students are having to meet with advisors early and regularly to answer questions and help guide them.</p>	Information
6. Electives	<p><b>a.) FMED AI - Northwood</b>          New location and preceptor.</p> <p><b>b.) IMED Rheumatology – Grand Forks</b>          Minor edits to standardize the language and will be Altru.</p>	<b>MSC to approve the FMED AI – Northwood and IMED Rheumatology – GF. Kamille Sherman / Luke Roller // carried.</b>
7. Reports from Committees	<p><b>a.) UMEC - Dr. Zelewski</b>          Everything from P2P3C was approved including the CSPR proposal which will be high stakes and a pilot format this year. STEP 1 is going to pass/fail but also the passing score will increase from 194 to 196 1/26/22. Students have already started</p>	Information

Phase 2 Phase 3 Committee (P2P3C) Meeting Minutes  
 Tuesday, January 11, 2022 @ 5:00 pm via Zoom

	the STEP Prep course and if they take STEP 1 during the course, they will transition into STEP 2 preparations.	
	<b>b.) GMEC –Dr. Zelewski</b> Resident dismissal discussion and program evaluations were approved. The residents are doing great with duty hours. Also, the events notification policy was approved as well.	Information
	<b>c.) EASRC</b> LCME is coming soon. If you have the dates on your calendar please keep your schedule open. The mock visit is in February and we should be getting that schedule soon and April is our official visit. Dr. Susan Zelewski will inquire about the mock visit schedule, so we can adjust clinic schedules as needed.	Information
	<b>d.) CEMC – Dr. Zelewski</b> Been working on phase 1 objectives.	Information
8. Area Updates	<b>Library Resources Update</b> We now have the Access package for specialties and the titles start with Access and include a wide variety of study tools from review questions, clerkship study materials, videos narrated in detail for medicine and guides that students and faculty can use. Sandi Bates will communicate this new resource to the class of 2022 and the other classes are getting introduced in their orientations.	Information
9. Adjournment	Meeting was adjourned at 6:17 pm.	<i>The next regular meeting is scheduled for February 8, 2022, at 5:00 pm.</i>