

Medical Program Policy Review Committee (MPPRC) Meeting Minutes
SMHS
Monday, February 14, 2022 at 4:30 pm
via Zoom

In attendance: Mark Koponen, Jim Porter, Ken Ruit, Judy Solberg, Alexei Tulin, Morgan Thomas, Steve Tinguely, Rick Van Eck, Susan Zelewski

Not in attendance:

Minutes Submitted by: Alissa Hancock

MSC = motion made, seconded, carried

Minutes Reviewed by: Kenneth Ruit

Minutes Approved by: Mark Koponen and Morgan Thomas

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome/call to order	Welcome and started with introductions at 4:34pm.	Information
2. Review and approve 1.10.22 meeting minutes		MSC to approve the 1.10.22 minutes. Rick Van Eck / Morgan Thomas // carried with two abstentions.
3. Old Business	a.	Information
4. New Business	<p>a. 4.11 (Medical Examination Policy) The definitions needed some minor updates. Then under principles #2 updated the wording to be ‘to be submitted to commercial student screening services established by the Office of Student Affairs and Admissions’</p> <p>Procedures the link to the AAMC was removed because we no longer us that form. For A. Vaccines we updated the Tdap. B. added the two doses and updated the end to ‘titers’.</p> <p>Tuberculosis screening is something we do thru the school to try to keep an entire class in sync. However, after some discussion about if someone has a positive result. We will accept a blood test with a negative result. If the student misses the school organized testing. If a student does have a positive results, they will have to follow up with their physician yearly and submit that results to the commercial student screening service we use.</p>	

	<p>Special requirements we have added ‘Students will also be required to comply with immunization requirements of our affiliated healthcare institutions.’ In light of the healthcare systems requiring the COVID vaccine, but we are not able to within the school.</p> <p>Medical Examinations was updated that the student’s health and physical examination results can be submitted through that commercial services and remove the visiting student section.</p>	
	<p>b. 5.8 – Acting Internship Timely Grading Procedure) This is a procedure so the format of the document is a little different. The name of the Office of Student Affairs and Admissions has been updated throughout the document, along with the capitalization of positions. The phrase ‘end of the’ was also updated throughout to match that in procedure 5.7.</p> <p>The title was updated to remove ‘timely’, and the purpose section in the title box we added ‘This procedure ensures all final grades will be submitted no later than the end of the 6th week post AI.’ #7 was updated to be ‘satisfactory, unsatisfactory’ as we no longer use pass/fail. Also, included was the ‘final grade will be recorded in the learning management system and made accessible to the Office of Student Affairs and Admissions.’</p> <p>There was discussion about if we could list a specific person responsible for completing the grading but it varies from department, elective, AI and campus.</p> <p>There is similar language used in procedures 5.7 and 5.8. Dr. Ken Ruit will review to ensure the language in each procedure is consistent.</p>	
	c. 5.9	Tabled
	d. 5.10	Tabled
	e. 5.11	Tabled
5. Other Business		
	<p><u>Future Meeting Assignments:</u> Ken Ruit will send out emails to committee members with the next assignments for review.</p>	

6. Adjournment/Next Meeting	Meeting adjourned at 6:02 pm.	Next meeting is March 14, 2022 via Zoom.
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