

**Medical Curriculum Committee Meeting Minutes – Additional Meeting
SMHS**

Wednesday, January 13, 2016- 4:30 PM, Room 1917, via telecomm, and video

In attendance: Steve Tinguely, Gwen Halaas, Shae Samuelson, Susan Zelewski, Dawn Hackman, Dev Pant, Marc Basson, Joy Dorscher, Heidi Philpot, Erik Christensen, Dennis Lutz, Chris Tiongson, Sarah Meyers, Gene DeLorme, Lucas Holcup, Bryon Grove, Charlie Christianson, Lilia Pedersen, John Shabb, Thad Rosenberger, Rick Van Eck

Minutes Submitted by: Shae Samuelson

Minutes Reviewed by:

Minutes Approved by: Thad Rosenberger/Charlie Christianson 1.27.16

| AGENDA ITEM | SUMMARY | ACTION/FOLLOW-UP |
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| 1. Welcome/call to order | Dr. Halaas called the meeting to order in room 1917. | |
| 2. Review of OBGYN Clerkship Report 2014-15 (Dr. Lutz) | Dr. Lutz summarized the OBGYN Clerkship Report of 2014-15. Dr. Lutz commented he felt all was going well but was concerned about the low number of inpatient experiences, which is due to most procedures being same day. It was felt that it is archaic to have inpatient OBGYN encounters. The committee encouraged Dr. Lutz to look over the shelf exam and see if there is relevant information for inpatient experiences students should be having. If there is, design a simulation scenario for next year. Dr. Zelewski discussed the changes CSCS requested to be made. | Motion that MCC reviewed the clerkship and found no action items in need of participation at this time. MSC - Sarah Meyers/Thad Rosenberger – all in favor, carried unanimously. |
| 3. Epidemiology Report Template Approval (Dr. Zelewski) | Reviewed online via email and now brought to committee due to too many comments for online discussion. Dr. Pant discussed his reason for changes. The report template was formulated by Drs. Beal and Zelewski to ensure LCME questions are met. It was discussed in length and the question came up, why does MCC review the reports? The outcome was, the Epidemiology course is a functional and distinguished course approved by MCC. The goal in reviewing the reports is to have oversight of the course /curriculum and see if there are any problems/changes to be addressed as well as being able to answer the LCME questions. The function of MCC as a committee is to oversee the curriculum and ensure we are compliant with LCME. It was noted that the GQ does not provide any information regarding this course. This course has been mapped in E*Value. Discussion of having the objectives built in and address how they are assessed. Dr. Beal to include an attachment to the template. | Motion to accept the Epidemiology Report template as written. MSC - Bryon Grove/Charlie Christianson – all in favor, carried unanimously. Action Item – Send Dr. Beal the questions Dr. Pant has risen for when he presents his report to MCC. |

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| <p>4. Electives for Approval (Dr. Zelewski)</p> | <p>a. (Revised) OBGYN 9405,9404, 9101,9102 & 9106 (5) – Revisions so the advanced clinical electives are the same on all the campuses</p> | <p>Motion to accept the revisions of OBGYN 9405,9404, 9101,9102 & 9106 as presented. MSC Bryon Grove/Charlie Christianson – all in favor, carried unanimously.</p> |
| | <p>b. (New) Family Medicine Lisbon – All Campus c. (New) Family Medicine Langdon – All Campus – New section – same objectives and activities, just new locations</p> | <p>Motion to approve the new locations for Family Medicine Elective in Langdon and Lisbon. MSC Charlie Christianson/Thad Rosenberger – all in favor, carried unanimously.</p> |
| | <p>d. (Revised) Med 9510 – All Campus This elective can occur in any department. Had the most changes out of the ones presented. Objectives were actually instructional activities and the modules are outdated. PEDs 9503 will be replaced by this course eventually. Discussion on the peer review section. Request to change so it reads the honors grade is in the judgment of the preceptor.</p> | <p>Motion to approve the revision of Med9510 with the modification of adding preceptor judgment of honors under the honors section. MSC – Thad Rosenberger/Bryon Grove. All in favor, carried unanimously.</p> |
| <p>5. Consideration of Consideration of BSCS and CSCS approved recommendation for curricular enhancement Recommended action items are: (Dr. Shabb)</p> | <p>1.) Create a task force for revising program goals for the medical curriculum 2.) Develop a plan to update and improve E*Value curriculum mapping database – Discussion on the program goals history. There has been not been a previous attempt to associate objectives with the goals however, E*Value makes this possible. The purpose of the task force is to look at the national objectives and align the UNDSMHS with the national objectives. AAMC has a model set of objectives that is not dramatically different than ours in place. Those could be used to better align the curriculum. Concerns brought forward: 1.) ensure it is adequate to have an effective impact 2.) Are there enough resources 3.) Should there be an ongoing update in the meantime 4.) Should there be a second group to do an overall. The outcome of the discussion is to decide what resources will be needed, MCC to structure the task force, come up with a recommendation and move forward to implement.</p> | <p>Motion to move forward on the two action items as described in the document. MSC Bryon Grove/Charlie Christianson - all in favor, motion carried unanimously.</p> <p>Action item: Discussion of how to move forward. Need over the next month to put forward the task force and look at resources because they will be substantial.</p> |

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| <p>6. EASRS Request for Basic Sciences Information (Drs. Zelewski/Tinguely)</p> | <p>EASRS has been tasked with a 1.1 continuous quality improvement for LCME. Standard is in 6, 7 and 8 in the clerkships and would like the MCC to endorse a request to hear one of the standards in one of the block reports. The committee would like to see how they pertain to years 1 and 2 so it is being reviewed. The standards that contain educational standard 6-9, will be addressed per block for what it pertains. That will be presented with the block reports for LCME. BSCS and MCC will start with standard 6. Dr. Zelewski will help implement with Dr. Shabb if the proposal is approved. The proposal asks that Dr. Pant and Dr. Borg add that information to block reports.</p> | <p>Motion to accept the proposal from EASRS as presented. MSC – Charlie Christianson/Thad Rosenberger. All in favor, carried unanimously.</p> |
| <p>7. Review of 4th Year Focus Group Findings. Identification of themes/discussion leader assignments</p> | <p>a. Question 3 – David B</p> | <p>Tabled.</p> |
| | <p>b. Question 5 – Gene D</p> <ul style="list-style-type: none"> – Dr. DeLorme summarized the responses. The theme was to start the process early (as early as second year), participate with other students, individual student needs to assume personal responsibility, don't procrastinate, and have a mentoring process. Students requested campuses to have more resources to help. The outcome of the discussion, Dr. Basson noted that at the Campus Deans meeting it was discussed who would be responsible to help with this. Student Affairs, Dr. Dorscher, was involved in the discussion at the Campus Deans meeting on the topic. The information in question five should be given to the 2nd and 3rd year students. | <p>Question was discussed – Filter responses and post the information for students to read. No particular action. (Action Item)</p> <p>Action Item: Dr. DeLorme to send Dr. Halaas the written summary of his findings</p> |
| | <p>c. Questions 7 and 8 – Heidi P</p> <ul style="list-style-type: none"> – The two questions were discussed in depth and there is no further action required other than recommendations being sent to clerkships. It was noted that orientations on clerkships are going to now be standardized and they will have regular meetings with Dr. Basson. | <p>Action Item: Recommendations be sent to clerkship and copied to Associate director of Medicine (Dr. Basson) report back if there are any concerns or changes.</p> |
| <p>8. Next MCC Meeting</p> | <p>Next Regular Meeting – January 27, 2016 – 4:30 PM, Room 1917 & Video Bismarck/Fargo Next Clerkship Report/Special Meeting – February 10th, 2016 – 4:30 PM, Room 1917</p> | |
| <p>9. Adjournment</p> | <p>Meeting was adjourned at 6:17pm</p> | |