

**Bylaws Committee**

SMHS

March 10, 2016

**In attendance:** Drs. R. Paur, J. Dunlevy, C. Janssen, T. Hill, K. Krohn (via telephone), and S. Splichal

**Others in attendance:** J. Solberg and Dr. K. Ruit

<b>AGENDA ITEM</b>	<b>SUMMARY</b>	<b>ACTION/FOLLOW-UP</b>
Welcome/call to order		
Minutes	Minutes: <ul style="list-style-type: none"><li>•January 14, 2016</li> <li>•January 21, 2016</li></ul>	Dr. Hill moved and Dr. Dunlevy seconded the Motion to approve the minutes of January 14, 2016. The Motion was unanimous.  Dr. Hill moved and Dr. Splichal seconded the Motion to approve the minutes of January 21, 2016 with modifications. The Motion was unanimous.
Chair Elect Proposal clarification	Remove the word “acting” in the proposal for the chair-elect of FAC.	Dr. Janssen moved and Dr. Splichal seconded the motion to remove the word “acting” in the proposal for the chair-elect of FAC.
Request from Alan Johnson, M.D.	Dr. Johnson reached out to Judy Solberg to indicate he was concerned that he was not going to be able to make any of the Bylaws Committee meetings as he is seeing patients. He requested to step down.	The Committee concurred with his request.
Proposal for voting membership of FAC status	Discussion was had regarding the composition of FAC.  Potential Model based on University Tract: This is the 4 <sup>th</sup> addition to the proposal list of voting membership of FAC. This is similar to model #3 in the original document.  Another option is to create another model, similar to #4 (Model based on University Tract) without chairs.	Two models will be added, #4 (Model based on University Tract) and model #5 that will not have chairs (Model based on University Tract without chairs). Dr. Dunlevy will draft model #5.  We will call a meeting together in a few weeks and invite Dr. Dennis Lutz as chair of FAC to continue

		discussion of proposals of FAC.
Request by MCC for Bylaws Review	Discussion was had regarding the request sent by Dr. Rick Van Eck regarding the Medical Curriculum Committee (MCC).	<p>Dr. Hill will provide a flow chart of the medical curriculum for the Bylaws Committee members.</p> <p>There was a Motion made by Dr. Tom Hill and seconded by Dr. Susan Splichal to only accept the name change from "Office of Medical Education" to "Educational Resources" and all changes to the MCC subcommittees are referred back to the MCC. The Motion was unanimous.</p> <p>Dr. Paur will connect with Dr. Van Eck regarding this motion.</p>
Next meeting	Judy is to send out a Doodle for April and also include Dr. Dennis Lutz to the list for a two hour meeting.	
Adjournment	The Committee adjourned at 2:15 PM.	

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Ruth Paur, Ph.D., Chair