

Medical Curriculum Committee Meeting Minutes – Additional Meeting
SMHS

Wednesday, February 10th, 2016- 4:30 PM, Room 1917, via telecomm, and video

In attendance: Chris Tiongson, Luke Holkup, Gene DeLorme, Steffen Christensen, Scott Knutson, Dinesh Bande, Steve Tinguely, Gwen Halaas, Erik Christensen, Rick Van Eck, Shae Samuelson, Pat Carr, Kurt Borg, Thad Rosenberger, Dev Pant, Sarah Meyers, Bryon Grove, Susan Zelewski, Tracy Uhlir, Dawn Hackman, Joy Dorscher, Charlie Christianson

Minutes Submitted by: Shae Samuelson

MSC = Motion made, second, & carried

Minutes Reviewed by: Rick Van Eck - 2/18/16

Minutes Approved by: Sarah Meyers/Pat Carr 2.24.16

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome/call to order (Carr)	Dr. Carr, interim chair, called the meeting to order at 4:33pm.	
2. MCC Chair Update (Carr)	Dr. Halaas discussed the workload of the chair and that it is in the works to find a long-term solution for the support and protection of the chair's time. FAC appointed Dr. Van Eck to fill the role as MCC Chair until the end of this academic year, June 30 th . It was noted that if an administrator were chosen to be chair, the bylaws would need to be adjusted. Dr. Carri officially stepped down as temporary chair and Dr. Van Eck took over as chair for this and future meetings.	Informational.
3. Internal Medicine Clerkship Report 2014-15 (Bande)	<p>New Clerkship Chair as of Fall 2015, Dr. Dinesh Bande. Dr. Raum was the clerkship director for the period of the report presented. The report was presented in detail and it was noted that there have been many changes implemented since this report to become compliant with LCME.</p> <p>Comments/Changes:</p> <ul style="list-style-type: none"> – Change page 17 to reflect no duty hours – Minot campus contacts will be in touch with Dr. Bande – Clarify 5-a on page 16 of evaluations – Page 17-7 clarify and reference the tables – Page 20 on improving vs. improvising – Page 14 Minot scores not available, scores are now available. They are just delayed due to longitudinal experience. Scores will be included in revised report. – Include student narrative for the next year. 	MSC to approve the Internal Medicine Clerkship Report of 2014-15 report with the changes as discussed. Bryon Grove/Thad Rosenberger, all in favor – carried unanimously.

4. Review of Block 1 & 5 Reports of 2015-16 (Pant & Borg)	<p>Block 1 Report 2015-16 – Approved at BSCS 11/17/15 Dr. Pant provided background on the first block and the outcomes/short-comings. 2015 Population Health was added and new objectives were implemented. In the course of the report, it was discovered that a portion of the written report was not available to the committee. After discussion, the committee indicated it would like the full, complete report prior to approval, and for it to be presented at the next special topics meeting, March 9th 2016.</p>	<p>Table until the next meeting.</p> <p>Action Item: Dr. Pant to gather the full Block 1 report and send to Dr. Van Eck & Shae Samuelson to distribute to the committee for review and approval at the next special topics meeting.</p>
	<p>Block 5 Report 2015-16 – Approved at BSCS 11/17/15 Dr. Borg presented the report in detail and provided background on Block 5, which is a transition block to TBL for Block 6. The two changes for this year included: 1.) Student Reexamination Policy 2.) All lectures recorded for capture.</p> <p>Discussion/Comments:</p> <ul style="list-style-type: none"> – What do students use their time for if they do not attend lecture? This is currently having a negative in effect in some blocks on the lectures. In house lectures have noticed over the years attendance to be steady at about 50 and with the new lecture capture requirement, attendance is now at 20. Could it be marked as professionalism for lecture attendance? Discussion focused on recorded lectures vs student attendance vs student outcomes. The outcome of the discussion was the question how should one deliver content and that there should be student input in the process. There will be a question added at the end of the block evaluations of “What are you doing with your time if you are not attending lecture?” There is a workshop coming soon that is “Active Learning for Lecturers in 5 Easy Pieces.” – Discussion on action items and the timeline/resources available. 	<p>MSC to approve the Block 5, 2015-16 report with the addition BSCS creating learning objectives for abuse week and disease outbreak for Block 5. Bryon Grove/Thad Rosenberger - all in favor, carried unanimously.</p> <p>MSC to task Pat Carr to develop an end of block evaluation question regarding student time usage when not in lecture. Request Nasser/Mario to develop statistics of access of the live recorded lecture. Sarah Meyers/Bryon Grove. All in favor – carried unanimously. (Follow up will be on next agenda)</p>
5. Curriculum Task Force Update (Carr)		<p>Tabled due to time constraints for 2/24</p>

6. Education Outcomes follow up from 1/27		Tabled due to time constraints for 2/24
7. Next MCC Meeting	<p>Dr. Van Eck gave a summary what is coming up on the next agenda (byLaws and the tabled items from tonight, Curriculum Task Force Update & Education Outcomes follow up) and encouraged to review before next meeting.</p> <p>Next Regular Meeting – February 24, 2016 – 4:30 PM, Room 1917 & Video Bismarck/Fargo Next Clerkship Report/Special Meeting – March 9th, 2016 – 4:30 PM, Room 1917</p>	
8. Adjournment	Meeting was adjourned at 6:23p	MSC to adjourn

Approved