

Nominations Committee
SMHS
August 17, 2021 at 12:00 PM

Attending: **Dr. Bryan Delage, Sara E Bjerke, Jay Metzger, Dr. Xuesong Chen, Dr. Gary Schindler, Dr. Matthew Nilles, Shannon Jongeward, and Judy Solberg, Dr. Holly Brown-Borg**

Absent: and Dr. Jennifer Raum

Others in Attendance: Mary Hamilton

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
Welcome/Call to order	Sara Bjerke called meeting to order.	
Chair Discussion	Sara Bjerke will remain chair until nominations are complete in February. Jay Metzger will take over in January.	Bryan Delage nominated Jay Metzger for chair, and Gary Schindler seconded it. No further discussion was needed, and the motion passed.
Review of Mini Ballot	Discussion of new committees. Phase 1 is the old BSCS. Phase 2 is the old CSCS. Phase 1 Committee is looking for 4 basic science people. Medical Program Review Committee needs 2.	Dr. Chen will ask Jane Dunlevy about self-nominations. Will follow up in 2 weeks.
Self-nomination Letter	Self-nominations letter will be sent with a deadline date of July 16, 2021.	Mary will send out a Qualtrics survey for self-nominations.
Next Meeting	There is no need for a follow up meeting at this point. Everything will be handled through Teams.	
Adjournment	The Meeting adjourned at 10:30 AM	


Sara E. Bjerke

10-11-2021
Date