

**Bylaws Committee**

SMHS

April 12, 2016

**In attendance:** Drs. R. Paur, S. Splichal, C. Janssen, J. Dunlevy, M. Wu, and T. Hill

**Others in attendance:** Dr. D. Lutz (current chair of FAC), and J. Solberg

<b>AGENDA ITEM</b>	<b>SUMMARY</b>	<b>ACTION/FOLLOW-UP</b>
Welcome/call to order	Dr. Paur welcomed everyone to the meeting.	
Minutes	The Minutes of March 10, 2016 were reviewed.	There was a Motion made by Dr. Thomas Hill and seconded by Dr. Min Wu to approve the minutes. The Motion was approved.
Feedback from FAC via Dr. Dennis Lutz re: proposals for FAC membership	<p>The direction to the Bylaws Committee was to propose options for FAC to consider.</p> <p>Discussion regarding feedback from FAC:</p> <p>The simplest proposal Dr. Lutz received is to leave it the same as it is currently and then add two or three basic science faculty members to equal out the basic science representation. There is a concern that there are too many members on FAC.</p> <p>There was discussion regarding only having benefitted clinical science chairs represent the clinical science chairs on FAC.</p> <p>There was discussion regarding having faculty members selected by tracks.</p> <p>There was discussion regarding how clinical science/voluntary faculty may want their department chairs to be involved in the School governance process.</p> <p>Dr. Lutz suggests making the ballot simple and easy to understand.</p> <p>Next steps: The Bylaws Committee will work on their models again and bring it back to FAC for review. The suggestion is to send three models to FAC and FAC will decide how many and which models to send out to the Faculty Assembly to vote on.</p>	
	Discussion was had regarding what options to move forward to FAC.	

<p>Next Steps</p>	<p>There was discussion about all of the various models and which of them should be forwarded to FAC. The committee decided to propose four models rather than three. Two models would have only elected representatives and two models would include both departmental chairs and elected representatives.</p>	<p>There was a Motion made by Dr. Hill and seconded by Dr. Splichal to send model 1, the Fixed Senate Model, to FAC for consideration. The Motion was unanimous.</p> <p>There was a Motion made by Dr. Hill and seconded by Dr. Splichal to send model 2A, the Fixed Representative Model without chairs, to FAC for consideration. The Motion was unanimous.</p> <p>There was a Motion made by Dr. Hill and seconded by Dr. Splichal to send model 4, the University Track /Near Current FAC size model proposed by Dr. Dunlevy at the March 16 meeting, to FAC for consideration. The Motion was unanimous.</p> <p>There was a Motion made by Dr. Hill and seconded by Dr. Splichal to send model 2B, the Fixed Representative Model with chairs, to FAC for consideration. The Motion was unanimous.</p> <p>Dr. Paur will create a document describing all of the different models to be forwarded to FAC.</p> <p>Drs. Dunlevy and Janssen will work on a diagram to show the continuum of all of the different</p>
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		models.
		Dr. Hill moved to table the rest of the Committee business until the next scheduled meeting. Dr. Splichal seconded the Motion. It was unanimous.
Next meeting	The next meeting is scheduled for April 27 <sup>th</sup> at 9:00 AM in the Family and Community Medicine Conference Room, 2515.	
Adjournment	The Committee adjourned at 4:50 PM.	Dr. Hill moved to adjourn.

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Ruth Paur, Ph.D., Chair