

## Medical Curriculum Committee Meeting Minutes

SMHS

**Wednesday, September 5, 2018 - 4:30 PM, Room E493, via telecomm, and video**

**In attendance:** Marc Basson, James Beal, Pat Carr, Xuesong Chen, Joy Dorscher, Jane Dunlevy, Dawn Hackman, Mark Koponen, Jonathan Pacella, Jim Roerig, Chernet Tessema, Thad Rosenberger, John Shabb, Steve Tinguely, Rick Van Eck and Susan Zelewski.

**Minutes Submitted by:** Alissa Hancock

**Minutes Reviewed by:** Mark Koponen

**Minutes Approved by:** Mark Koponen

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
<b>1. Welcome/call to order</b>	Dr. Koponen called the meeting to order at 4:30 pm in room E493 on the Northeast Campus.	Informational
<b>2. New Business</b>		
<b>3. Standing Agenda Items</b>	<b>a. Review of action item table (Koponen)</b> No updates since the last meeting.	Informational
	<p><b>a. Big MCC Discussion Question (Koponen)</b></p> <p><b>1. EASRS 8.3 Action Item Discussion (Koponen)</b></p> <p>It was noted that we are still waiting for Dr. Pat Carr to provide information in section a.3.</p> <p>The committee has been working on this document for about year and it was brought to the attention of the committee that we have spent energy and time word smiting than reviewing the big picture. MCC should be reviewing the process in which things are completed and reviewed in regards to the curriculum review.</p> <p>In section, a.4 it was thought that the Senior Associate Dean for Medicine and Research role might be missing from this section. It was decided that it did not need to be added.</p> <p>Focusing on section b.4 ‘Entire Curriculum’, which is mostly new information as it was missing completely before we started reviewing this. Motion to clarify the title of the section ‘Process of Formal Faculty Review’ by adding ‘of the Curriculum’ to the title.</p> <p>In the third paragraph of the same section, need to clarify that a task force supervised by MCC completed the 2017 review.</p>	<p>MSC to not add the role of the Senior Associate Dean for Medicine and Research to section a.4. Carried.</p> <p>MSC to accept all revisions to Standard 8.3 document, except those regarding to the entire curriculum section. Jane Dunlevy / Jonathan Pacella // carried.</p> <p>MSC to change the third paragraph in section b.4 to add ‘by a task force</p>

	<p>When looking at the document in the big picture it was questioned as to why we list specific GQ questions. What happens if the questions change numbers in the future? It was decided to remove the tables that list the GQ questions from this document, as it should last for years to come without consistent reviewing.</p> <p>The updated document will then be forwarded to EASRS for them to review again and MCC will most likely review it again spring 2019.</p>	<p>supervised by MCC' after January 2017.</p> <p>MSC to accept the entire 8.3 document, knowing that Dr. Pat Carr will be providing the missing piece, next meeting. Jane Dunlevy/Jonathan Pacella // carried.</p>
<b>4. Old Business</b>	<p><b>a. Curriculum Retreat Summary</b> This document is the summary of what came out of the curriculum retreat and what the faculty said during the retreat. If MCC or curriculum renewal groups look at any of these ideas and would like them to discuss further that can be done. This document is not a promise of change.</p>	Informational
	<p><b>b. Admissions Requirements Proposal from BSCS</b> When the small focus group of undergraduate students reviewed this proposal, they were not fazed by the portfolio and relaxed by the proposed changes. They thought it was within the normal guidelines they have seen from other schools. They liked that it was competency based and that there was not a secondary application to fill out.</p> <p>Need to keep in mind that this will take a couple of year to be fully implemented.</p>	MSC to accept the Admission Requirements Proposal and forward to FAC for approval. Thad Rosenberger/Xuesong Chen // carried.
<b>5. Other Business</b>	<p>Next Clerkship Report Review meeting – November 7, 2018 – 4:30 PM, Room E493 &amp; Video Fargo Next Regular Meeting – September 26, 2018 – 4:30 PM, Room E493 &amp; Video Fargo</p>	Informational
<b>6. Next MCC Meeting</b>		Informational
<b>7. Adjournment</b>	Meeting was adjourned at 5:27 pm	Informational