

**UNDSMHS Faculty Academic Council Meeting Minutes**  
**Monday, May 2, 2016**  
**SMHS Room 1917**

The attendance roster is attached.  
The meeting was called to order at 3:00 p.m. by Dr. Dennis Lutz

Topic/ Presenter	Discussion	Action/Resolution
<b>Review of Minutes</b>	The minutes of the Faculty Academic Council (FAC) meeting held on February 1, 2016 were electronically distributed to FAC members prior to this meeting.	<b>Action:</b> A motion was made by Dr. Casey Ryan, seconded by Dr. Mark Koponen, to approve the minutes of the February 1, 2016 meeting. The motion passed.
<b>Report from Dean</b> Dr. Joshua Wynne	Dr. Wynne reported on the following: <ul style="list-style-type: none"> <li>➤ <b>New building</b> remains on budget and on schedule. We have received a partial occupancy certificate from the city and the move-in will begin in later May and will take about two months.</li> <li>➤ <b>Budget issue.</b> The Governor’s budget guidelines will be announced on Wednesday, May 4 at 11:00 a.m. The Governor has called for a 4.05% budget reduction except for those agencies exempt by law. The SMHS will meet its budget reduction primarily from the growth funds from the HWI.</li> <li>➤ <b>LCME</b> – the final follow-up LCME report is due to the LCME on December 1, 2016. The next full LCME visit will be held in 2022.</li> </ul>	<b>Informational</b>
<b>Faculty Incentives</b> Dr. Dennis Lutz	Dr. Lutz reported that Dr. Kevin Grigsby, Senior Director of Member Organization Development at the Association of American Medical Colleges, gave a presentation on faculty incentives this morning. His presentation looked at different types of incentive programs. The School will likely adopt an option with three variations (one for the health sciences, one for the basic sciences and one for the clinical sciences).	<b>Action:</b> Plan to have the faculty incentives plan defined by the next Faculty Assembly meeting. <b>Responsible person(s):</b> Faculty Incentive Group Ad Hoc Committee
<b>Comparison of UND and SMHS processes for Developing a Ballot</b> Dr. Ruth Paur	Dr. Ruth Paur reviewed the “Comparison – Creation of Ballot Process” document that was distributed electronically prior to the meeting. A brief discussion took place.	<b>Informational</b>

<p><b>Composition of FAC</b> Dr. Ruth Paur</p>	<p>Dr. Paur reviewed the “Proposals for Voting Membership of Faculty Academic Council” document distributed prior to the meeting. Discussion took place.</p> <p>After the vote on the first motion, additional discussion took place.</p> <p>After the vote on the second motion, additional discussion took place.</p>	<p><b>Action:</b> A motion was made by Dr. Mary Ann Sens, seconded by Dr. Robert Sticca, to move forward with the proposed model # 4, “Faculty Title Series – elected + chairs.” The motion did not pass (8 in favor, 11 opposed, 1 abstention).</p> <p><b>Action:</b> A motion was made by Dr. Tom Hill, seconded by Dr. Casey Ryan, to move forward with model #2, “House Composition – all elected.” The motion did not pass (3 in favor).</p> <p><b>Action:</b> A motion was made by Dr. Gary Schwartz, seconded by Dr. Tom Hill, that FAC vote on each of the four models to see if a majority supports any one of the models. The votes are as follows:</p> <p><u>Model 1</u>, “Senate Composition - all elected.” Vote: 11 yes, 7 no.</p> <p><u>Model 2</u>, “House Composition – all elected.” Vote: 11 yes, 9 no.</p> <p><u>Model 3</u>, “House Composition – elected + chairs.” Vote: 2 yes, 17 no.</p>
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	After the vote on the third motion, additional discussion took place.	<p><u>Model 4</u>, "Faculty Title Series – elected + chairs." Vote: 7 yes, 13 no.</p> <p><b>Action:</b> Models 1 and 2 to go out to all voting faculty for two week comment period, comments to come back for collation, and forward comments to the Bylaws Committee. A hard copy letter will be sent to all voting faculty that will direct them to an electronic link where they would be able to provide comments.</p> <p><b>Responsible person(s):</b> Judy Solberg</p>
<b>Other/Informational</b>	None	
<b>Announcements</b>	<p>A special meeting of the Faculty Academic Council will be held on Monday, June 20, at 3:00 p.m., in Room 1917, to discuss changes in policies that need to be in place for the next academic year and the composition of FAC.</p> <p>The SMHS awards brunch and commencement ceremony will be held on Sunday, May 15, 2016.</p>	
<b>Adjournment</b>	The meeting adjourned.	

Submitted by Lori Sannes

The following is the schedule for the **2015-16** Faculty Academic Council meetings.

**Time:** 3-5 p.m.

**Dates:** August 10, 2015 February 1, 2016

November 2, 2015 May 2, 2016

**Locations:** Grand Forks: Room 1917

Fargo: Medical Education Center – Room 219 (video-conferencing)

**Attendees:** Department Chairs and elected committee members, Dr. Wynne, Dr. Halaas, and Dr. Dorscher

**Guests:** Chairs of SMHS Standing Committees

2015-16  
Record of Attendance  
Faculty Academic Council

Voting Members	8/10/2015	11/2/2015	2/1/2016	5/2/2016	6/20/2016
Bradley, David (Basic Sciences)	A	E	P	P	
Chen, Xuesong (Basic Sciences)	P	E	E	P	
Clarens, Richard (Family and Community Medicine)	P	P	V	V	
Coleman, Mary (Medical Laboratory Science)	E	P	P	P	
Combs, Colin (Basic Sciences)		P	P	P	
Fogarty, Edward (Radiology)	A	A	V	A	
Geiger, Jonathan (Basic Sciences)	P	P	P	P	
Halaas, Gwen (Acting Chair, Family and Community Medicine)	P	P	E	E	
Hill, Tom (Basic Sciences)	P	P	P	P	
Jedlicka, Janet (Occupational Therapy)	E	P	P	P	
Jurivich, Donald (Geriatrics)	V	P	A	P	
Koponen, Mark (Pathology)	P	P	P	P	
Kotb, Malak (Basic Sciences)	P				
Lou, Jau-Shin (Neurology)	E	P	P	P	
Lutz, Dennis (Obstetrics and Gynecology)	P	P	P	P	
McHugo, Jeanie (Physician Assistant)	E	P	P	P	
McLean, Andrew (Psychiatry)		P	V	T	
Meyer, Mandy (Occupational Therapy)	E	E	E	E	
Mitchell, James (Psychiatry)	T				
Newman, William (Internal Medicine)	A	E	A	A	
Paur, Ruth (Medical Laboratory Science)	P	P	P	P	
Porter, Jim (Basic Sciences)	P	P	P	P	
Relling, David (Physical Therapy)	E	P	P	P	
Ryan, Casey (Internal Medicine)	P	E	P	P	
Sahmoun, Abe (Internal Medicine)	P	E	A	A	
Sens, Mary Ann (Pathology)	P	P	P	P	
Schwartz, Gary (Population Health)	E	P	P	P	
Sticca, Robert (Surgery)	P	P	P	P	
Sukalski, Kathy (Basic Sciences)					
Tinguely, Stephen (Pediatrics)	P				
Tiongson, Christopher (Pediatrics)		V	A	E	
Westereng, Steven (Sports Medicine)	P	P	P	P	
<b>Advisory Members</b>					
Wynne, Joshua (Dean)	P	P	P	P	
Dorscher, Joycelyn (Student Affairs and Admissions)	P	P	E	P	
Halaas, Gwen (Academic & Fac Affairs)	P	P	E	E	
Johnson, Kathryn (Student Council President)					
Evanoff, Emily (Basic Science Graduate Student)		E	P	E	
Tonsager, Alison (Health Science Student)			P	P	
<b>Others Present</b>					
Sannes, Lori (Dean's Office Staff)	P	P	P	P	
Solberg, Judy (Dean's Office Staff)	P	P	P	P	
Basson, Marc (Medicine)					
Carr, Patrics (Faculty Development)		P	E	P	
Tinguely, Stephen (Medical Accreditation)		V	P	V	
Roerig, James (Medical Student Academic Performance Committee)		V	P	V	
Petersen, Lila (Educational Resources Committee)					
Ruit, Ken (Education Administration and Faculty Affairs)			P	P	

P=Present E=Excused A=Absent  
T = Teleconference V = Videoconference