

Bylaws Committee
SMHS
January 21, 2016

In attendance: Drs. R. Paur, T. Hill, M. Wu, C. Janssen, J. McHugo, J. Dunlevy, and S. Splichal

Others in attendance: J. Solberg

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP								
Welcome/call to order	Dr. Paur called the meeting to order.									
Proposals for voting membership of FAC	<ul style="list-style-type: none"> • Discussion was had regarding the current composition voting membership model. It was noted that the chair only votes if there is a tie. This information will be added to the proposal. • Discussion was had regarding the Fixed-Senate Composition Voting Membership Model: <p>Purpose of proposal: To ensure representation of all faculty appropriately for voting membership on the Faculty Academic Council (FAC).</p> <p>Supporting Documents Used:</p> <ol style="list-style-type: none"> 1. Bylaws Worksheet for FAC Representative Model 1/16 2. Current Bylaws concerning voting membership of FAC 3. FAC minutes <p><u>Proposals:</u></p> <p>1. Fixed-Senate Composition voting membership model:</p> <table border="1" style="margin-left: 20px;"> <thead> <tr> <th style="text-align: center;">Clinical Science</th> <th style="text-align: center;">Basic Science</th> <th style="text-align: center;">Health Science</th> <th style="text-align: center;">Community Faculty</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">7</td> <td style="text-align: center;">7</td> <td style="text-align: center;">7</td> <td style="text-align: center;">2</td> </tr> </tbody> </table> <p>Discussion:</p> <ul style="list-style-type: none"> • Equal representation between benefitted faculty • Representation doesn't change with shifts in number of departments 	Clinical Science	Basic Science	Health Science	Community Faculty	7	7	7	2	
Clinical Science	Basic Science	Health Science	Community Faculty							
7	7	7	2							

or number of faculty

- Representation is elected by group
- Chair /Chair elect are voting members
- Community faculty has representation without excessive demands on time and numbers for quorum

2. Fixed-Representative Composition voting membership model

Clinical Science	Basic Science	Health Science	Community Faculty
10	5	6	2

Discussion:

- Clinical Science, Basic Science, Health Science: 1 member for approximately 10 FTE's
- Requires 5 year review of numbers
- Community Faculty has representation
- Representation is elected by group
- Chair/Chair elect are voting members

3. House-Senate Blend Composition voting membership model

	Clinical Science	Basic Science	Health Science	Community Faculty
Dept. Chairs	11	1	5	0
Elected Members	1	11	7	3

Discussion:

- Clinical Science, Basic Science, Health Science: Chairs + elected

members

- Requires 5 year review of chairs to equalize with elected members
- Equal representation from Clinical Science, Basic Science, Health Science
- Community Faculty has representation
- Representation is elected by group
- Chair/Chair elect are voting members

4. Current Composition voting membership model

	Clinical Science	Basic Science	Health Science	Community Faculty
Dept. Chairs	11	1	5	(Technically, there are some clinical chairs that actually have a community/clinical faculty appointment.)
Elected Members/appointed members	3 (one is actually a community faculty rep serving in this role)	3	3	See note under clinical

Non-voting: Three students (BS, MS, HS); Dean, Senior Associate Dean for Education, and Associate Dean of Student Affairs and Admissions

“Clinical” in the chart will change to “Clinical Science.”

The chart was clarified to read:

Drs. Paur and Hill will make the edits discussed here to the final document and Judy will send out to the Committee.

	Academic and Research faculty: Clinical Science, Basic Science, and Health Science	Clinical: Community	
Comparison of creation of ballot process	Dr. Paur was asked to review and compare the process that both the SMHS and the University uses to create the ballot.		
	Feedback was requested and received.		
Adjournment	The Committee adjourned.		

Ruth Paur, Ph.D., Chair