

Bylaws Committee
SMHS
January 14, 2016

In attendance: Drs. R. Paur, T. Hill, M. Wu, J. McHugo, and S. Splichal
Others in attendance: L. Anderson

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
Welcome/call to order	Dr. Paur welcomed all and called the meeting to order.	
Approval of minutes	Minutes of December 18, 2015 were reviewed.	Dr. Hill moved and Dr. Wu seconded the Motion to approve the minutes of December 18, 2015. The Motion was approved unanimously.
Proposal of Chair of Faculty Academic Council/Bylaws Committee	<p>Discussion was had regarding the proposal of the Chair of Faculty Academic Council/Bylaws Committee (sent out by Dr. Hill).</p> <p>Dr. McHugo noted that the proposal was well written. A new reader will need to read it thoroughly as it is very detailed. The committee will be at FAC to answer questions.</p> <p>The one addition was the contingency plan, for whatever the reason if the chair/chair-elect cannot complete the term.</p> <p>Only other change was the 4th point under duties, serve as Chair in the event that the acting Chair cannot attend the meeting.</p> <p>It was suggested that this proposal be forwarded to FAC at their upcoming meeting to discuss. If they have edits, they can let the Committee know.</p>	<p>Dr. Hill will clarify item 1b and resend to the committee members.</p> <p>Dr. Splichal moved that the committee accept the proposal for Chair of Faculty Academic Council/Bylaws Committee with the clarification of item 1b. Dr. Wu seconded the motion. The Motion was approved.</p> <p>Dr. Splichal amended the motion to include the change of the title to: Proposal for Chair-Elect of Faculty Academic Council/Bylaws Committee. Dr.</p>

	<p>Motion made and discussion was had.</p> <p>Amended motion was made and approved.</p>	<p>Wu seconded the amendment. Motion carried unanimously.</p>
<p>Faculty Academic Council Composition Ideas/Bylaws Worksheet for FAC Representation model</p>	<p>Discussion began with who should be voting.</p> <p>Discussion began on FAC composition ideas.</p> <p>Composition #1: The committee arbitrarily chose 7 voting members; there is the thought that community faculty should also have representation.</p> <p>Composition #2: Looked at the Bylaws worksheet for FAC representative model. These numbers are based on current benefitted faculty. Would be best to include expansions that we are aware of.</p> <p>Community Faculty Discussion: The 1100 for community faculty went through the process to receive their appointment with the SMHS. Committee felt it would be a good idea to have community faculty representation for a couple of people.</p> <p>Reviewed the total number: Clinical: 96 Basic Science: 44 Health Science: 54 Community Faculty: 1100</p> <p>Option #1 Committee felt the Senate-fixed composition model should add community faculty. Whatever we do to this model concerning community faculty should be applied to all models.</p> <p>Discussion concerning community clinical faculty occurred.</p> <p>Discussion concerning retaining student representation and non-voting advisors was had.</p>	

	<p>Model #1: Advantage: Simple, equal representation, standardized, consistency. Disadvantage: does not fit the representation model.</p> <p>Model #2: Advantage: Balanced and representative. Disadvantage: numbers will change over time (must review periodically)</p> <p>Model #3 Advantage: simple, balanced and representative.</p> <p>Model #4 Advantage: equal representation. Disadvantage: very large group, more variability.</p> <p>Talked about chairs, for models 1 through 3 they would need to be elected. Model #4 chairs are left on.</p> <p>Model 2 & 3 are very similar, so the Committee decided to combine them.</p> <p>Model #4 – If we restructure again, we would need to start over. Felt size was too big to accomplish much.</p> <p>Discussion concerns regarding the need to make sure to include the current model on the list.</p> <p>We were asked to bring FAC two models, house and senate, for their discussion and review.</p> <p>Will have #1 – Senate-fixed, combine #2 & #3 – House Fixed and #4 Senate/House blend and then add the current model.</p>	<p>Dr. Paur will revise the Composition ideas and send them out.</p>
Adjournment	Motion to adjourn.	Dr. Hill moved and Dr. Wu seconded a motion to adjourn. Motion carried unanimously.

/S/ Ruth Paur, Ph.D., Chair.