

Phase 1 Committee Meeting Minutes

SMHS

Tuesday, August 31, 2021 – 2pm via Zoom

In attendance: Jon Allen, Marc Basson, Kurt Borg, Pat Carr, Xuesong Chen, Jane Dunlevy, Kara Eickman Amanda Haage, Eric Johnson, Minnie Kalyanasundaram, Mark Koponen, Jim Porter Ken Ruit, Tyler Safgren Susan Zelewski.

Members not in attendance: Megan Denis, Bibhuti Mishra, Dev Pant, Rick Van Eck.

Minutes Submitted by: Alissa Hancock

Minutes Reviewed by: Jane Dunlevy

Minutes Approved by: Mark Koponen and Ken Ruit

MSC = motion made, seconded, carried

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome/call to order	Dr. Dunlevy, chair called the meeting to order at 2:04 pm via Zoom.	Informational
2. Approval of Minutes 8.17.21		MSC to approve the 8.17.21 minutes. Kurt Borg / Mark Koponen // carried.
3. Standing Items		
4. Old Business		
5. New Business	<p>a. AY 20-21 Unified Session 2 Report</p> <p>This report style is a little different than we have used in the past but is a format that is in the process of being approved by CEMC and will help be more informational. This was a unified session that was a transition into curriculum 1.5 and we made improvements from unified session 1 and also added more changes that will continue into curriculum 2.0. Exams are now every 4-weeks and students did well including the doctoring skills with no reexaminations.</p> <p>The class of 2024 found the workload and pace of the 18-month curriculum to be overwhelming and consistently communicated with us about this. We have now lengthened the phase 1 curriculum to be 20-months in length. In addition, this unified session did not have many breaks or holidays for the students, and we have realized the importance of these breaks to students and have been conscious of breaks moving forward and will continue to do so. There were mandatory weekly quizzes, to help students keep up with the curriculum and establish the study patterns especially with everyone being remote due to the pandemic.</p>	MSC to approve the AY 2020-21 Unified Session 2 report. Kurt Borg / Mark Koponen // carried.

	<p>The Likert scale for the end of unit shows the areas of low satisfaction from students and immunology improved this year, which we think is attributed to having one faculty member deliver most of the content and the consistency that brings. Students also reported that they found it frustrating when lectures would go over time, especially when they went over seven minutes long and the recording cut them off, and we do recognize the frustration and are continually working with faculty to reduce the amount that this occurs. Also the limited in-person activities and increase of screen time we recognize as a challenge but nothing we could do with the pandemic. The changing rooms for the anatomy lab was a bit of an issue with the limited number of people allowed in the changing rooms. Suggested that if the groups were a little more equal for the female/male ratio it might not be an issue. Goals are to have more breaks between units and after exams and also within the day. We are also working on the Aperio software for histology labs and working with lectures with not going over their time allotment.</p> <p>Suggested that the dates of the unit be added to the report including the broad topics that were covered also might be helpful.</p>	
	<p>b. Phase 1 elective Proposal – REMS 1 January 2-week</p> <p>The length of this elective needed to be split into two sections because we cannot have a course that overlaps trimester or academic years for financial aid purposes. There were also some additional changes in wording for grading, and the recorded materials that will now be available to students. Also seminars will be providing and assistance to students to help identify mentors for the elective, as this was something that many found difficult.</p>	<p>MSC to approve the REMS 1 elective edits. Amanda Haage / Kurt Borg // carried with 1 abstention.</p>
	<p>c. Student proposal for re-examination for failed Unified Sessions</p> <p>The proposal is from the ISA that was completed last year on the remediation process. The proposal is to allow students to remediate the week after they failed an exam or have the option if they want to. Instead of waiting three months for the reexamination. The pros would be that the material is more fresh in students and to help limit the amount of stress they feel with having to move onto the next unit while still worrying about passing the previous unit still. The cons are that students don't always know what is best for themselves. We would like to keep the opportunity open for student to still be able to take REMS 1 even if they have to re-examine because missing that electives does affect their possible elective opportunities in the future.</p> <p>Discussion about the concerns of students reexamining immediately after the exam that they failed and the limited amount of time they would have to study. Also the logistics for the faculty to help students remediate so quickly wouldn't be possible and we want students to succeed. We have moved up the reexamination time so that it happens after unit 2 instead of 3 this year with a total of three options throughout the year. It was decided that we should look for solutions to allow students to take REMS 1 if they have to remediate during</p>	<p>Information</p> <p>ACTION ITEM: Find solution to allow students to take REMS 1 elective, if they have to reexamine a unit.</p>

	that elective period. Drs. Jon Allen and Jane Dunlevy are going to work on if students need to remediate doctoring skills what that process would look like.	
	d. GQ #8, 9, 20, 21	Tabled
6. Other Business		
	Meeting adjourned the meeting at 3:07p.m.	Next meeting September 21, 2021.