

Phase 1 Committee Meeting Minutes

SMHS

Tuesday, February 15, 2022 – 2pm via Zoom

In attendance: Jon Allen, Marc Basson, Kurt Borg, Pat Carr, Xuesong Chen, Megan Denis, Jane Dunlevy, Kara Eickman, Amanda Haage, Minnie Kalyanasundaram, Mark Koponen, Michelle Montgomery, Jim Porter, Ken Ruit, Tyler Safgren, Rick Van Eck, Min Wu, Susan Zelewski.

Members not in attendance: Eric Johnson, Gunjan Manocha, Dev Pant.

Minutes Submitted by: Alissa Hancock

Minutes Reviewed by: Jane Dunlevy

Minutes Approved by: Kurt Borg and Mark Koponen

MSC = motion made, seconded, carried

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome/call to order	Dr. Dunlevy, chair called the meeting to order at 2:03 pm via Zoom.	Informational
2. Approval of Minutes 12.7.21		MSC to approve the 12.7.21 minutes. Kurt Borg / Mark Koponen // carried.
3. Standing Items		
4. Old Business		Information
5. New Business	<p>a. Unit 4 Schedule</p> <p>UMEC has already approved the Unit 4 schedule because our last meeting was cancelled due to weather and the start of the unit. We will still review the schedule. This unit has anatomy for the first time for the students and is laboratory heavy. We have also start the asynchronous lectures that will be released to them the weekend before the lecture is scheduled. We have been telling students that we need to review the lecture before it appears on the schedule. This unit we were able to re-purpose a PCL case from 2010, which three patients with dermatology issues which is a change for the students and we have already received positive feedback on that case.</p> <p>With the change in the curriculum students are able to accept and learn the clinical reasoning in conjunction with the PCL cases. Dr. Jon Allen has noticed this in the simulations and has had other school reach out about our processes and would like to also receive feedback from PCL facilitators to see if they are noticing a difference in PCL.</p>	MSC to report to UMEC that the committee has reviewed the Unit 4 schedule with no concerns. Kurt Borg / Mark Koponen // carried.

	There was concern about the number of exams students would have with anatomy in addition to the normal exams. We have combined pathology and histology into one.	
	b. CoRE Member needed Needing a representative from our committee to serve. They meet one a quarter and look at the technology and curriculum school-wide. Amanda Haage volunteered to be the Phase 1 Committee representative.	Amanda Haage will be the PIC representative on the CoRE Committee.
	b. Review Diversity, Equity and Inclusion The TACCT document is a tool that is used to look at specific competencies across the curriculum. We did include this with the DCI to the LCME. There is no action needed but the committee should be aware and review document and discuss. Course Directors initially said that we were teaching the competencies in what units or areas in the curriculum. The TACCT was started in 2017 and has been looked at by the experts periodically since then. The terminology is confusing and know that it is not perfect and would like to start the conversations to improve. Discussed what groups in the school should be part of these conversations and help define what we mean by diversity, inclusion and inclusion. Since, there is no official committee within the medical school to oversee the diversity and inclusion in the curriculum, the committee would recommend to UMEC for consideration.	ACTION ITEM: Discuss the DEI definitions next meeting. MSC to recommend to UMEC to create a medical focused DEI group to oversee the effort in the medical program and to consult the students involved in the ISA 2 clinical sub-group for input. Amanda Haage / Susan Zelewski // carried.
	c. Review the 5 Societal Problems	
	d. Y2Q Review	
6. Other Business		
	Meeting adjourned the meeting at 3:28pm.	Next meeting March 15, 2022.