

**Medical Curriculum Committee Meeting Minutes – Additional Meeting  
SMHS**

**Wednesday, May 11<sup>th</sup>, 2016- 4:30 PM, Room 1917, via telecomm, and video**

**In attendance:** Mike Booth, Chris Tionson, Charlie Christianson, Erik Christensen, Pat Carr, Shae Samuelson, Gene DeLorme, Heidi Philpot, Thad Rosenberger, Dev Pant, Kurt Borg, Susan Meyers, Dawn Hackman, Susan Zelewski, Rick Van Eck, Gwen Halaas, Marc Basson, Joy Dorscher, Mike Booth, Chris Tionson, Charlie Christianson, Steffan Christensen

**Minutes Submitted by:** Shae Samuelson

**Minutes Reviewed by:** Van Eck, May 20, 2016

**Minutes Approved by:** Sarah Meyers & Heidi Philpot 5.25.16

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
<b>1. Welcome/call to order (Van Eck)</b>	Dr. Van Eck called the meeting to order at 4:32pm	
<b>2. Review of Neurology Clerkship Report 2014-15</b>	<p>Approved at CSCS 3.8.16</p> <p>Susan Zelewski gave an overview of the report in place of Dr. Lou’s absence. It was noted that students would like the clerkship to be longer. This is summer is the first clerkship for Neurology in which they will review 6.2 standard.</p> <p>After review the committee had the follow questions:</p> <ul style="list-style-type: none"> <li>• What is the percentile performance for shelf exam by rotation</li> <li>• Observation vs participation percentage for neurology</li> <li>• Section II – 1a – not one of the core objectives of this clerkship, modify</li> <li>• Section IV – Restate</li> <li>• Section III Need to include information about 30% case write up if available.</li> </ul>	<p>MSC to accept the report with the recommendations contingent of review from Dr. Zelewski and the chair of the committee. Thad Rosenberger/Sarah Meyers – all in favor, carried unanimously.</p> <p><b>Action Item:</b> Determine and report the shelf exam score percentile</p> <p><b>Action Item:</b> Send out amended report to committee for review as an FYI</p>
<b>3. Review of Block 3 &amp; 7 Reports of 2015-16 (Pant &amp; Borg)</b>	<p><b>Block 3 - Approved at BSCS 4.19.16</b></p> <p>Dr. Pant presented the report and gave an overview. The strengths, opportunities, goals, outcomes were all reviewed. It was noted that Dr. McBride’s November 17<sup>th</sup> meeting info is included in this report that was requested from the 3.9.16 MCC meeting. Highlights</p>	<p>MSC approve the Block 3 2015-16 report without additional action items. Sarah Meyers/ Gene DeLorme. - All</p>

	<p>included:</p> <ul style="list-style-type: none"> <li>• The attendance in the report is data by students self reporting.</li> <li>• Template review will be approaching soon</li> <li>• If an item is raised as a concern in the report, include why it is a concern and the action that will be taken to solve it.</li> <li>• Discussion on the template on putting the reasoning that is not logic for the changes and also if we raise a concern, include what we are doing and/intend to correct the problem. Reports need to stand alone not only for LCME but for people who are reviewing the report that are not involved with years 1 and 2.</li> </ul>	<p>in favor, carried unanimously.</p> <p><b>Action Item:</b> Review the Block Templates at the end of Block 4. To help the reports stand alone for LCME, including providing the rationale for each “new change this year” entry.</p>
	<p><b>Block 7 – Approved at BSCS 4.19.16</b></p> <p>Dr. Borg presented the Block 7 report and gave a review of the outcomes, strengths, opportunities, changes and goals. Highlights included:</p> <ul style="list-style-type: none"> <li>• 1<sup>st</sup> year of the different re-examination procedure</li> <li>• Students requested to have a PowerPoint TBL for the short weeks</li> <li>• Going forward, switch the male and female lectures to the female coming first.</li> <li>• Teach to the boards highly was recommended.</li> <li>• Discussion of the standards report and how to address it. Each block seems too much.</li> </ul>	<p>MSC to approve the Block 7 2015-16 report with the amendment of the modification to note the dialysis lecture information was available to students. Sarah Meyers/Thad Rosenberger – all in favor, carried unanimously.</p>
<p><b>4. Reminder, Curriculum Retreat, Friday June 3<sup>rd</sup> – all day</b></p>	<p>Will be held at the EERC this year. Watch for survey to RSVP.</p>	<p>Informational.</p>
<p><b>7. Next MCC Meeting</b></p>	<p>Next Regular Meeting – May 25, 2016 – 4:30 PM, Room 1917 &amp; Video Bismarck/Fargo Next Clerkship Report/Special Meeting – June 8, 2016 – 4:30 PM, Room 1917</p>	<p>Informational.</p>
<p><b>8. Adjournment</b></p>	<p>Next meeting will have 5 polices and 3 will be for placed for approval that must go to FAC in June. Meeting was adjourned at 5:59p</p>	<p>Informational.</p>