

Medical Curriculum Committee Meeting Minutes

SMHS

Wednesday, August 8, 2018 - 4:30 PM, Room E493, via telecomm, and video

In attendance: Marc Basson, James Beal, Pat Carr, Xuesong Chen, Joy Dorscher, Dawn Hackman, Mark Koponen, Jim Roerig, Chernet Tessema, Dinesh Bande, Marc Basson, Pat Carr, Scott Knutson, Thad Rosenberger, Ken Ruit, Jim Roerig, John Shabb, Chernet Tessema, Steve Tinguely, Chris Tiongson and Rick Van Eck.

Minutes Submitted by: Alissa Hancock

Minutes Reviewed by: Mark Koponen

Minutes Approved by: Thad Rosenberger / Xuesong Chen

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome/call to order	Dr. Koponen called the meeting to order at 4:32 pm in room E493 on the Northeast Campus.	Informational
4. New Business	<p>a. Standard 8 report (8.5 – 8.8) – from EASRS Continuing the Standard 8 report from the last meeting.</p> <p>8.5 – The concern of the review for this section was the lack of how faculty development is created based on student feedback. Feedback is given in the formal way of weekly meetings with a small group of students and faculty and administration. Dr. Pat Carr also gave some examples of how he has receive informal feedback when an incident happens, there is immediate faculty development, and the situation is address properly. Which would be the same process if the feedback came through the formal system also.</p> <p>Action Item: Suggest that at least once a year Dr. Rick Van Eck will review the student feedback to see if a theme stands out and he can create a</p> <p>8.6 – Clerkships are monitored regularly by CSCS, however the concern is that not all clerkships reports are evaluated the same way. MCC agreed that this was ok because each department is different but they are all evaluated and report annually to CSCS who approves and regulates what is expected of each clerkship across all campuses.</p> <p>8.7 – Covers that communication between our four campuses. There is no written guideline in which this is done. However, if we are solid in our explanation of how the campuses communication by phone, email or meetings.</p>	<p>Action Item: Suggest that at least once a year Dr. Rick Van Eck will review the student feedback to see if a theme stands out and he can create a</p> <p>MSC to accept the EASRS Standard 8 Report. Thad Rosenberger/Xuesong Chen // carried.</p>

	<p>There is more concern about these dashboard reports listing the concerns. We will need to make sure that there are direct responses to this reports or have the MCC minutes attached in which these reports with the actions taken because of the report. In the future, EASRS will be more positive in reviewing these standards.</p> <p>8.8 – Monitoring student’s time. There was a concern of how often the duty hour policy, is reviewed and all policies for the school are reviewed annually. In addition, a new system is being set up to ensure that all policies are reviewed regularly and document that.</p>	
4. Standing Agenda Items	<p>a. Review of action item table (R. Van Eck)</p> <ul style="list-style-type: none"> • The customization of the pathology exams for this year has been started and is a pilot to see how it goes. • Domain 7 & 8 are moving forward. A small group is starting this process to get them implemented. • Addressing how students can approach standardize assessment and how we can create a longitude process so that students can start to feel more comfortable with the STEP 1 questions. • The student risk policy is in progress and will be bringing a revision back to BSCS one more time. • Dr. Koponen will contact Dr. Pant about the iSpiral update. • The MD/MPH program is on hold while they are interviewing for new directors. 	<p>Informational</p> <p>Action Item: Dr. Koponen will be contacting Dr. Pant for an iSpiral update.</p>
	<p>b. Big MCC Discussion Question (R. Van Eck)</p> <p>1. EASRS 8.3 Action Item Discussion (R Van Eck)</p>	<p>Tabled</p>
6. Other Business	<p>Next Clerkship Report Review meeting – September 5, 2018 – 4:30 PM, Room E493 & Video Fargo</p> <p>Next Regular Meeting – August 22, 2018 – 4:30 PM, Room E493 & Video Fargo</p>	<p>Informational</p>
7. Next MCC Meeting		<p>Informational</p>
8. Adjournment	<p>Meeting was adjourned at 5:46 pm</p>	<p>Informational</p>